



## **SUPPLY MANAGEMENT SOCIAL RESPONSIBILITY and SUSTAINABILITY**

### **Objective:**

***To develop a framework of measurable practices that balance economic priorities with environmental, ethical and social values and considerations, through campus operations, community, and individuals.***

### **Actions:**

- ✓ Develop ethical procurement practices for the acquisition of all products, services, technology, and construction required by the University.
- ✓ Encourage environmentally friendly practices within the campus community with our suppliers, and the community at large.
- ✓ Encourage our respective organizations, others, and the general supply community to be proactive in examining and implementing environmentally responsible opportunities. For example: Park and Ride; Refundable Beverage Container Return Program; e-Waste; Energy Use Management.
- ✓ Respect our customers, employees, and suppliers.
- ✓ Treat our suppliers, employees, and customers with dignity and fairness.
- ✓ Avoid complicity in human or employment rights discrimination within the supply community.
- ✓ Promote a safe environment by continuous deployment of procurement work place safety practices throughout the organization.
- ✓ Proactively promote and develop socially diverse suppliers and internal users.
- ✓ Apply and promote sound financial standards, practices, and behaviors to ensure transparency and fairness.
- ✓ Conduct contract audits to determine and improve social responsibility impacts.
- ✓ Develop a social responsibility and sustainability plan that integrates campus planning, infrastructure development, procurement, and technology deployment in all aspects of operational analysis.
- ✓ Attain best value over the life cycle of an acquisition that leverages environmental, social and ethical considerations.
- ✓ Collaborate with other organizations, public sector agencies, suppliers, and the business community to advance sustainable procurement practices.

## **SUSTAINABILITY SUPPLY MANAGEMENT CONSIDERATIONS at UVic:**

- Moral Issues:
  - Restrict acquisitions from firms that violate public policy and law
  - Office waste sorting at point of use
  - Encourage use of stainless or glass coffee and water containers for personal consumption
  - Mandate deliveries in reusable totes/containers
  - Reduce energy use through pioneering technology
  
- Ethical Issues – Consumption:
  - Non-Sweat Shop/Child Labour.
  - Fair Trade Coffee and Tea
  - Rubber Glove Acquisitions
  - Nike Product Restrictions
  - Sponsor farmers markets on campus – local food supply
  
- E-Waste and Technology Recycling Program:
  - IP media disposal Program - Recycle all end-of-life hardware and media
  - Implementation of Computer Standards Program
  - 100% recycling of end-of-life hardware and electronic components
  - Host recycle day/week with technology suppliers
  - E-Haul-a-day program through Microserve and Dell
  
- Commercialization:
  - No naming of buildings with corporation names
  - Branding – take advantage of value – long-term CSA's.
  
- Paper Consumption Reduction/Alternatives:
  - Photocopier/Bond Paper – 100% Post-Consumer-Waste Content
  - Ban on Virgin Fiber Content Paper
  - Chlorine Free
  - Auto duplex photocopying
  - E-Commerce using scanning/fax technology
  
- ✓ Print Management Program:
  - Auto Duplex Photocopying.
  - Power Consumption - silent hours
  - Solar power on vending machines
  - Networking to reduce paper and toner use
  - Printer Toner/Cartridge Recycling Program
  - Credit for removal of displaced photocopiers by VAR
  - Convert recycled paper into note pads
  
- Collaboration – Island Good Foods Initiative – engage in procurement of locally produced products where practical and economically feasible to reduce GHG emissions and provide local food security

- Technology – Apple Canada Program – End of Life decommissioning of units - \$250. Rebate and full recycling of displaced units.
  - Implemented and electronic document library
  - Electronic payroll and reporting system
  - Implemented Share point Technology
  - Video-conferencing replacing physical travel
  - Offer free web phone service – 1<sup>st</sup> in the World
- Dischargeable Battery Recycling Program.
- GHG Emission considerations – 4BL:
  - GHG value calculations in purchase decisions – factor in value matrix
  - Calculation of power-energy consumption between competing products where applicable
  - Energy Star Program implementation where possible
  - Points awards for ISO certification
  - Points awarded for environmental and stewardship programs
  - Turn the lights out” Program with BCHydro
- Furniture Recycling and Disposal Program – surplus sales (cash and carry, on-line auctions); donations, recycle all wood, steel, plastic, fabric, etc.
- Composting – all materials that can be used in composting for placement back on campus gardens, flower beds, etc. or sold to community stakeholders
- Chemicals and Hazardous Material Recycling and Disposal Program
- Shipping and Packaging Removal and Recycling Program (plastic, cardboard, metal, wood, Styrofoam, etc.)
- Print Shop Chemicals – Use Vegetable Based Product
- ISO 14064 – Implementing where possible and practical
- Tire and Battery Recycling
- Beverage Container Refundable Recycling Program – In Progress
- Investigate Reverse Vending Opportunities with Pepsi
- Fuels – restrict fossil fuels consumption – switch to eco friendly power supply vehicles, and reduce size of vehicles to minimize GHG emissions
  - 5% bio-diesel use on lawn and garden equipment
  - Electric and/or battery operated service vehicles
- EcoCar Research project – General Motors Saturn donation
- Supplies – Mandate on-line catalogues, fair trade and green product catalogues as a priority, wood based cafeteria cutlery, bio-degradable crockery in cafeterias – corn based cups and plates

- Photography – default to digital photography on all photos and images – convocation ceremonies, campus related photos
- Waste Management – switch from auto pickup schedule to demand pickup – save on the environment and costs to UVic. Be a zero landfill waste institution.
- Vehicle Use:
  - No vehicle idling policy
  - Use eco-friendly delivery vehicles by suppliers
  - Minimize deliveries to campus - Consolidate shipments where possible
  - Staff bicycle fleet
  - Electric gators for on-campus FMGT use
  - 2 hybrid vehicles
  - 2 fully electric vehicles
  - 60% of FMGT vehicles are emissions free
- Furniture
  - Procure only furniture with the Ecologo Environmental Chaie ECP-70 Certifications
  - Procure furniture with the Greenguard Indor Air Quality Certification – F10FW90711-2
  - Procure Furniture that is ISO 14001 – 1996 Certified
- Vending:
  - Swap out old vending machines with new eco-friendly units
  - Power down units in silent hours
  - Remote monitoring of service. Maintenance and product consumption
  - Replace units with Power-Smart units
  - Use of debit-credit card units – takes less power and ease of operating

# UVic's Strategic Objectives

## A Vision for the Future – Building on Strength

Purchasing Services support the University's Strategic Plan objectives in the following areas:

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|--------------|---|
| Objective 1  | To be a diverse, welcoming learning community, with a strong commitment to equity.  |
| Objective 7  | To recruit and retain a diverse group of outstanding staff by providing rewarding and fulfilling careers at the University of Victoria. |
| Objective 10 | To develop methods to recognize the accomplishments of members of the university community.   |
| Objective 17 | To increase opportunities for experiential learning and community engagement at UVic.   |
| Objective 22 | To support lifelong learning by increasing continuing education opportunities.  |
| Objective 24 | To develop a state of the art information technology infrastructure.  |
| Objective 25 | To develop the support services necessary for meeting our goals in teaching and research.   |
| Objective 27 | To enhance the degree of community engagement on campus.  |
| Objective 28 | To develop effective relationships with the diverse constituencies that make up our regional, national and international communities.   |
| Objective 30 | To further our funding through philanthropy from individuals, corporations and foundations.   |
| Objective 31 | To implement our campus plan, driven by academic priorities and informed by community input and our commitment to sustainability.       |
| Objective 32 | Implement environmental stewardship practices that serve to make UVic a leader in sustainability.                                       |
| Objective 33 | To manage and utilize our financial and physical resources in a responsible and sustainable fashion.                                    |

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