
Director, Environmental Stewardship and Sustainability

Classification Details

Classification Information

Please complete the following items to the best of your ability. FLSA status and Career/Pay Band may be left blank and Human Resources will do the final review and may update to reflect the actual status and pay band.

Classification Title	Director, Environmental Stewardship and Sustainability
Division	Provost's Office
Department	Environmental Stewardship & Sustainability
FLSA Status	Exempt (Overtime exemption status is determined at the time of hire based on the rate of pay)
Career/Pay Band	3B
Work Schedule	Full Year
If Other, specify months	
Full Time vs Part Time	Full Time
Appointment	Regular
If Term, specify number of years	
Primary Function	Develop implementation strategies for University initiatives in environmental stewardship and sustainability. Coordinate program development and institutional capacity in sustainability. Holistically and strategically integrate demonstration, research and management of the greater Domain for the public good.

Typical Duties & Responsibilities

1. Lead planning for the larger-scale thematic and finer-grained recreational, educational and research use of the greater Domain (the area outside the core campus and leaseholds). This effort includes program development as well as physical and electronic infrastructure development as needed, and management of the Domain 3D project.
2. Coordinate the University's efforts in implementation of sustainability goals for excellence in sustainability by promoting sustainability goals across the University and through and beyond the curriculum.
3. Working with staff in LITS and the spatial laboratory, coordinate, complete, and maintain databases for past, present, and future educational and research activities on the greater Domain, for historical land-uses on the Domain, and for past and future forest inventories
4. Working with staff in LITS and the spatial laboratory, maintain and update databases for field monitoring of baseline ecological information including RTE species, invasive species, and community distributions. Develop technological capacities to facilitate data capture and data utilization in the field.
5. Facilitate, and assist in maximizing the impact of, research on the greater Domain by faculty and students, increasing over time, by: 1) serving as a primary point of contact

for those at the University and elsewhere who wish to initiate projects on the greater Domain; 2) developing relationships with research faculty at graduate institutions, conservation and land management agencies in the region to facilitate grant-supported research on the greater Domain and in our region to generate collaborative opportunities for Sewanee faculty and students; 3) communicate to potential users the planning and direction of implementation; and 4) ensure consultative, professional relationships with users through a regular – at least annual – process of soliciting feedback and advice. (Note that facilitation will occur primarily through planning, infrastructure development, and sharing of relevant expertise as requested. Since the position is not a teaching or research faculty position, the teaching or research interests of the incumbent, and any work directly with students toward those interests, must be secondary to the primary duties and responsibilities.)

6. As requested and increasing over time, develop and coordinate programs developing the co-curricular interests of undergraduate students in sustainability and Domain planning, use, and infrastructure, as for example an Undergraduate Fellowship/“Green Corps” and Sustainability Fellows programs.

Judgment Required	Performance of the essential duties of this position is dependent upon independent ingenuity and developmental efforts.
Budgetary Responsibility	Directly prepares budget for program and has full responsibility for planning, forecasting, approval, and balancing budget.
Machines & Equipment Used	Potentially outdoor maintenance and management equipment such as chainsaws, driving ATVs and ATUs, prescribed fire equipment, etc.
Job Specifications/Position Qualifications (minimum)	
Education	in conservation, ecology, or related environmental sciences, at the level of at least a M.S. and as demonstrated through a record of relevant publication
Experience	<ul style="list-style-type: none"> • in collaborating with a variety of stakeholders involved in natural resource conservation and management • management of protected areas for research and/or educational purposes • in establishing and maintaining long-term databases • in success in securing major grants and other funding
Job Related Skills	Diplomacy, teambuilding, integration
Licenses/Certification	
Personal Interaction/Communications	
Student Contact	As work-study, interns and as needed for co-curricular activities
Internal	Involve those responsible for advice on particular areas, such as the Assistant Dean for the Environment on educational, research and co-curricular issues, Physical Plant Services for sustainability initiatives, the University Archaeologist on Domain use, the Sponsored Research Officer on proposals to use the Domain in research, staff in LITS on datasets, the faculty forest management coordinator in planning for the demonstration forest, and interested faculty as applicable.
External	
Supervisory Responsibility	
Supervision Received	This position works with considerable independence and self-direction. Only general direction and scope of the work to be accomplished are discussed with supervisor.
Positions Directly Supervised	Domain Manager

Business Manager
Farm Manager
Student Sustainability Coordinator

Positions Indirectly Supervised

Confidential Information

Confidential information Budgets and salaries

Working Environment

Working environment Office and outdoors

Physical Requirements

Physical Requirements Must be able to stand for extended periods of time, Must be able to walk for extended periods of time, Must be able to climb (many stairs, ladders), Must be able to crawl and or kneel, Must be able to push and/or pull objects, Must be able to navigate steep and rough terrain, Must be able to lift between 21-50 pounds (Medium work), Must be able to carry between 21-50 pounds (Medium work)

Any additional requirements specific to this position