

**Online and**  
Continuing Education

  
St. Lawrence  
College

Winter/Spring  
2019

Choose from **hundreds** of face-to-face and online courses.

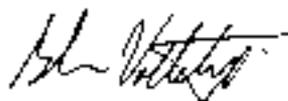


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## Welcome to Continuing Education and Online-Distance Education at St. Lawrence College!

If you're reading this, you're interested in pursuing life-long learning, and we take that seriously here at St. Lawrence College. Whether pursuing a hobby, developing a new skill, or simply trying something new, online and continuing education provides an opportunity to be invigorated and to grow. Congratulations on exploring the many options available! As you begin to take a course or complete a new certificate, know you join thousands of other people who have discovered how rewarding it is to continue to learn, either from the comfort of their home, or by joining us on one of our three campus locations in Kingston, Brockville, and Cornwall.

I look forward to seeing you in the halls!



Glenn Vollebregt  
President and CEO  
St. Lawrence College  
 @gvollebregt  
 Glenn Vollebregt - SLC President & CEO  
[www.stlawrencecollege.ca](http://www.stlawrencecollege.ca)



# Ways to Learn @ SLC

St. Lawrence College is pleased to offer flexible learning opportunities to anyone wishing to continue their education. We offer a wide range of courses that are designed to promote personal growth, address training needs, and help advance your career. Use this guide to find courses that best suit your interests and daily schedule. Many of our courses are offered online or in a face-to-face setting on the Brockville, Cornwall, or Kingston campuses. We look forward to seeing you at SLC!

## Face-to-Face (F2F)

Courses happen weeknights and on the weekend with knowledgeable, approachable instructors and other like-minded peers.

## Online

Online learning offers great flexibility as the weekly activities can be completed anytime during the week prior to a deadline. Instructors will also provide students with constant support and guidance during the course so that they may achieve their goals. All online courses are credited and can be used as part of a variety of certificates and diplomas. Some courses also have monthly intakes which enables students to start mid-way through a term.

## Mixed

Many of our credited courses are offered in both learning formats (online and face-to-face). We encourage you to browse our course offerings as many of the courses can be combined to create specific certificates. For example, students might be able to take a few face-to-face courses and supplement their learning with specific online courses to complete a certificate.



## COURSE OFFERINGS

### Credit Courses

Credit courses are graded according to the St. Lawrence College scale and may be transferable to a St. Lawrence College certificate or diploma program. Students may take courses for credit for personal reasons or skills updating, even if they do not need the college credit.

Credit courses are identified in the guide using the symbol **C**.

Courses requiring a textbook are identified in the guide using the symbol **T**.

Courses with special schedules are identified in the guide using the symbol **S**.

### Noncredit Courses

Students take these courses for professional or personal development, or just for fun. These courses do not offer college credit, but in some cases students may earn a certification or other evidence of class completion to meet personal or professional requirements. Examples include: Applied Suicide Intervention Skills Training, Canada's Ozone Layer Protection Awareness Program.

## SLC CREDENTIALS

Many of our credit course offerings can be used as part of certificate or diploma programs. These courses will enable you to specialize in a specific field of study and earn a credential that meets your professional needs. Examples include:

### Statement of Achievement

- Ceramics
- Dementia Studies
- Landscape Gardener
- Woodworking and Fine Furniture

### Ontario College Diploma

- Early Childhood Education
- Police Foundations

### Ontario College Graduate Certificate

- Addictions and Mental Health

### Certificate

- Accounting
- Bookkeeping
- Fine Arts
- Human Resources
- Fundraising Management
- Geological Studies
- Leadership Development
- Proficiency in Conversational French
- Sustainable Local Food
- Textiles and Fibre Arts

Be sure to review this guide to find the best delivery option (face-to-face or online) that suits your schedule.

Visit our website at

[stlawrencecollege.ca](http://stlawrencecollege.ca)

# Face-to-Face (F2F)

St. Lawrence College offers a comprehensive list of courses in Arts, Business, Computers, Languages, Trades and more. You may choose to be part of a program or simply take courses for your enjoyment.

In the next few pages you will find a listing of courses available at each of our campuses for the Winter term. We have also highlighted some featured courses for you.

Please note the course start/end dates and times, tuition and additional fees are in the guide. For full course details including prerequisites and special schedules, and to register, visit our website [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd).

## ARTS

### Abstract and Expressionism

Discover how to simplify and extract the essential information from reference photos or your imagination, to create an abstracted version of the scene. Under the tutelage of your instructor Anna Krak-Kepka learn to experiment and play your way to beautiful expressive, contemporary work. Playful exploration with acrylic paint as well as the use of other tools and materials will aid in the creative process and tap into your creative instincts. Emphasis will be on composition, originality, and choice of color pallet and value relationship as you stretch the borders of your artistic confidence and imagination. Learn to be fearless and spontaneous in your approach to your work. All levels welcome. See the course list for other offerings by Anna this winter including painting intuitively, working with alcohol inks and watercolour on yupo paper, and more.

### Beginner Acrylic Painting

In this two-day workshop Diane Godwin-Sheridan takes you on a journey of discovery in acrylic painting. Acrylic is an easy, versatile & popular art medium that is ideal for beginning artists. Learn how to use tools, materials, colour basics, techniques & tips to get started in acrylic painting. Demonstrations by the instructor will guide you through easy-to-follow, step-by-step lessons to unleash your inner creativity, enjoy the painting process & begin your acrylic painting journey. Diane offers several other courses and workshops this winter including watercolour and the Group of Seven and Tom Thomson. See the course list for more.

### Painting Cool Lights on Warm Shadows

Artist and teacher Andrea Mossop presents a different approach to light, learn to play with the reversal of the usual warm highlights and cool blue shadows. This is a great technique for added brightness and for night scenes. Cool light lifts a painting with a sparkly charge while the mulling darks of warm shadows pitch dramatically into inviting heat. Learn what blues, violets, and greens to mix tints for vibrant glints of light. Experience the mix of inviting warm ambers, rusty browns, eggplant violets to paint rich shadows. Subject and medium of choice. All levels welcome. See the course list for other courses offered by Andrea this winter including Life Drawing, Mixed Media, and more.

### Ceramics Workshops

Thinking about getting your hands dirty? Why not sink them into some clay and join those who have done so for more than 10,000 years. Whether it's hand building, wheel throwing, sculpture or glazing, pottery challenges your creativity, and gratifies the mind and the hands. We have something for all levels.

### ANIMAL BEHAVIOUR & CARE Courses

Visit [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd) for further details on the course descriptions below.

Course Name & Instructor	Code	Campus	Date/Time	Tuition/Additional Fees
How To Speak Dog L. Hadcock	GENI1969	K	Mar 6 6-9PM	\$70.07

### ARTS Courses

Visit [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd) for further details on the course descriptions below.

Course Name & Instructor	Code	Campus	Date/Time	Tuition/Additional Fees
<b>Drawing &amp; Painting</b>				
Abstract and Expressionism Workshop A. Krak-Kepka	GENI2121	B	Jan 21-Mar 4 4:30-7:30PM	\$217.03 *\$20
Abstract and Expressionism Workshop A. Krak-Kepka	GENI2121	B	Mar 11-Apr 15 4:30-7:30PM	\$217.03 *\$20
Acrylics I - Colour Theory A. Mossop ☼	ARTS6005	B	Jan 14-Apr 29 9AM-12PM	\$344.25
Expressive Contemporary Painting with Acrylic A. Krak-Kepka	GENI1258	K	Jan 17-Mar 7 6-9PM	\$295.00
Life Drawing and Painting A. Mossop S	GENI1989	B	Feb 9, Mar 9, & Apr 6 9AM-4PM	\$281.45
Mixed Media 1 A. Mossop ☼	ARTS6010	B	Jan 18-May 3 9AM-12PM	\$344.25
Observational Painting from Life N. Steele	GENI778	K	Jan 14-Feb 11 5:30-8:30PM	\$180.86
Open Studio Workshop: Expressive Contemporary Painting A. Krak-Kepka	GENI124	K	Mar 14-Apr 25 6-9PM	\$258.85 *\$20
Paint like the Group of Seven & Tom Thomson D. Godwin-Sheridan ☼	CEAR1052	B	Jan 17-Feb 21 1-4PM	\$137.70
Paint like the Group of Seven & Tom Thomson D. Godwin-Sheridan ☼	CEAR1052	B	Mar 14-Apr 18 1-4PM	\$137.70
The Art of Critiquing A. Mossop S	GENI5207	B	Feb 8, 22, Mar 8, 22, & Apr 5 12:30-2:30PM	\$120.57

ARTS Courses continued Visit <a href="http://stlawrencecollege.ca/ConEd">stlawrencecollege.ca/ConEd</a> for further details on the course descriptions below.		Campus	Date/Time	Tuition/ Additional Fees
Course Name & Instructor	Code			
<b>Drawing &amp; Painting Weekend Workshops</b>				
<b>Alla Prima Portrait Painting From Photo Reference and Live Model</b> N. Steele	GENI5211	K	Feb 16-17 9AM-4:30PM	\$199.00
<b>Beginner Acrylic Painting</b> D. Godwin-Sheridan	GENI2060	B	Feb 2-3 9AM-4:30PM	\$180.86
<b>Painting Blue</b> A. Mossop	GENI5208	B	Feb 23 9AM-5PM	\$96.46
<b>Painting Cool Lights on Warm Shadows</b> A. Mossop	GENI5210	B	Apr 13 9AM-5PM	\$96.46
<b>Paint Intuitively and Heal Your Spirit</b> A. Krak-Kepka	GENI418	K	Apr 20-21 9:30AM-5PM	\$162.39 *\$20
<b>Painting with Alcohol Inks and Watercolours on Yupo Paper</b> A. Krak-Kepka	GENI5214	K	Mar 23-24 9:30AM-4PM	\$162.39 *\$25
<b>Rounding the Form</b> A. Mossop	GENI5209	B	Mar 2 9AM-5PM	\$96.46
<b>Watercolour: Beach Scenes</b> D. Godwin-Sheridan	GENI818	B	Mar 23 9AM-4PM	\$84.40
<b>Watercolour: Essence of Flowers</b> D. Godwin-Sheridan	GENI1128	B	Apr 6-7 9AM-4:30PM	\$180.86
<b>Watercolour: Winter Scenes</b> D. Godwin-Sheridan	GENI371	B	Jan 19 9AM-4PM	\$84.40 *\$20
<b>Photography</b>				
<b>Basics of Photoshop</b> S. Tierney	GENI2068	B	Feb 19-Mar 5 6:30-9:30PM	\$108.51
<b>Beginner Digital SLR Photography</b> K. Atcheson S	GENI347	B	Jan 9 6:30-9:30PM & Jan 12 8:30AM-4:30PM	\$132.63
<b>Beginner Digital SLR Photography</b> K. Atcheson S	GENI347	C	Jan 16 6:30-9:30PM & Jan 19 8:30AM-4:30PM	\$132.63
<b>Intermediate/Advanced Digital SLR Photography</b> K. Atcheson S	GENI1542	B	Mar 20 6:30-9:30PM & Mar 23 8:30AM-4:30PM	\$132.63
<b>Intermediate/Advanced Digital SLR Photography</b> K. Atcheson S	GENI1542	C	Mar 27 6:30-9:30PM & Mar 30 8:30AM-4:30PM	\$132.63
<b>Introduction to Digital SLR Photography</b> R. Ewart S	ARTS85	K	Jan 15-Mar 5 6:30-9:30PM	\$160.65
<b>Pottery</b>				
<b>Ceramics I</b> M. Kim-Hunter	ARTS3	B	Jan 16-Apr 24 9AM-12PM	\$379.25
<b>Ceramics Practice Studio</b>	GENI1664	B	See website for details.	TBA
<b>Ceramics Workshop I</b> J. Gazley	ARTS72	B	Jan 16-Apr 24 6-9PM	\$379.25
<b>Ceramics Workshop II</b> K. Cameron	ARTS84	B	Jan 15-Apr 23 6-9PM	\$379.25

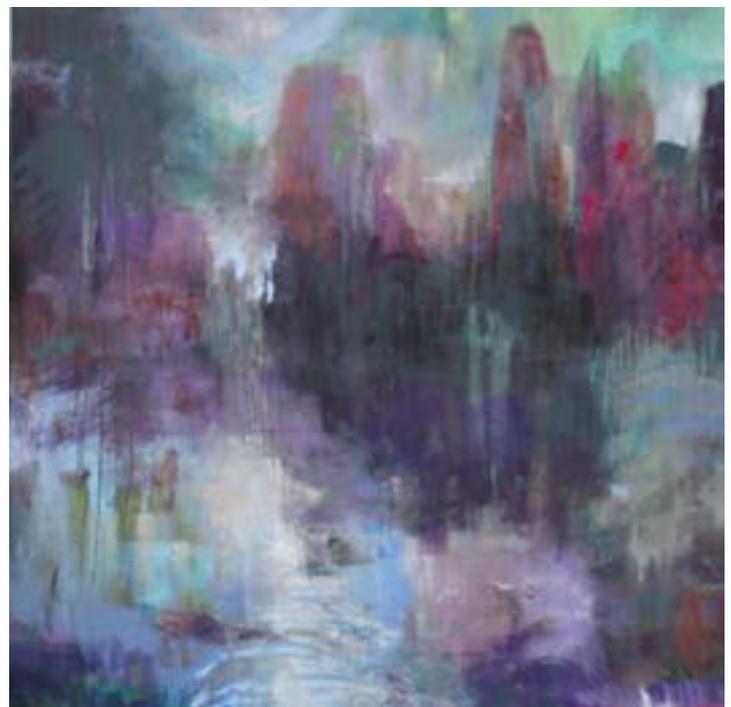
## Basic Woodcarving

Bird carving is the only art form that originated in North America. By carving examples of birds, students will learn the basics of modern carving and painting techniques, the use of carving tools, and the burning of feather detail. Join award winning professional wood carver and instructor Les Boszormeny and develop your skills in this fine craft.

## Creative Writing

Explore creativity and sharpen story telling skills in a stress-free workshop series. No grades, no homework. In-class games are designed to bring out your inner wordsmith and build a portfolio of story ideas and beginnings. Each week, try your hand at a different aspect or form of writing (e.g. plot development, character brainstorming, worldbuilding, personal stories, flash fiction, or poetry). Open to beginners and seasoned writers. Join award winning author Glen Strathy on this creative writing journey. Other workshops in this series include writing character driven fiction, how to plot a novel, and writing short stories.

Woodcarving				
<b>Basic Woodcarving</b> L. Boszormeny	ARTS53	B	Jan 10-May 9 6-8PM	\$275.40 *\$20
<b>Intermediate Woodcarving</b> L. Boszormeny	ARTS55	B	Jan 10-May 9 8-10PM	\$275.40 *\$30
Writing				
<b>Creative Writing Evenings</b> G. Strathy	GENI5027	K	Jan 15-Feb 19 7-9PM	\$144.69
<b>Creative Writing - Spring Evenings</b> G. Strathy	GENI5027	K	Feb 26-Apr 2 7-9PM	\$144.69
<b>How to Plot a Novel</b> G. Strathy	GENI541	K	Mar 13-Apr 3 7-9PM	\$96.46
<b>Writing Character Driven Fiction</b> G. Strathy	GENI311	K	Jan 16-Feb 6 7-9PM	\$96.46
<b>Writing Short Stories</b> G. Strathy	GENI1001	K	Feb 13-Mar 6 7-9PM	\$96.46



A. Krak-Kepka

# BUSINESS

## Payroll Compliance Practitioner

A career in payroll is very rewarding. Becoming a certified Payroll Compliance Practitioner (PCP) ensures you have the payroll compliance knowledge and skills you need to succeed! It also helps you command a higher starting salary according to national payroll recruiting firms and opens the doors for future advancement. St. Lawrence College is now offering the certification requirement courses:

### Payroll Compliance Legislation

This is the first payroll course of the PCP program and a prerequisite to enrolling in Payroll Fundamentals 1 and Payroll Fundamentals 2. Upon completion of PCL, the student will have a thorough understanding of legislative compliance requirements and will be able to: describe payroll's objectives and stakeholders; identify an employee-employer relationship; communicate the payroll compliance requirements to various stakeholders; apply federal and provincial/territorial legislation, including the Canada Pension Plan Act, the Employment Insurance Act, the Income Tax Act, Employment Standards, Worker's Compensation Acts, and the Quebec-specific legislation. Available Spring 2019.

### Payroll Fundamentals 1

This is the second payroll course of the PCP program. Students must successfully complete the Payroll Compliance Legislation course prior to enrolling in this course. Upon completion of Payroll Fundamentals 1 (PF1), the student will be able to: calculate regular pay; calculate non-regular pay; calculate termination payments; complete a Record of Employment (ROE); and communicate all aspects of pay requirements to various stakeholders. Prerequisite: Payroll Compliance Legislation. Available Winter 2019.

### Payroll Fundamentals 2

This course is the final payroll course of the PCP program. Upon completion of PF2, the student will be able to: calculate organizational remittances to federal, provincial and third-party stakeholders; prepare accounting documentation for payroll; complete year end documentation; and communicate all aspects of organizational remittances, accounting and year end requirements to internal, external and government stakeholders. Prerequisites: Payroll Fundamentals 1. We anticipate this course will be available in Fall 2019.

## Leadership Development Skills

Aspiring to a supervisory/leadership position? Are you self-employed and looking to enhance your leadership skills? This program builds on existing skills and experience, applying them to workplace situations. Courses include communications, ethics, performance management, change management, team building, planning and project management, finance and team building.

## Human Relations

This course will provide leaders with the appropriate skills and knowledge to be able to effectively recruit personnel, train them, and manage their performance in a professional manner. Leaders will use their knowledge of the concepts of statutory and common law to conduct interviews, handle performance problems, counsel and discipline as required, plan and direct training needs assessments, methods and program delivery.



## BUSINESS Courses

Visit [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd) for further details on the course descriptions below.

Course Name & Instructor	Code	Campus	Date/Time	Tuition/ Additional Fees
<b>Leadership Development</b>				
Human Relations S. DeRochie *	LDSC10	C	Jan 16-Mar 20 6-9PM	\$254.50
<b>Payroll Compliance Practitioner</b>				
Payroll Compliance Legislation K. Price *	ACCT14	K	May 7 - Aug 6 6-9PM	\$321.30
Payroll Fundamentals 1 C. Peeters *	ACCT18	K	Jan 16-Apr 17 6-9PM	\$321.30

B Brockville C Cornwall K Kingston \*Additional Materials Fee

# FINANCIAL PLANNING

## Investment and Financial Fundamentals Level 2

Take this course as a stand-alone course, or as a deeper continuation of Fundamentals I. Students develop their understanding and knowledge of investments and financial management looking at new and more detailed investment and financial planning analysis and strategies. This course is for students who either want to learn more about managing their own investments or plan on a career in financial services, and/or may plan on taking the Canadian Securities Course.

## Secrets to Buying, Managing and Renovating Rental Property 1

This introductory workshop lets you in on some rental property secrets including how to avoid money pits, picking good tenants, good property locations, maintenance and repairs. Take your first steps in the direction of financial freedom with an instructor who purchased some of his real estate properties in 1990 (real estate high) and semi-retired at the age of 53 with the help of those real estate investment properties. This course is for beginners interested in single family and duplex rental properties. Get your feet wet with this 3-hour workshop to see if this is something you want to pursue. In Part 2 of this workshop series, Mike Collins, your instructor, will guide you on a more in-depth exploration of the secrets to buying, managing and renovating rental property.

Sign up for one or both workshops. Part 1 is not required to take Part 2.



## FINANCIAL PLANNING Courses

Visit [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd) for further details on the course descriptions below.

Course Name & Instructor	Code	Campus	Date/Time	Tuition/ Additional Fees
Estate Planning for Executors S. Murphy	GENI5019	K	Mar 28-Apr 4 6:30-8:30PM	\$70.83
Financial Planning Boot Camp S. Murphy	GENI875	K	Jan 17-31 6-9PM	\$108.51
Investment and Financial Fundamentals Level 2 M. Clarke	GENI98	K	Jan 14-Feb 4 6-9PM	\$144.69
Secrets to Buying, Managing and Renovating Rental Property 1 M. Collins	GENI5213	K	Jan 16 6:30-9:30PM	\$70.07
Secrets to Buying, Managing and Renovating Rental Property 2 M. Collins	GENI35	K	Jan 23 - Feb 20 7-9PM	\$120.57

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# HEALTH CARE

## Dementia Studies

This program is targeted towards people working in long term care homes, retirement homes, community support services, and others caring for persons living with dementia. This program develops the knowledge, skills and attitudes to enhance competency in providing quality care.

Course available in the upcoming winter and spring terms include: Overview of Dementia (prerequisite for all Dementia Studies courses except Palliative Care); Enhanced Care Strategies; Communication Strategies; and Dementia Studies Capstone Project (spring).

HEALTH CARE Courses		Campus	Date/Time	Tuition/ Additional Fees
Course Name & Instructor	Code			
<b>Dementia Studies</b>				
<b>Overview of Dementia Care</b> A. Evans ☎	BEHA1000	C	Jan 17-Mar 7 6-9PM	\$183.60
<b>Enhanced Care Strategies</b> M. Parnell ☎	BEHA1002	C	Jan 17-Mar 7 6:30-9:30PM	\$183.60
<b>Communication Strategies</b> A. Graham ☎	BEHA1001	C	Mar 14-May 2 6-9PM	\$183.60
<b>Dementia Studies Capstone Project</b> A. Graham ☎	BEHA19	C	May 9-Jun 27 6-9PM	\$344.25

# HEALTH & WELLNESS

## Applied Suicide Intervention Skills (ASIST)

ASIST is a two-day skills building workshop that prepares caregivers of all kinds to provide suicide first aid interventions to help persons with thoughts of suicide in ways that increase their safety. Participants will develop the necessary attitudes, knowledge and skills to recognize persons at risk and to undertake appropriate management or referral of a person who is at risk of suicide. Fee includes two days of instruction, workshop materials, comprehensive book, and wallet card. Students will receive a certificate upon successful completion of the workshop.

## Craving Change™

Craving Change™ helps you improve your diet when you learn the strategies to curb your cravings and manage emotional eating habits. Understand why you eat the way you do. Determine what needs changing, and how to change your eating. The Craving Change program includes strategies to keep the change for lifelong success and optimal health. Workbook included.

## Freedom from Self-Doubt

Do you have thoughts like "I can't do this" or "I'm such a failure"? Or maybe you just feel not good enough generally? If worry and self-doubt flare up when you have an interview for a job, start a new project or go on a date, then you have a self-critical voice. Learn the six steps to freedom from self-doubt in this 4-week course. Each week, we will review barriers and explore solutions. You will receive a workbook with home practices. All resources included.

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## HEALTH & WELLNESS Courses

Visit [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd) for further details on the course descriptions below.

Course Name & Instructor	Code	Campus	Date/Time	Tuition/ Additional Fees
<b>Applied Suicide Intervention Skills Training (ASIST)</b> A. Bender-Francois, M. Lance	GENI127	C	Feb 2-3 8:30AM-4:30PM	\$235.50
<b>Applied Suicide Intervention Skills Training (ASIST)</b> A. Bender-Francois, M. Lance	GENI127	B	Mar 16-17 8:30AM-4:30PM	\$235.50
<b>Applied Suicide Intervention Skills Training (ASIST)</b> A. Bender-Francois, M. Lance	GENI127	K	Jan 26-27 8:30AM-4:30PM	\$235.50
<b>Craving Change™</b> M. Deschenes	GENI5038	K	Jan 19 9AM-3PM	\$199
<b>Craving Change™</b> M. Deschenes	GENI5038	K	Mar 27-Apr 17 6:30-8:30PM	\$199
<b>Energizing and Easy Weight Loss for 2019</b> M. Deschenes	GENI683	K	Feb 9 9AM-3PM	\$199
<b>Freedom from Self-Doubt</b> S. Young	GENI5212	K	Mar 21-Apr 11 6:30-8:30PM	\$96.46
<b>Introduction to Emotional Freedom Techniques (EFT Tapping)</b> E. Steele	GENI2123	K	Apr 4-25 6:30-8:30PM	\$96.46
<b>Introduction to Mindfulness</b> S. Young	GENI2125	K	Feb 21 6:30-9PM	\$69.69
<b>Introduction to Mindfulness</b> S. Young	GENI2125	K	Mar 9 1-3:30PM	\$69.69
<b>Introduction to Mindfulness</b> K. Cotnam-Fournier	GENI2125	C	Jan 16 6-8:30PM	\$69.69
<b>Introduction to Mindfulness</b> K. Cotnam-Fournier	GENI2125	B	Jan 17 6-8:30PM	\$69.69
<b>Personal Stress Management</b> S. DeRochie ☎ T	GENE57	C	Jan 15-Apr 23 6:30-9:30PM	\$344.25

## Introduction to Emotional Freedom Techniques (EFT Tapping)

The Emotional Freedom Techniques, sometimes referred to as the "tapping technique", is a mind-body-spirit holistic healing intervention growing in popularity. Its safety and effectiveness is supported by over 100 clinical trials and is often used by progressive therapists for issues like PTSD and Anxiety disorders. Learn how to apply the basics of the technique for yourself or your family, to help release negative emotions such as stress and fear, as well as the old, unresolved emotional "baggage" that we often carry with us. Parents and teachers may find that EFT is a priceless tool in helping children navigate challenging situations such as bullying, divorce, school, social pressures and other stressors of daily life.

## Personal Stress Management

Learn how to plan and implement effective stress management strategies in your personal life. Develop an informed understanding of the nature of stress and the stress response. Analyze the impact of stress and apply stress management strategies by designing, implementing and evaluating a personal wellness plan.



## LANGUAGES Courses

Visit [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd) for further details on the course descriptions below.

Course Name & Instructor		Code	Campus	Date/Time	Tuition/ Additional Fees
<b>French</b>					
<b>Conversational French Level 1</b> D. Galarneau ☉ T	LANG101K	☉	Jan 15-Apr 23 6:30-9:30PM	\$344.25	
<b>Conversational French Level 1</b> M. Martin ☉ T	LANG101K	K	Jan 15-Apr 23 6-9PM	\$344.25	
<b>Conversational French Level 2</b> D. Galarneau ☉ T	LANG201K	☉	Jan 16-Apr 24 6:30-9:30PM	\$344.25	
<b>Conversational French Level 2</b> Z. Bahri ☉ T	LANG201K	K	Jan 16-Apr 24 6:30-9:30PM	\$344.25	
<b>Conversational French Level 3</b> D. Galarneau ☉ T S	LANG301K	☉	May 6-Jun 26 6:30-9:30PM	\$344.25	
<b>Conversational French Level 5</b> Z. Bahri ☉ T	LANG501K	K	Jan 14-Apr 22 6:30-9:30PM	\$344.25	
<b>Conversational French Level 6</b> Z. Bahri ☉ T S	LANG601K	K	May 6-Jun 26 6:30-9:30PM	\$344.25	
<b>Sign Language</b>					
<b>American Sign Language 1</b> J. Lalonde T	GENI2126	☉	Jan 14-Mar 25 6:30-9PM	\$241.14	
<b>Spanish</b>					
<b>Spanish for the Traveler 1</b> E. Coughler	GENI2114	K	Jan 15-Feb 12 6-9PM	\$180.86	
<b>Spanish for the Traveler 2</b> E. Coughler	GENI2115	K	Feb 19-Mar 19 6-9PM	\$180.86	
<b>Spanish for the Traveler 3</b> E. Coughler	GENI2116	K	Mar 26-Apr 23 6-9PM	\$180.86	
<b>Spanish Oral Practice Workshop 1</b> E. Coughler	GENI1303	K	Jan 17-Feb 14 6-8PM	\$120.57	
<b>Spanish Oral Practice Workshop 2</b> E. Coughler	GENI2117	K	Feb 21-Mar 21 6-8PM	\$120.57	
<b>Spanish Oral Practice Workshop 3</b> E. Coughler	GENI2118	K	Mar 28-Apr 25 6-8PM	\$120.57	

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## LANGUAGES

### American Sign Language 1

Using the Signing Naturally Curriculum, this course is designed to introduce students to American Sign Language (ASL). Concepts discussed relate to people, places and things within the immediate environment. Students learn to handle basic, everyday communication such as exchanging information, identifying/describing others, and asking for clarification. Perfect for anyone who works with Deaf people, or have family members/ or friends who are Deaf and want to learn ASL.

### French Language Certificate

French Assessment: New students must have their conversational French assessed by the course instructor through a quick interview process.

Kingston: Dec 18, Jan 8, or April 17, 5-7 PM

Cornwall: Jan 7, 5:30-7PM

This program is designed for students, who have little or no knowledge of French, to reach a level of oral expression and comprehension that enables them to converse in everyday and professional situations. Emphasis is placed on interpersonal communication. Grammar and vocabulary progress from simple sentences and words to being more complex and varied. Reading and writing are part of the program as these are fundamental language skills. Students learn through a variety of engaging and interactive activities that build confidence in communicating in French. See the course list for winter and spring course offerings.

### Spanish for the Traveler 1

Whether you are traveling for business/pleasure, or simply for the joy of learning the language, this introductory course is for those with little or no background in the language. The course covers the basic vocabulary, conversation, pronunciation and frequently used expressions. Practice speaking and understanding the language of everyday life and learn about the rich and engaging cultural aspects of the Spanish speaking countries. If you are looking for more opportunities to practice your speaking skills the Spanish Oral Workshops may also be of interest to you. See the course list for the entire workshop series.

# MOTORCYCLE TRAINING

The Kingston campus offers the Canada Safety Council's Gearing Up national motorcycle training program. Courses are available spring, summer and fall.

Starting in July 2019 the Motorcycle Training course M2 (M1 Exit) will be offered at the Cornwall Campus. See our website for more details.

Space is limited, register early. Visit [stlawrencecollege.ca/motorcycle](http://stlawrencecollege.ca/motorcycle) for details including times, license requirements and current schedule.



## MOTORCYCLE TRAINING Courses

Visit [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd) for further details on the course descriptions below.

Course Name & Instructor	Code	Campus	Date/Time	Tuition/Additional Fees
<b>Introduction to Motorcycling</b>				
Introduction to Motorcycling	GENI1965	K	Apr 29- 6-9PM	\$149.17
Introduction to Motorcycling	GENI1965	K	May 27- 6-9PM	\$149.17
<b>M2 (M1 Exit)</b>				
M2 (M1 Exit) Motorcycle Training	GENI572	K	Apr 12-14	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Apr 26-28	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	May 3-5	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	May 10-12	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	May 17-19	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	May 24-26	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	May 31-Jun 2	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Jun 7-9	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Jun 14-16	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Jun 21-23	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Jul 5-7	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Jul 12-14	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Jul 26-28	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Aug 9-11	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Aug 16-18	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Aug 23-25	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Sep 6-8	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Sep 13-15	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Sep 20-22	\$501.06
M2 (M1 Exit) Motorcycle Training	GENI572	K	Sep 27-29	\$501.06
<b>M2 Exit</b>				
M2 EXIT Motorcycle Training	GENI573	K	May 10-12	\$474.50
M2 EXIT Motorcycle Training	GENI573	K	Jun 14-16	\$474.50
M2 EXIT Motorcycle Training	GENI573	K	Jul 12-14	\$474.50
M2 EXIT Motorcycle Training	GENI573	K	Aug 9-11	\$474.50
M2 EXIT Motorcycle Training	GENI573	K	Aug 23-25	\$474.50
M2 EXIT Motorcycle Training	GENI573	K	Sep 13-15	\$474.50

TECHNOLOGY & TRADES		Campus	Date/Time	Tuition/ Additional Fees
Course Name & Instructor	Code			
<b>Do It Yourself</b>				
Secrets to a Successful Reno/New Build Project M. Collins	GENI2127	K	Jan 15-Feb 12 7-9PM	\$120.57
<b>Gas Technician</b>				
Gas Technician 2E P. Desgagnes T S	GASST2E	K	Tu & Th, Feb 5-Apr 23 6-10PM	\$688.50
<b>Landscape</b>				
Landscape Design Principles B. Visser T	LAND3	K	Jan 23-May 1 6:30-9:30PM	\$369.25
<b>Mastercam CNC</b>				
Mastercam Milling 1 D. Lam	MILL10	K	Jan 15-Apr 16 6-9PM	\$351.30
<b>Small Engine Maintenance</b>				
Small Engine General Maintenance G. Markus	GENI261	K	Jan 29-Feb 21 6-9PM	\$217.03
Small Engine General Maintenance G. Markus	GENI261	C	Mar 12-28 6-9PM	\$217.03
<b>Sustainable Living</b>				
Frugal Farming for Sustainable Living: Getting Started with Small Livestock L. Hadcock S	GENI811	K	Jan 15-Feb 19 6:30-9PM, Farm visit Apr 6	\$217.03
Frugal Farming for Sustainable Living: Growing Your Own Food L. Hadcock S	GENI811	K	Feb 26-Apr 2 6:30-9PM, Farm visit Apr 13	\$217.03
<b>Trades Workshops</b>				
Airbrake "Z" Endorsement Training A. Arcand	GENI17	C	Jan 19-20 7:45AM-4:30PM	\$364.50
Airbrake "Z" Endorsement Training A. Arcand	GENI17	C	Mar 2-3 7:45AM-4:30PM	\$364.50
Airbrake "Z" Endorsement Training A. Arcand	GENI17	C	May 4-5 7:45AM-4:30PM	\$364.50
Airbrake "Z" Endorsement Training A. Arcand	GENI17	C	Jun 15-16 7:45AM-4:30PM	\$364.50
Canada's Ozone Layer Protection Awareness Program M. Pare	GENI279	C	Mar 16 8:30AM-4:30PM	\$264.60
Canada's Ozone Layer Protection Awareness Program M. Pare	GENI279	C	Apr 20 8:30AM-4:30PM	\$264.60
Canada's Ozone Layer Protection Awareness Program M. Pare	GENI279	C	May 18 8:30AM-4:30PM	\$264.60
Canada's Ozone Layer Protection Awareness Program R. Richard	GENI279	K	Apr 27 9AM-5PM	\$264.60
<b>Upholstery</b>				
Upholstery for All Levels J. Hodgen S	GENI1728	K	Jan 19-27 9AM-5PM	\$385.83
Upholstery for All Levels J. Hodgen S	GENI1728	K	Feb 23-Mar 3 9AM-5PM	\$385.83
Upholstery for All Levels J. Hodgen S	GENI1728	K	Mar 23-31 9AM-5PM	\$385.83

Woodworking				
Woodworking and Fine Furniture Level 2 D. Laraby	CARP3	K	Jan 17-Apr 25 6-9PM	\$414.25
Welding				
Welding for Beginners D. Hodgson	GENI1391	K	Jan 15-Apr 23 6-9PM	\$655.57
Welding Studio: Intermediate/Advanced Instructor TBA	GENI1390	K	Date/Time TBA	\$655.57

## TECHNOLOGY & TRADES

### Frugal Farming for Sustainable Living

Learn to grow veggies, raise chickens, and more, for a self-sufficient and planet-friendly lifestyle. Explore the basics of cultivating and harvesting a successful vegetable garden, humanely raising poultry, goats, and pigs, and cost-effectively equipping and building the structures you need to bring it all together. Benefit from the real-life journey of local farmer, Lindsay Hadcock, who shares her experiences and knowledge to get you started. The course is divided into two sections: Growing your Food and Getting Started with Small Livestock. A visit to Lindsay's farm is included in each section. Sign up for one or both.

### Mastercam Milling 1

In this introductory hands-on course, explore all the functions and tools needed to import and create geometry and to create effective machining operations. The course explores the development of various tool paths needed to machine parts on a 3-axis CNC Milling Machine.

### Marine Emergency Duties

Certified and required by the Canadian Coast Guard. This course is for:

- All personnel on large cargo or passenger ships.
- All certified crew members on limited voyage passenger vessels.

Participants are required to attend the entire course, no exceptions.

Courses normally take place in late April/early May in Kingston. Contact [oceregistration@sl.on.ca](mailto:oceregistration@sl.on.ca) for more details and course requirements.

### Secrets to a Successful Reno/New Build Project

Learn how to take control of your schedule so you don't have to invite the tradesmen to your family reunion, again; project budget so you don't have to sell your furniture; project vision so you'll get it right and get what YOU want out of it; time so you can have more time for yourself; trade choices to avoid unscrupulous intimidating contractors. Bring your small or large project idea and learn how to put your plan together. Beginner/intermediate level.

### Small Engine General Maintenance

Combined theory and hands-on classes will have you exploring basic engine principles, general maintenance, and troubleshooting small engine problems. You will disassemble, inspect, repair and tune small engines that are common to lawnmowers, tillers, lawn tractors, snow blowers and more.

### Upholstery for All Levels

Bring your own project to work on during this workshop. All levels are welcome from the novice to advanced. Projects may include something as simple as a dining room chair for the novice to a more complicated project like a sofa for the advanced student. Larger projects, such as a sofa, may not be completed in the time allotted in the course but you be well on your way to a completed project.

# Online Education

St. Lawrence College is here to help you achieve your educational goals by offering you flexible delivery options through online learning. We offer a number of courses and certificates that can be completed entirely online on a part-time basis.

All online courses are facilitated by an online instructor who will give you support and guidance throughout the semester. The majority of your work can be done in the convenience of your own home using your personal computer and you will receive technical support from the college before you start your online journey.

## ONTARIOLEARN

The college is currently offering the following online certificates:

- Accounting
- Bookkeeping
- Business Management – Entrepreneurial
- Criminal Psychology and Behaviour
- eLearning Developer
- Fundraising Management
- Geographic Information Systems
- Geological Studies
- Health Records Clerk
- Home Inspection
- Hospital Ward Clerk
- Human Resources
- Instructional Design
- Leadership Development Series
- Legal Office Assistant
- Literary Writing
- Medical Office Assistant
- Medical Transcriptionist
- Office Assistant
- Records and Information Management
- Sustainable Local Food
- Train the Trainer
- Website Creation and Design

## Declaring your certificate/ statement of achievement

It is important to declare your intent to complete a certificate or statement of achievement so we can provide you with program updates. It also avoids delays in receiving your credential upon completion of all course requirements.

More information can be found at [www.stlawrencecollege.ca](http://www.stlawrencecollege.ca)

## OntarioLearn Important Dates

Section	Registration Begins	Registration Ends	Classes Start	Classes End	Drop with Refund*
January	December 3	January 24	January 15	April 23	January 29
February	December 3	February 8	February 1	May 10	February 15
March	December 3	March 8	March 1	June 7	March 15
April	December 3	April 8	April 1	July 18	April 15

Classes with low enrollment are subject to cancellation at the discretion of St. Lawrence College.

\*Drop date with refund minus \$15.

If you cannot find the information you are looking for, or encounter problems trying to register, contact:

**Brockville:** 613-345-0660 ext. 3172,  
**Cornwall:** 613-933-6080 ext. 3172,  
**Kingston:** 613-544-5400 ext. 3172, or  
 1-866-276-6601 – press 4, then press 2.  
**Email:** [ontariolearn@sl.on.ca](mailto:ontariolearn@sl.on.ca)

**NOTE:** Monthly intakes are available for many of the “OntarioLearn Online Credit Courses”. Please refer to our website for details. The demand for this educational format has increased to the point that we recommend you register before the “Class Start” date to ensure acceptance into the course.



# General Education

St. Lawrence College also offers a wide variety of credited online courses that can be used for specific programs or for personal development. Visit the website [www.stlawrencecollege.ca/Online](http://www.stlawrencecollege.ca/Online) and explore new learning opportunities.

General Education courses expose students to disciplines outside their main field of study. Through General Education, students become more conscious of the diversity, complexity, and richness of human experience, and as a result, become able to contribute thoughtfully, creatively, and positively to their communities.

Please visit our website for a full listing of General Education course offerings – [www.stlawrencecollege.ca/online](http://www.stlawrencecollege.ca/online)

General Education also strengthens Essential Employability Skills such as critical analysis, problem solving, and communication. These courses, required in all college programs, aim to increase students' awareness of and engagement with the society and culture in which they live and work.

**Disclaimer:** Students wanting to register for a General Education course as part of their certificate or diploma program must receive formal approval from their Program Coordinator before registration. Some General Education courses are too close to the vocational specializations of specific programs and are therefore excluded as an option for students. Therefore it is important to receive formal approval before registration.

## General Education courses explore five distinct themes:

- Arts in Society
- Civic Life
- Social & Cultural Understanding
- Personal Understanding
- Science & Technology

## FEATURED COURSES

### DIGITAL CITIZENSHIP

Digital Citizenship is a new area of study that examines the ways in which we can engage in civic life through online communication. This course features an innovative video game component which will enable students to play a series of mini-games that are designed to reinforce specific concepts covered in the weekly lessons. Students will begin their journey by creating their very own digital citizen within the game and engage in meaningful discussions with peers on the nature of digital identities. Additional topics will include internet surveillance, personal health, netiquette, and digital democracy.

To learn more about the game visit [www.digitalcitizenship.ca](http://www.digitalcitizenship.ca)



### THE WORLD OF ASTRONOMY

Astronomy is the study of all which is beyond the Earth. This course examines the visible features of the sky: the Moon, the Sun, planets, stars, constellations, meteors and galaxies. Students learn how to “navigate across the night sky” by moving from constellation to constellation in a logical and progressive manner. In addition, students examine the content of key constellations in detail and develop skills in analyzing and explaining unique astronomical phenomena.



## FEATURE VIDEO – WHAT IS GEN ED?

Scan the code to the right to watch the video.



# NEW Programs - Certificates

## ADDICTIONS AND MENTAL HEALTH

### ONTARIO GRADUATE CERTIFICATE

The Addictions and Mental Health graduate certificate program will empower you with the knowledge and skills you need for a rewarding career. Learn to deliver responsive, culturally relevant, client-centered assessment and treatment to diverse individuals and groups. Practice ways to effectively collaborate and transform lives as a valuable part of a professional support team.

You will acquire the knowledge, skills and abilities required by front-line workers in order to deliver effective addictions and mental health services while promoting empowerment, self-determination and optimum quality of life to individuals with addictions and mental health issues.

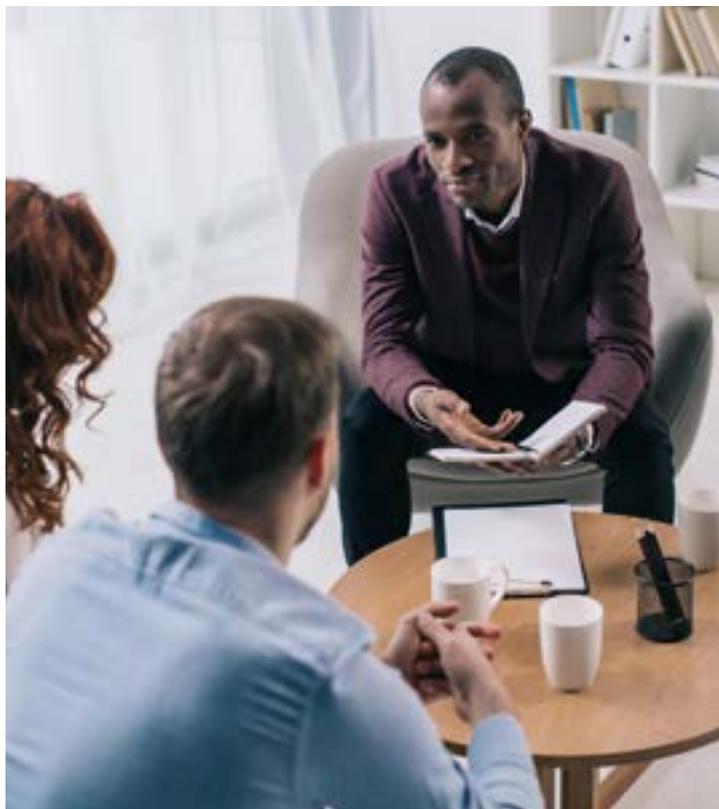
Recovery principles, empowerment practice, and the impact of early and ongoing trauma in the lives of individuals across the lifespan are examined in the curriculum.

### ADMISSION REQUIREMENTS

Two or three year College Diploma or University Degree, preferably in the human, health or social sciences fields.

For more program information, please contact:

[deregistration@sl.on.ca](mailto:deregistration@sl.on.ca)



### Addictions and Mental Health Courses

Visit [stlawrencecollege.ca](http://stlawrencecollege.ca) for further details on the course descriptions below.

Course Name	Code	Tuition
Introduction to Addictions, Mental Health, and Concurrent Disorders	CSHU 140	\$434.50
Introductions to Counselling	CSAL 218	\$434.50
Chemical Dependency and Substance Use and Abuse	CSSL 77	\$434.50
Community Services and Supports in Addictions and Mental Health	CSHU 142	\$434.50
Holistic Assessment and Interventions: Detriments of Health	CSSL 82	\$434.50
Counselling Gender and Diversity	CSAL 216	\$434.50
Ethics, Professionalism and Inter-professional Teams	CSHU 143	\$434.50
Group Counselling for Addictions and Mental Health Practitioners	CSAL 226	\$434.50
Motivational Interviewing and Change Theory Practice	CSAL 227	\$434.50
Working with Youth and Families	CSSL 87	\$434.50
Impulse Control Disorders and Behavioural Addiction	CSSL 83	\$434.50
An Introduction to Trauma-Informed Practice	CSSL 88	\$434.50
Capacity Building and Knowledge Exchange in Addictions and Mental Health	CSHU 141	\$434.50

Classes with low enrollment are subject to cancellation at the discretion of St. Lawrence College.

### IMPORTANT DATES

Registration Starts: **Monday, December 3, 2018**

Registration Ends: **Thursday, January 24, 2019**

Classes Start: **Tuesday, January 15, 2019**

Classes End: **Tuesday, April 23, 2019**

Drop with Refund Date:

**Tuesday, January 29, 2019 (noon)**

(Drop date with refund minus \$15)

# NEW Programs - Certificates

## INSTRUCTIONAL DESIGN

The Instructional Design program is for students interested in the theory, practice, and design of instructional content for many modes of delivery. This program will provide the theoretical and practical foundations for the development and design of instruction and training applicable to the higher education industry, corporate training delivery, or hosting subject specific workshops. Pedagogical theory will be coupled with module and course development to apply and demonstrate principles appropriate to the education of a quantified learner demographic.

### CAREER OPPORTUNITIES

Upon graduation from this program, students will be able to seek employment as instructional designers, educational consultants, training providers, or instructional program developers. Labour market research showcases a significant growth in this area of expertise as more companies are engaged in creating professional development resources for staff.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD) with the majority of Grade 11 and 12 courses at the C, U or M level including the following prerequisites:

- Grade 12 English at the C or U level
- Grade 11 Math at the C, or U or M levels

For more program information please contact [ontariolearn@sl.on.ca](mailto:ontariolearn@sl.on.ca) September 11 – December 18, 2018

Course offerings may vary throughout the year.

## eLEARNING DEVELOPER

With the growth of online education, teaching and training has advanced the need for skilled developers of web-based learning. This program is designed to provide students with usable skills and a pedagogical basis in order to develop quality online learning materials. Students will not only learn the practical skills for development, but will also be introduced to how their role relates to the team-based approach in educational design.

### CAREER OPPORTUNITIES

Graduates of this program may be employed in roles such as eLearning Designer, Rapid eLearning Developer, Learning Specialist, eLearning Consultant, eLearning Course Author, Training Specialist Author, Learning & Development Specialist, and Training Content Developer. Industries include, and may not be limited to education, training, financial, retail, healthcare, insurance, trades, and consulting.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD) with the majority of Grade 11 and 12 courses at the C, U or M level including the following prerequisites:

- Grade 12 English at the C or U level
- Grade 11 Math at the C, or U or M levels

For more program information, please contact [ontariolearn@sl.on.ca](mailto:ontariolearn@sl.on.ca) September 11 – December 18, 2018

Course offerings may vary throughout the year.

Instructional Design Courses		Visit <a href="http://stlawrencecollege.ca">stlawrencecollege.ca</a> for further details on the course descriptions below.
Course Name	Code	Tuition
Instructional Design Principles	CSSE89	\$411.70
Digital Pedagogy	CSSL94	\$434.50
Course Design for Hybrid Delivery	CSSE85	\$411.70
Alignment and Assessment Strategies	CSSL93	\$434.50
Quality Assurance and Course Evaluation	CSSE92	\$411.70
Collaborative Frameworks: Working with Subject Matter Experts (SMEs)	CSSE84	\$411.70
Special Topics in Online Course Design	CSSL99	\$434.50
Project Management for Instructional Designers	CSSL 98	\$434.50

eLearning Developer Courses		Visit <a href="http://stlawrencecollege.ca">stlawrencecollege.ca</a> for further details on the course descriptions below.
Course Name	Code	Tuition
eLearning Tools	CSDU250	\$411.70
HTML Introduction	CSDU46	\$411.70
Instructional Design for Online Learning	CSSE88	\$411.70
Learning Management Systems Platforms	CSSE91	\$411.70
Multimedia for eLearning Developers	CSSL96	\$411.70
Universal Design for Learning and Accessibility for Online Learning	CSDU253	\$411.70
Managing an eLearning Project	CSSL 95	\$411.70

# Online Programs

## EARLY CHILDHOOD EDUCATION ONTARIO COLLEGE DIPLOMA

The Early Childhood Education Program prepares graduates to work with children (from birth to age 12) and their families in a variety of early childhood care and learning settings. The program combines theoretical study with practical experience in a variety of supervised field placements.

This Online Education program allows students to study online either full-time or part-time and continue to balance personal and professional priorities while completing course work. Convenient, flexible scheduling suits the lifestyle of many individuals. Since the course material is accessible 24 hours a day, 7 days a week, it is ideal for those who are unable to attend regularly scheduled classes. Our online courses offer the same learning outcomes as those offered in class and result in the same academic credentials.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD) with the majority of Grade 11 and 12 courses at the C, U or M level including the following prerequisites:

- Grade 12 English at the C or U level
- Grade 11 Math

### ONLINE EDUCATION REGISTRATION:

deregistration@sl.on.ca

Brockville: 613-345-0660, ext. 3125; Cornwall: 613-933-6080, ext. 3125;

Kingston: 613-544-5400, ext. 3125

### ECE ONLINE PROGRAM INFORMATION:

Erin Kehoe, Program Coordinator

EKehoe@sl.on.ca

Brockville: 613-345-0660, ext. 1894; Cornwall: 613-933-6080, ext. 1894; Kingston:

613-544-5400, ext. 1894



**\*\*Note:** Students will work with their Program Coordinator to select a suitable General Education course. Price will vary upon course selection.

### Early Childhood Education (Part-Time Online) Courses

Visit [stlawrencecollege.ca](http://stlawrencecollege.ca) for further details on the course descriptions below.

Course Name	Code	Tuition
<b>Group 1</b>		
Introduction to ECE	EARL4	\$228.00
Child Development 1	CHIL1004	\$342.00
Art Based Curriculum	EARL6	\$456.00
Basic Communication Skills	COMM61	\$342.00
Infant/Toddler Childcare	CHIL2010	\$228.00
Child Development II	CHIL1005	\$342.00
Health & Safety	HEAL200	\$342.00
The Learning Environment	EARL3	\$228.00
General Education 1	TBA**	TBA
<b>Group 2</b>		
Preschool Curriculum	EARL58	\$342.00
Childhood Exceptionalities	BEHA1026	\$342.00
Communication Skills II for ECE	COMM49	\$342.00
Teaching Practice Seminar 1	CASE103	\$254.30
Teaching Practice I	CASE104	\$221.70
Guiding Children's Behaviour	EARL36	\$342.00
Partnerships with Parents	EARL5	\$228.00
School-Age Curriculum	CHIL2012	\$228.00
General Education 2	TBA**	TBA
<b>Group 3</b>		
Approaches to Curriculum	EARL59	\$342.00
Program Administration	EARL46	\$228.00
Teaching Practice II Part 1	CASE2A	\$262.65
Teaching Practice II Part 2	CASE2B	\$262.65
ECE Teaching Practice Seminar II	CASE3	\$228.00
Teaching Practice III Part 1	CASE12A	\$262.65
Teaching Practice III Part 2	CASE12B	\$303.60
ECE Teaching Practice Seminar III	CASE13	\$228.00
General Education 3	TBA**	TBA

## IMPORTANT DATES

Registration Starts: **Monday, December 3, 2018**

Registration Ends: **Thursday, January 17, 2019**

Classes Start: **Monday, January 14, 2019**

Classes End: **Thursday, April 18, 2019**

Drop with Refund Date:

**Monday, January 28, 2019 (noon)**

(Drop date with refund minus \$15)

# Online Programs

## POLICE FOUNDATIONS ONTARIO COLLEGE DIPLOMA

This program provides training for a career in policing services and other branches of law enforcement. The goal of Police Foundations is to provide potential police officers and other law enforcement agents with a well-rounded education which prepares them to address the problems of the communities they serve in a flexible and effective manner.

This Online Education program allows students to study online either full-time or part-time and continue to balance personal and professional priorities while completing course work. Convenient, flexible scheduling suits the lifestyle of many individuals. Since the course material is accessible 24 hours a day, 7 days a week, it is ideal for those who are unable to attend regularly scheduled classes. Our online courses offer the same learning outcomes as those offered in class and result in the same academic credentials.



### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD) with the majority of Grade 11 and 12 courses at the C, U or M level including the following prerequisites:

- Grade 12 English at the C or U level
- Grade 11 Math at the C, U or M level

For more program information, please contact:

[deregistration@sl.on.ca](mailto:deregistration@sl.on.ca)

### IMPORTANT DATES

Registration Starts: **Monday, December 3, 2018**

Registration Ends: **Thursday, January 17, 2019**

Classes Start: **Monday, January 14, 2019**

Classes End: **Thursday, April 18, 2019**

Drop with Refund Date:

**Monday, January 28, 2019 (noon)**

(Drop date with refund minus \$15)

### Police Foundations (Part-Time Online) Courses

Visit [stlawrencecollege.ca](http://stlawrencecollege.ca) for further details on the course descriptions below.

Course Name	Code	Tuition
<b>Group 1</b>		
Communications 1	COMM104	\$342.00
Fitness & Lifestyle Management I & II	POFP7	\$456.00
Canadian Criminal Justice System	POFP101	\$342.00
Psychology	POFP102	\$342.00
Sociology and Canadian Society	POFP103	\$342.00
Principles of Ethical Reasoning	POFP106	\$342.00
Community & Social Services	POFP206	\$228.00
General Education 1	TBA**	TBA
<b>Group 2</b>		
Foundations of Mental Health for Law Enforcement	POFP310	\$228.00
Communications 2	COMM204	\$228.00
Criminology	POFP201	\$342.00
Interpersonal and Group Dynamics	POFP202	\$342.00
Conflict Management	POFP405	\$342.00
Criminal and Civil Law	POFP301	\$342.00
Public Administration / Political Science	POFP205	\$228.00
Community Mobilization Engagement	POFP300	\$228.00
Criminal Code	POFP302	\$342.00
Police Powers I	POFP303	\$228.00
Aboriginal People & Diversity in Canada	GENE167	\$342.00
<b>Group 3</b>		
Fitness & Lifestyle Management III & IV	POFP8	\$456.00
Youth in Conflict with the Law	POFP305	\$342.00
Provincial Offences	POFP401	\$342.00
Criminal Code & Federal Statutes	POFP402	\$342.00
Police Powers II	POFP403	\$228.00
Evidence	POFP404	\$342.00
Traffic Management	POFP407	\$228.00
Interviewing and Investigation	POFP304	\$342.00
Career Prep ( Replaces POFP 3 & 4)	POFP9	\$342.00
General Education 3	TBA**	TBA

\*\*Note: Students will work with their Program Coordinator to select a suitable General Education course. Price will vary upon course selection.

# Featured Certificates/Statements of Achievement

Here are just some of the certificates and statements of achievement we offer at St. Lawrence College. Some of the certificates are available in-class at various campuses and/or online. For a complete list visit our website [stlawrencecollege.ca](http://stlawrencecollege.ca) and view the Program List.

## DECLARING YOUR CERTIFICATE/STATEMENT OF ACHIEVEMENT

It is important to declare your intent to complete a certificate or statement of achievement so we can provide you with program updates. It also avoids delays in receiving your credential upon completion of all course requirements.

-  Kingston campus
-  Cornwall campus
-  Brockville campus
-  Online

## ACCOUNTING (0805)

The Accounting Certificate is designed for individuals who wish to acquire a thorough accounting education. Many students have also found these studies to be of value in career advancement. Several of the courses may be of interest to those who would like to expand their accounting experience.

In order to earn the Certificate in Accounting, you must successfully complete a total of ten (10) courses, six (6) compulsory and four (4) electives.

### Required

- CSSE65 Accounting Basics 1
- CSSE66 Accounting Basics 2
- CSDU190 Intermediate Accounting 1
- CSDU191 Intermediate Accounting 2
- CSAL61 Business Writing Strategies
- CSCG57 Cost and Managerial Accounting 1

### Electives (choose four)

- CSAL40 Macroeconomics
- CSAL6 Microeconomics
- CSAL14 Business Law 1
- CSSL68 Taxation 1
- CSCG58 Cost and Managerial Accounting 2
- CSDU192 Intermediate Accounting 3
- CSDU203 Management Information Systems
- CSDU199 Business Finance 1
- CSDU62 Business Finance 2

## BOOKKEEPING (1017)

St. Lawrence College in cooperation with the Canadian Institute of Bookkeeping (CIB) offers a program leading to a career as a professional bookkeeper. CIB is a national, non-profit organization dedicated to preparing you for greater financial and job security as a Certified Bookkeeper.

The Bookkeeping Certificate expands opportunities for individuals pursuing a career in bookkeeping. The program will provide students with the skills and knowledge required to set up and maintain a complete set of books for a small to medium sized business. The required courses provide a thorough understanding of the technical knowledge and applications of general bookkeeping principles. Students progress through introductory, intermediate and advanced levels of bookkeeping.

Upon completion of all courses and the required practical experience, the student is then eligible to qualify for professional certification from the Canadian Institute of Bookkeeping. Visit [www.cibcb.com](http://www.cibcb.com) for more information.

In order to earn the Certificate in Bookkeeping, you must successfully complete a total of eight (8) courses, six (6) compulsory and two (2) electives.

### Required

- CSSE65 Accounting Basics 1
- CSSE66 Accounting Basics 2
- CSGG17 Computerized Accounting
- CSLO18 Computer 1 - Introduction to
- CSDU59 Payroll Administration
- CSSL68 Taxation I

### Electives (choose two)

\*CSM023 and CSM019 taken together is equal to one elective.

- CSAL46 Introduction to E-Business
- CSDU4 Human Resources Management Principles
- CSSL43 Marketing 1
- CSM023 ACCPAC Accounts Payable
- CSM019 ACCPAC General Ledger
- CSM0219 ACCPAC Accounts Receivable and Payroll
- CSCG57 Cost and Managerial Accounting I
- CSLO151 Computers 2 - Introduction
- CSDU58 QuickBooks Introduction



## CERAMICS (0328)

### Required Courses

ARTS10	Art History & Appreciation I
ARTS101	Basic Drawing
ARTS3	Ceramics 1
ARTS5	Colour and Design 1
ARTS25	Ceramics 2
ARTS46	Crafts as a Business
ARTS72	Ceramics Workshop 1
ARTS84	Ceramics Workshop 2
ARTS86	Photography Workshop
ARTS90	Ceramics Workshop 3

## DEMENTIA STUDIES (0478)

This program is targeted towards people working in long term care homes, retirement homes, community support services, and others caring for persons living with dementia. This program develops the knowledge, skills and attitudes to enhance competency in providing quality care.

### Required Courses

BEHA1000	Overview of Dementia Studies
BEHA1001	Communication Strategies
BEHA1002	Enhanced Care Strategies
BEHA1003	Ethics and Legalities
PSWO2300	Palliative Care
BEHA19	Dementia Studies Capstone Project

## FIBRE ARTS - TRADITIONAL RUG HOOKING (0346)

### Required Courses

ARTS6000	Basic Drawing
ARTS2044	Basic Rug Hooking
ARTS45	Intermediate Rug Hooking
ARTS1046	Advanced Rug Hooking
ARTS1047	Texture Techniques in Rug Hooking
ARTS1048	Specialties in Rug Hooking
ARTS1049	Contemporary in Rug Hooking

## FINE ARTS (0331)

In this introductory program, students develop basic skills in drawing, painting, and colour in a variety of media. Students are encouraged to explore their individual creativity and artistic ability. Students experience both the practical and theoretical components of fine arts.

### Required Courses

ARTS6000	Drawing I
ARTS6001	Watercolour I
ARTS6005	Acrylics I – Colour Theory
ARTS6002	Oil I
ARTS6010	Mixed Media I
ARTS6006	Life Drawing I
ARTS6012	Studio I

## FUNDRAISING MANAGEMENT (0850)

Students learn the techniques and skills required by not-for-profit managers, employees and volunteers to implement a wide variety of fundraising strategies and campaigns. The core courses provide training related to all aspects of successful fundraising, including recognizing opportunities, managing events, communicating with volunteers, donors and the media, as well as marketing and financial planning.

To successfully complete the program, participants must complete six (6) compulsory courses.

### Required Courses

CSAL151	Introduction to Fundraising
CSAL152	Fundraising as a Management Process
CSAL164	Methods of Fundraising
CSAL163	Donor Relationships in Fundraising
CSAL165	Strategic Management of Campaigns
CSAL169	Applied Fundraising Practices

## GEOLOGICAL STUDIES (0851)

In this program, students complete a number of online courses all relating to the science of Geology. There is a suggested order of courses. Students begin with an overview to the study of the Earth, examining the Earth's origins, properties, dimensions and location, volcanoes, earthquakes, landslides, rocks and minerals, fossils and history. Subsequent topics of study include an examination of natural disasters, minerals, rocks, fossils, and the relationships between environmental concerns and Geology. Students will also have the opportunity to explore Oceanography, Meteorology and Astronomy. Because Geology is such a visual science, every attempt shall be made to provide the student with good visuals so that, when out in the field, they will recognize certain land features and be able to identify certain rocks, minerals and fossils.

To successfully complete the program, participants must complete six (6) compulsory courses and one (1) elective course.

### Required Courses

CSL10	Introduction to Geology: An Overview of Planet Earth
CSL13	Minerals
CSL14	Introduction to Petrology
CSL46	Environmental Geology
CSL27	Geological Disasters
CSL15	Introduction to Paleontology

### Electives (choose 1)

CSL19	Oceanography
CSL48	Meteorology
CSL47	The World of Astronomy



## HUMAN RESOURCES (0495)

This certificate provides basic skills in the major areas of personnel administration, human resources planning, job analysis, interviewing, compensation and benefits, personnel testing, performance appraisal, industrial relations and collective bargaining.

The college has worked closely with the Human Resources Professional Association (HRPA) in the development of the Human Resources Certificate. The HRPA will grant credits towards the academic requirements of the professional designation of Certified Human Resources Professional (CHRP). For more information on [www.chrp.ca](http://www.chrp.ca) and [www.hrpa.ca](http://www.hrpa.ca), please visit their websites.

To obtain this certificate, student must successfully complete three (3) compulsory courses and five (5) electives.

### Required

CSDU4	Human Resources Management Principles
CSSE6	Introduction to Business Management & Organizational Behaviour
CSSE67	Industrial Relations

### Electives (choose five)

CSCN18	Compensation Management
CSCN17	Occupational Health & Safety
CSSE10	Human Resource Planning and Development
CSDU5	Training and Development
CSCG57	Cost and Managerial Accounting I
CSSE18	Recruitment and Selection

## LANDSCAPE GARDENER (1057)

This program gives students strong foundational knowledge about hundreds of common plants grown in Canada, soil and plant physiology, and garden design and maintenance. This program is designed for the home gardener and persons interested in finding employment with nurseries, garden centres or landscape contractors.

### Required courses

LAND6	Horticulture - Perennials, Annuals and Bulbs
LAND2	Horticulture - Plant Life
LAND5	Horticulture - Woody Plants and Groundcovers
LAND7	Landscape Maintenance
LAND3	Landscape Design Principles

## LEADERSHIP DEVELOPMENT (0789)

Are you aspiring to a supervisory or leadership position? Maybe you are self-employed in a small business setting. The Leadership Development Certificate builds on existing skills and experience and applies those skills to workplace situations.

Developed and administered in association with Ontario's community colleges, leading business and industry professionals, this certificate will enhance leadership skills and develop new skills to help meet career and organizational objectives.

### Required

CSCG76	Communications
CSCG66	Employment Law
CSCG71	Project Management
CSSF15	Creative and Critical Thinking
CSCN24	Managing Change
CSSE69	Performance Management
CSNO4	Leading Teams
CSSA47	Finance
CSCF11	Leading Responsibly
CSSF21	Human Relations

## PROFICIENCY IN CONVERSATIONAL FRENCH LANGUAGE (1018)

This program is designed for students, who have little or no knowledge of French, to reach a level of oral expression and comprehension that enables them to converse in everyday and professional situations. Emphasis is placed on interpersonal communication. Grammar and vocabulary progress from simple sentences and words to being more complex and varied. Reading and writing are part of the program as these are fundamental language skills. Students learn through a variety of engaging and interactive activities that build confidence in communicating in French.

### Required Courses

LANG101K	Conversational French Level 1
LANG201K	Conversational French Level 2
LANG301K	Conversational French Level 3
LANG401K	Conversational French Level 4
LANG501K	Conversational French Level 5
LANG601K	Conversational French Level 6





## SUSTAINABLE LOCAL FOOD (0775)

This certificate explores the practices, principles and philosophies involved in local food system development. The focus is on increasing both academic and hands-on knowledge of regional food initiatives across Canada, alongside international best practices. There is a specific concentration on applied learning, online networking, and community research. This certificate is the first of its kind in Canada, providing a cutting-edge advantage when competing for work in the sustainable local food sector.

### Required Courses

CSSL 26	Field to Fork: Introduction to Local and Global Food Systems
CSSL 33	Food System Trends and Policy in Canada Today
CSSL 29	Understanding Sustainable Farming: Principles and Practices
CSSL 31	Between Farm and Table: Local Food Businesses and Cooperatives
CSSL 28	Food Security and Food Justice in Canada
CSSL 30	Urban Agriculture, Community Gardens, Food Secure Cities

## WOODWORKING AND FINE FURNITURE (1061)

This program is a continuous progression of multi-skill development. The separate disciplines and techniques required to successfully complete each course are integrated into individual projects progressive skill levels. Students will gain the theory and practical techniques necessary to construct cabinets and fine furniture using standard production equipment and hand tools. In order to earn the Certificate in Woodworking & Fine Furniture, you must successfully complete a total of five (5) courses.

### Required Courses

CARP 2	Woodworking and Fine Furniture Level 1
CARP 3	Woodworking and Fine Furniture Level 2
CARP 4	Woodworking and Fine Furniture Level 3
CARP 8	Woodworking and Fine Furniture Level 4
CARP 9	Woodworking and Fine Furniture Level 5

# Registration and General Information

1

Register online, by phone or in person. Register early to reserve your seat and help avoid course cancellations.

To register for F2F courses go to [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd)

To register for online courses go to [st.lawrencecollege.ca/Online](http://st.lawrencecollege.ca/Online)

## ONLINE

[www.stlawrencecollege.ca](http://www.stlawrencecollege.ca)

## BY PHONE

If you leave a message after hours, we will return your call the next business day.

### Mon-Fri, 8am-4pm

Toll Free: 1-866-276-6601

Brockville: 613-345-0660 ext. 3283 or 3312

Cornwall: 613-933-6080 ext. 2202

Kingston: 613-544-5400 ext. 5505

## IN PERSON

### Brockville

2288 Parkedale Avenue  
K6V 5X3

### Cornwall

2 St. Lawrence Drive  
K6H 4Z1

### Kingston

100 Portsmouth Avenue  
K7L 5A6

2

Registering online or by phone? Have your credit card ready. Credit cards only accepted for online or phone purchases.

In person purchases: credit cards, debit cards and cash accepted.

3

Once you have registered you will receive an email either confirming registration and payment, or indicating the next steps you need to follow to complete your registration. If you have any questions along the way call or email us, we are happy to help.

4

Bookmark our websites: [stlawrencecollege.ca/ConEd](http://stlawrencecollege.ca/ConEd) and [stlawrencecollege.ca/Online](http://stlawrencecollege.ca/Online), to quickly access more information on your course including supplies you may be required to bring to class or to register for another course.

## CONTINUING EDUCATION CONTACTS

Email:  
[oceregistration@sl.on.ca](mailto:oceregistration@sl.on.ca)

**Brockville Campus**  
Shelley Hall

**Cornwall Campus**  
Melissa Longtin

**Kingston Campus**  
Debbie Baker

## ONLINE - DISTANCE EDUCATION CONTACTS

**Early Childhood Education & Police Foundations**  
[deregistration@sl.on.ca](mailto:deregistration@sl.on.ca)

**Occupational Health Nursing**  
[deregistration@sl.on.ca](mailto:deregistration@sl.on.ca)

**OntarioLearn**  
[ontariolearn@sl.on.ca](mailto:ontariolearn@sl.on.ca)

## IMPORTANT DATES

**December 3, 2018** Registration opens

**February 18, 2019** No classes, Family Day

**April 19, 2019** No classes, Good Friday

**May 20, 2019** No classes, Victoria Day

**July 1, 2019** No classes, Canada Day

**August 5, 2019** No classes, Civic Holiday

## HELPFUL TIPS

Due to the volume of calls during registration we encourage you to register online. If you get voicemail please leave a detailed message and we will return your call within 24 hours. We may have to contact you. Please provide complete details including an email address, home/business/cell numbers and your mailing address.

For more information about Online and Continuing Education programs, policies and procedures visit our website [stlawrencecollege.ca](http://stlawrencecollege.ca)

## SENIORS' DISCOUNT

The discount for seniors taking credit courses through Continuing Education and Online-Distance Education is 15% off the base tuition fee. Call us to register and apply the seniors' discount.

## BOOKSTORE & TEXTBOOKS

Most credit courses require the purchase of a textbook. Instructors will advise students at the first class if a textbook is mandatory. Book lists can be viewed and books may be purchased online and shipped directly to you. Have your course code available.

For ONLINE courses it is the responsibility of the student to order textbooks. Textbooks can be purchased in person (at the Brockville Campus only) or ordered online at [www.stlbrockvilleshop.ca](http://www.stlbrockvilleshop.ca).

Questions? Email [BBookstore@sl.on.ca](mailto:BBookstore@sl.on.ca)

### Brockville:

Mon-Thu 8:30am-4pm,  
Fri 8:30am-1pm

### Cornwall:

Mon-Thu 9am-4pm,  
Fri 9am-1pm

### Kingston:

Mon-Fri 8am-4pm

## COURSE/CLASS CANCELLATION

Every effort will be made to offer courses as listed this semester. All courses are subject to cancellation by the College. To help avoid cancellation due to insufficient enrollment, register at least one week before the course start date.

## DISCLAIMER

The information in this guide is accurate at the time of publishing. St. Lawrence College has the right to change, cancel or modify any course or program including fees, timetables, instructors or locations, at any time. For the most current information go to our website [stlawrencecollege.ca](http://stlawrencecollege.ca).



## REFUND/WITHDRAWAL POLICY

	<b>In Class Credit Courses</b> (Designated by  )	<b>Online Course Program</b>	<b>Online Courses</b> (OntarioLearn)	<b>Motorcycle Courses</b>	<b>Professional Development</b>  <b>General Interest</b>  <b>Summer School of the Arts</b>
<b>Full Refund</b>	Full refund if the course is cancelled by the College.	Full refund if the course is cancelled by the College.	Full refund if the course is cancelled by the College.	Full refund if the course is cancelled by the College.	Full refund if the course is cancelled by the College.
<b>Partial Refund</b>	A refund less a \$15 administrative fee if the withdrawal request is received in writing/email prior to the second scheduled class.	A refund less an administrative fee if the withdrawal request is received in writing/email ten (10) business days after semester/course start date.  Full-Time Students • \$500 Part-Time Students • \$15	A refund less a \$15 administrative fee if the withdrawal request is received in writing/email ten (10) business days after semester/course start date.  There are no refunds on manual/material fees.	A refund less a \$50 administrative fee if the withdrawal request is received in writing/email five (5) business days prior to the start date of the course.	A refund less a \$15 administrative fee if the withdrawal request is received in writing/email five (5) business days prior to the start date of the course.



# THIS IS SLC

## TAKE YOUR DIPLOMA OR DEGREE FURTHER WITH ONE-YEAR GRADUATE CERTIFICATES

- ▶ Addictions and Mental Health
- ▶ Autism and Behavioural Science
- ▶ Business Analytics
- ▶ Communicative Disorders Assistant
- ▶ Interactive Marketing Communications
- ▶ Supply Chain Management
- ▶ Therapeutic Recreation
- ▶ User Experience Design

[STLAWRENCECOLLEGE.CA/GRADCERT](http://STLAWRENCECOLLEGE.CA/GRADCERT)



St. Lawrence  
College

**HELLO FUTURE**