From: Merima Babic
To: Rebecca Collins
Subject: Re: STARS Reporting - Office of Sustainability
Date: Thursday, January 16, 2020 4:57:46 PM

Rebecca -
FTE = FT + 1/3 PT

MB

Merima Babic, CLA '08, '11
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merima.babic@temple.edu

From: Rebecca Collins <rebecca.collins@temple.edu>
Sent: Thursday, January 16, 2020 4:48:39 PM
To: Merima Babic <merima.babic@temple.edu>
Subject: FW: STARS Reporting - Office of Sustainability

Merima:

Please see note from Linda Walker below. She provided me with FTE but could not do the conversion of PTE to FTE. Is this something you could help me out with or point me in the direction of someone who can?

Thanks so much! I'm so close to being finished!

Rebecca Collins, LEED AP
Director of Sustainability
rebecca.collins@temple.edu

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From: Linda Walker <linda.walker@temple.edu>
Sent: Thursday, January 16, 2020 2:17 PM
To: Rebecca Collins <rebecca.collins@temple.edu>
Subject: RE: STARS Reporting - Office of Sustainability

Hello Rebecca,

The attached file gives the IPED counts from 10/31/18. Contact Merima for the conversion of part time employees to FTE's.

Please let me know if you have any questions.

Regards,

Linda

From: Rebecca Collins <rebecca.collins@temple.edu>
Sent: Tuesday, January 14, 2020 11:47 AM
To: Linda Walker <linda.walker@temple.edu>
Subject: STARS Reporting - Office of Sustainability

Linda:

My name is Rebecca Collins and I am the new Director of Sustainability at Temple. I left you a voicemail but wanted to follow up with and email.

I'm reaching out because the Office of Sustainability is currently preparing Temple's sustainability submission for the Princeton Review. Merima Babic recommended I reach out to you for the following information.

1. Report the unduplicated total number of staff & faculty employed in FY 2019 (e.g. as reported on the U.S. Integrated Postsecondary Education Data System (IPEDS) Human Resources forms or else a representative headcount (e.g. autumn figures).

2. Report the institution's best estimate of full-time equivalent staff & faculty in FY 2019, annualized as feasible and/or calculated according to relevant national, regional or international standards (e.g. as reported on the U.S. IPEDS 12-Month Enrollment form or calculated using the IPEDS formulas).

Please note that I will be gathering all of the information for the report and then sending it to DVU for review. **If you could respond with the requested information by Friday, 1/17 I would greatly appreciate it.**

Thanks for your support and please let me know if you have any questions.

Best,
Rebecca

Rebecca Collins, LEED AP
Director of Sustainability
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