

Outreach Advisor
Office of Sustainability
Grant MacEwan University

MacEwan University inspires students with a powerful combination of academic excellence and personal learning experiences – ours is a connected culture that focuses on learner-centered teaching, and on providing opportunities for students to grow and achieve.

The university provides a transformative education in a creative, collaborative and supportive learning environment. 19,000 full- and part-time students are enrolled in more than 65 programs: four-year undergraduate degrees, applied degrees, university transfer programs and one- and two-year diploma and certificates. Additional offerings include preparation for university and college, English as an Additional Language, professional and personal development courses and workshops, corporate training and the Alberta College Conservatory of Music.

Opportunity

The Engagement and Outreach Advisor will support the work of the Director of Sustainability who provides expertise and leadership to all areas of university for sustainability, including advancing economic vitality, ecological integrity, social equity, cultural preservation, and personal well-being. This position will assist MacEwan University's Office of Sustainability to engage and connect with the university staff, students and faculty, and the surrounding community. Through planning and coordinating outreach activities and initiatives, the Engagement and Outreach Advisor will gather input to inform the update of the Campus Master Plan. This position will also be responsible for administering the Green Impact program.

Skills

To be successful in this role, candidates will have:

- Strong interpersonal skills
- Problem solving, solution-based mentality
- Understanding of a wide range of sustainability topics including areas such as environmental management, transportation, personal well-being, water and energy conservation, social systems, and cultural continuation
- Passionate about sustainability
- Strong oral and written communication skills, with proven experience writing reports and giving presentations
- Strong organizational skills
- Demonstrated leadership ability related to implementing sustainability initiatives
- Demonstrated ability to work with a diverse range of stakeholders
- Adept in Microsoft Office Suite (Word, Excel, Power Point) and Adobe Illustrator and Photoshop an asset

Qualifications

The successful candidate will have an undergraduate degree as well as two years' experience in a related field.

Experience conducting engagement and outreach programs, event planning, volunteer recruitment and coordination, and delivering workshops is an asset.

Benefits

When you become part of the MacEwan team, you will enjoy a competitive salary, but the rewards keep coming. Our total compensation package includes:

- Competitive base pay
- Generous vacation time
- Excellent benefits package
- Effective recognition and retention programs
- Continuous learning culture
- Opportunities for career growth

For general inquiries, please contact us at careers@macewan.ca.

This position is included under the MacEwan Staff Association collective agreement.

All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.

Category	Full Time Term (12 months)
Salary	\$50,294 to \$65,382 per annum
Closing Date	Monday, February 1, 2016
Competition No.	16.01.006
	MacEwan University Human Resources Department University Services Centre Rm. 10-600, 10700 - 104 Avenue Edmonton AB T5J 4S2
Apply In Person/By Mail	Fax: (780) 497-5430
Apply Online	Apply Now