



LEAF Site Visit Form

Year: _____ Date of site visit: _____ LEAF AC: _____

Restaurant/Facility: _____ Primary Contact: _____

- *A minimum of 2 items must be reviewed from each of sections 1, 2, 3, 4, 8.
- *A total of 5 items must be reviewed from each of sections 5, 6, 7, 9, 10.
- *The highest and lowest scoring areas from the previous year, and required items, must be reviewed.
- *If the facility is found to lose greater than 20 points from the original score, further investigations should be conducted.

Required item	Compliant
Section 1.0 - Minimum 30 points (level 2); Minimum 55 points & 25% vegetarian menu items (level 3)	
Section 2.0 - No Styrofoam (all levels)	
Section 3.0 - Energy use & conservation tracking (all levels); Minimum 70% (combined) CFL/LED/ Energy efficient bulbs (level 3); Minimum 60% ENERGY STAR or equivalent appliances	
Section 4.0 - Water use & conservation tracking (all levels); No flat bottled water (level 3)	
Section 7.0 - Minimum 70% EcoLogo/Green Seal/equivalent certified cleaning agents (level 3)	
Section 8.0 - Minimum 30 points and 100% in section 8.5 (recycling) (level 3)	

Site visits are intended to take no more than 3 hours. Exceptions can be made upon agreement between the facility and the Consultant.
 *Criteria are subject to change without notice.
 Updated June 2014

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SECTION REVIEWED	PREVIOUS SCORE	NEW SCORE	NOTES	COMMENTS/SUGGESTIONS
Example: 1.1 Local Purchasing			Percentage of local purchasing over Jan-Mar increased by 5% (20->25%). This would result in a 1 point increase.	Good improvement. Recommend facility continues to source local products. Consider canning/ preserving local produce in summer for use over winter months to further increase local percentage.
Example: 1.9 Fair and Direct Trade, Rainforest Alliance products			Due to a change in supplier, this facility no longer offers Fair/ Direct trade coffee. The point reduction 2 points.	Recommended that the facility a) inquire if the new supplier offers Fair/Direct Trade or would be willing/able to obtain it; b) consider an alternate supplier.

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Further comments: _____

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I have witnessed that the above facility to have retained their high standards of operating procedures required to meet LEAF criteria. I have found no issues which would compromise the current status of LEAF certification.

I recommend LEAF certification status be increased from Level ____ to Level ____ (must provide substantial supporting evidence above).

LEAF Accredited Consultant (please print)

Signature

Date