

March 12, 2020

Steve Mital, Director
University of Oregon
Office of Sustainability
6208 University of Oregon
Eugene, OR 97403-6208

To Whom It May Concern:

As the director of the Office of Sustainability at the University of Oregon, I would like to affirm that the report has been reviewed in full and that all identified inconsistencies and errors have been successfully addressed prior to submitting it to AASHE.

Throughout our data collection process, we worked with data providers from across the University in an iterative process that included regular meetings, email exchanges, phone calls, and in-person conversations to ensure that data is accurate, verified, and trackable back to its source.

We conducted an internal review process. To ensure fairness and accuracy, each of the credits pursued by the University of Oregon were reviewed by a staff member who was not involved in the data collection for that credit. Items of concern were flagged and discussed with the responsible party. Our goal in this process was to catch and fix mistakes and provide training for the responsible party. This process did indeed identify several mistakes and also improved clarity of narrative sections and overall transparency.

As a last step, staff were assigned credits to review for completion and narrative consistency. We are confident that our internal review process meets the spirit and intent of the assurance credit and that our data is both accurate and transparent.

Please don't hesitate to reach out to me with any further questions.

Sincerely,



Steve Mital