

This Agreement is made and entered into this 22 day of March, 2011, by and between the University of South Florida Board of Trustees, a public body corporate of the State of Florida, "University", and UNISOURCE Worldwide, Inc., "Vendor/Contractor/Bidder". This Agreement relates to Vendor providing contractual services as described herein.

The Parties to this Agreement, in consideration of the mutual covenants and stipulations set herein, agree as follows:

1. Services.

The Vendor is an independent Vendor pursuant to Florida Law. The Vendor assumes full responsibility for completion of the services stipulated below:

Provide all equipment, installation labor, support materials, applicable supervision, cleaning supply chemicals and cleaning personnel training support necessary to comply with the requirements of USF Invitation to Bid No. 11-011-PPB (copy attached).

The Vendor shall commence performance of the terms of this Agreement no earlier than the 1st day of April, 2011, and complete performance of this Agreement to the satisfaction of the university no later than the 31st day of March, 2016.

2. Cost.

The total amount of this contract is not to exceed \$ 278,614.90 except as stipulated by a future contract amendment and shall include travel costs, if applicable (See Paragraph 5). This amount is determined in full accordance with USF Invitation to Bid No. 11-011-PPB.

3. Payment.

Timely Payment Problems: All Vendors providing goods and services to the University shall submit invoices to the University in order to receive payment. The University shall issue the Vendors' payment within forty (40) days (35 days for healthcare providers) after receipt of an acceptable invoice and receipt, inspection, and acceptance of goods and/or services provided in accordance with the terms and conditions of the purchase order/contract. If the payment is not made within said forty (40) days, a separate interest penalty (established pursuant to Section 55.03(1), Florida Statutes) on the unpaid balance will be paid upon Vendor's written request to University, providing said request is received by University no later than forty (40) days from the date shown on the University's check. The interest provision applies after a 35-day period to health care providers as defined by rule. Interest of less than one (1) dollar will not be enforced.

Vendors shall submit detailed invoices sufficient for a proper pre-audit and post-audit thereof. Each invoice must clearly identify the ~~USF purchase order number~~, services, portion of services, and expenses for which compensation is sought. ~~The University reserves the right to reject any invoice that does not comply with this agreement.~~ Payment will be tendered only for services or the portion of services completed prior to the submission of the invoice, or for expenses incurred prior to such submission. The University shall determine the accuracy of all invoices. Invoices that have to be returned to the Vendor because of Vendor preparation errors will result in a delay of the payment. In such cases, the invoice payment requirements do not start until a properly completed invoice is provided to the University.

3. Payment - Continued.

Vendor may request partial payment in the full amount of the value of service received and accepted by submitting a properly executed invoice, with supporting documents, when required by University. The University's vendor ombudsman, whose duties include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from the University may be contacted at 813-974-2481. Written inquiries can be addressed to: USF Purchasing & Property Services, 4202 E. Fowler Avenue, AOC 200, Tampa, Florida 33620.

4. Availability of Funds.

The University's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. The University shall give notice to Vendor of the non-availability of such funds when the University has knowledge thereof. Upon the Vendor's receipt of such notice, the Vendor is entitled to payment only for those services performed prior to the date notice is received.

5. Travel.

There is no travel allowed within this agreement

6. Assumption of Risk.

Each party hereby assumes any and all risk of personal injury and property damage attributable to the willful or negligent acts or omissions of that party and the officers, employees, and agents thereof. Vendor also assumes such risk with respect to the willful or negligent acts or omissions of persons subcontracting with Vendor or otherwise acting or engaged to act at the instance of Vendor in furtherance of Vendor fulfilling Vendor's obligations under this Agreement.

7. Unilateral Cancellation/Public Records Law.

The University may unilaterally cancel this Agreement for refusal by Vendor to allow public access to any and all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the Vendor in conjunction with this Agreement.

8. Cancellation.

All Agreement obligations shall prevail for at least sixty (60) calendar days after the effective date of the contract. After that period, either party may cancel this Agreement upon ten (10) calendar days written notice without penalty or cause. The Vendor may not charge to the University a cancellation penalty. The University shall be liable only for payment for services rendered prior to the effective date of cancellation.

9. Force Majeure.

No default, delay or failure to perform on the part of the either party shall be considered a default, delay or failure to perform otherwise chargeable, hereunder, if such default, delay or failure to perform is due to causes beyond either party's reasonable control including, but not limited to, strikes, lockouts or inactions of governmental authorities; epidemics; acts of terrorism; war; embargoes; fire; earthquake; acts of God; or default of common carrier. In the event of such default, delay or failure to perform, any date or times by which either party is otherwise scheduled to perform shall be extended automatically for a period of time equal in duration to the time lost by reason of the excused default, delay or failure to perform.

10. Renewal.

There is no stipulated renewal of this agreement. This agreement may be extended throughout the project to accommodate any needed change orders or extension of time.

11. Amendments.

Any amendments, alterations or modifications to this Agreement must be in writing and signed by the parties of this Agreement to be effective.

12. Governing Law.

The Contract/Agreement ("Contract") is governed by the law of the State of Florida and University Rule 6C4-4.02060. Any provisions in this Agreement in conflict with such laws and rules shall be void and of no effect. The University is entitled to the benefits of sovereign immunity coextensive therewith, including immunities from taxation. Vendor submits to the personal jurisdiction of the State of Florida. Any actions arising out of this Agreement shall be brought exclusively in the courts located in Hillsborough County, Florida.

13. Taxes.

The State of Florida, and the University, is a tax immune sovereign and exempt from the payment of sales, use or excise taxes. The Vendor shall pay all personal property taxes on leased equipment and all taxes based upon net income.

14. Licenses.

In the event either party is required to obtain from any governmental authority any permit, license, or authorization as a prerequisite to perform its obligations hereunder, the cost thereof shall be borne by the party required to obtain such permit, license, or authorization.

15. Certification.

In accordance with Section 112.3185, Florida Statutes, the Vendor hereby certifies that to the best of his knowledge and belief no individual employed by him or subcontracted by him has an immediate relation to any employee of the University who was directly or indirectly involved in the procurement of said services. Violation of this section by Vendor shall be grounds for cancellation of this Agreement by the University.

16. Indemnification

Vendor agrees to indemnify and hold free and harmless, and defend the State of Florida, the State Board of Education, the State Board of Governors, the University of South Florida, and the University of South Florida Board of Trustees and their officers, employees and agents, and the University's Architect/Engineer Consultants from and against any and all actions, claims, liabilities, assertions of liability losses, costs and expenses, including but not limited to attorney's fees, reasonable investigative and discovery cost, court costs, claim or claims for bodily injury or death of persons and for loss of or damage to property, in law or in equity, of every kind and nature whatsoever, which in any manner directly or indirectly may arise or be alleged to have arisen, or resulted or alleged to have resulted from the presence, activities and promotions of every kind and nature whatsoever of Vendor and/or Vendor's officers, employees, agents, contractors, and sub-contractors, in connection with this Agreement.

17. Assignment.

Vendor may not, without the advance written approval of University, assign any right or delegate any duties hereunder nor may it transfer, pledge, surrender, or otherwise encumber or dispose of its interest in any portion of the Agreement.

18. Termination.

Each term and condition of this Agreement is material and any breach or default by Vendor in the performance of each such term and condition shall be a material breach or default of the entire Agreement for which University shall have the right to terminate this Agreement immediately upon notice to Vendor and without termination penalty to University.

19. Relationship of Parties.

It is understood and agreed that nothing herein contained is intended, or should be construed, as creating or establishing the relationship of partners between the parties hereto, or as constituting Vendor as the agent or representative of University for any purpose in any manner whatsoever. Vendor is not authorized to bind University to any contracts or other obligations. Vendor shall not expressly or impliedly represent to any party that Vendor and University are partners or that Vendor is the agent or representative of University or of the Board of Trustees for any purpose or in any manner whatsoever.

20. Parties' Representatives.

University's representative for purposes of the Agreement is Kathy Simmons or her designee; Vendor's representative for purposes of this Agreement is Sam Ritz, Sales Representative.

21. Waiver of Breach or Default.

No failure to exercise or delay in exercising any right, power or remedy accruing to University on any breach or default of Vendor hereunder shall impair any such right, power or remedy, or be construed as a waiver of any such breach or default or of any other breach or default.

22. Entire Agreement.

All documents submitted as part of Vendor's offer are attached and incorporated by this reference. In the event of inconsistency between such documents and the provisions of this Agreement, the provisions of this Agreement will govern. This Agreement and such documents embody the entire Agreement of the parties, and there are no other representations, promises, agreements, conditions or understandings, either oral or written, between University and Vendor other than are set forth herein.

23. Lobbying.

The expenditure of funds disbursed from Florida State appropriated Grants and Aids, for the purpose of lobbying the Legislature or a State Agency, is prohibited.

24. Affirmative Action.

As a condition of this Agreement, the Vendor agrees to comply with Section 202, Executive Order 11246, as amended by Executive Order 11375, and regulations published by the U.S. Department of Labor implementing Section 503 of the Rehabilitation Act of 1973, Public Law 93-112, as amended, which are incorporated herein by reference.

25. Americans with Disabilities Act (ADA).

The Vendor agrees to comply with the Americans with Disabilities Act (ADA) of 1990 and subsequent documents.

26. Public Entity Crime.

Any person or affiliate who has been placed on the Convicted Vendor List following a conviction for a Public Entity Crime, may not participate in bids or proposals, may not perform work or transact business with University.

27. Notice to Contractor. The employment of unauthorized aliens by any Contractor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral termination of the Agreement.

28. Terms and Conditions

Any terms and conditions submitted with your Invitation to Bid response are not binding to the University and are not accepted as applying to the Invitation to Bid or this contract. Only the University of South Florida terms and conditions as issued in the Invitation to Bid are acceptable.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

*****Vendor*****

UNISOURCE Worldwide, Inc.
6511 North 54th Avenue
Tampa, FL 33610
FEID No. 13-5369500
Telephone No. 813-621-2485 EXT 7309

BY:



(manual signature)

SAM Ritz

(type or print name)

Executed on this the 22nd day of March, 2011

*****UNIVERSITY OF SOUTH FLORIDA*****

Board of Trustees,
a public body corporate.

BY:



George Cotter
Associate Director
Purchasing and Property Services

Executed on this the 22 day of March, 2011

Proportioning Control System and Related Cleaning SuppliesTechnical SpecificationsA. Purpose

The purpose of this Invitation to Bid is to establish a five (5) year contract for a Proportioning Control System and Related Cleaning Supplies for the University of South Florida - Tampa Campus inclusive of, but not limited to, the Main Campus, Health Science Center, Florida Mental Health Institute, College of Public Health. Under no circumstances shall the contract amount exceed \$1,000,000.00 without the express written approval of the State of Florida, Board of Trustees

B. Visual Inspection

A visual inspection is strongly urged. It is the contractor's responsibility solely to visit the job site and inspect each location as to where the Proportioning Control System may be installed to establish his/her satisfaction to the University's location requirements. These areas are offered in an "As Is" condition. No claim shall be allowed for correction of deficiencies claimed to exist prior to award of contract.

Visual inspections shall be set-up by appointment only. Please contact Mrs. Sheila Burgess, telephone number (813) 974-7110 to set-up your visual inspection appointment.

Vendor failure to do a visual inspection shall be at bidder's risk.

C. General

The following fully describes the contract deliverables in accordance with Section 287.058(1)(d), Florida Statutes. The work under this section subject to those provisions of the General and Special Conditions which in any way affect work herein specified.

This specification establishes the minimum requirements for a full proportioning control system program which shall be contracted for by the University of South Florida with the awarded bidder.

1. Units shall:

- a. Use spill-tight no leak, no spill containers.
- b. Have labels that are color coded and numbered.
- c. Have pre-printed, colored spray bottles or crack and peel label alternatives.
- d. Should be able to dispense to both spray bottles and mop buckets for use for mop buckets, auto-scrubbers, etc.
- e. Have built-in e-gap inductor technology meeting ANSI Standard 112.1.2 for back-flow protection to assure no concentrate can siphon back into the University's water supply.
- f. Have built-in pressure regulator.
- g. Have MSDS sheets for each and every product delivered.

2. All products shall provide a consistent system cleaning approach.

3. The following manufacturers and their products are pre-approved for bidding purposes:

- a. Johnson J-Fill Dispensing System.
- b. ECO-Lab Q.C. Dispensing System.
- c. Spartan Clean-On-The-Go Lock and Dial Dispensing System.

4. The awarded bidder shall provide all equipment, installation labor, support materials, applicable supervision and cleaning personnel training support necessary, but not limited to, the following.

- a. Provide the one of the systems listed in Item No. 3, above at no charge to the University.
- b. Provide the installation of each system at no charge to the University.
- c. Provide in-service (i.e., training and demonstration) upon request for both existing and any new personnel hired by the University at no charge throughout the life of this contract.

Proportioning Control System and Related Cleaning SuppliesTechnical Specifications - Continued

- d. Provide the required MSDS sheets with all products and chemicals delivered to the University.
- e. Provide delivery service to multiple delivery points on the USF Tampa Campus at no additional charge to the University.
- f. Provide ~~two thousand (2,000)~~ pre-printed or labeled trigger spray bottles to the University annually at no additional charge to the University.
- g. Provide training manuals for hard floor and carpet care; maintenance planning charts; and, customized wall mounted pictorial procedural charts for floor care, carpet care and general cleaning.
- h. Provide workshops and seminars in conjunction with the manufacturer.
5. The "manufacturer" shall:
- a. Provide OSHA hazardous communications training programs to be inclusive of, but not limited to, Blood Borne Pathogens programs.
- b. Provide toll-free 24-hour technical service support.
- c. Make available both audio and video training programs in both English and Spanish versions.
- d. Provide environmentally sound practices and manufactured products.
- e. Guarantee that all floor finishes and sealers shall meet ASTM D2047-82 requirements for slip resistance.
- f. Provide a listing of all "GREEN PRODUCTS" available.
- g. Provide their products case size (i.e., 12/32 oz qt/cs) on the bid proposal for each product bid.
6. The following are the estimated departmental area needs for the Dispensing Center System:
- A. 185 ~~153~~ each 4-Station Button Units with four (4) product enclosed/lockable cabinets. NOTE: MDA - 1 additional dispense is needed.
- B. The areas are as follows:
- | | | |
|-----|---|-----|
| 1. | Health Science Center (MDC/MDA/MDN - all areas) | 29 |
| 2. | College of Public Health (COPH) | 6 |
| 3. | Florida Mental Health: | |
| | a. MHC | 9 |
| | b. MHH | 2 |
| | c. MGZ | 1 |
| | d. MHB | 1 |
| | e. MGY | 1 |
| 4. | Westside | 1 |
| 5. | MDH (Morsani) | 4 |
| 6. | MHF (Medical Office Building) | 4 |
| 7. | Psychiatry Center (MDT) | 3 |
| 8. | Main Campus | 112 |
| 9. | LRC | 1 |
| 10. | Under Construction (VAPA - 3 & ID Science - 8) | 11 |
7. In the University's best interest, rights are reserved per Special Condition No. 28, page 13.

Per Addendum No. 2 dated January 31, 2011

Proportioning Control System and Related Cleaning Supplies

SPARTAN CHEMICAL COMPANY

GREEN SEAL CERTIFIED & "LEED" GREEN STANDARDS
Bid Proposal

Item No.	Description	Estimated Annual Quantity	Unit Price F.O.B. Dest.	Extended Total F.O.B. Dest.
1.	Phosphoric Acid Bowl Cleaner (quart size) RTU #10059400 7225 MLD Bowl Cleanse Case Size: 12/32 oz/case Cost/Ounce: 0.0553	1,177 qts. 98.1/cs	\$1.77/qt \$21.24/cs	\$2,083.29 ✓
2.	Bonnet Cleaner - Dilution System GREEN SEAL CERTIFIED ONLY #10285901 3514 Carpet Cleaner Green Solutions #104 Case Size: 4/2-Liter Dilution Rate: 1:64, 2 oz/gallon Cost/Dilution Gal: 0.1727	2,354 gls. 17.41/cs	\$.01727/gl (Diluted) \$23.35/cs	\$406.51 (Diluted) 410.66
3.	Extraction Carpet Cleaner Dilution System GREEN SEAL CERTIFIED ONLY #10285901 3514 Carpet Cleaner Green Solutions #104 Case Size: 4/2-Liter Dilution Rate: 1:128, 1oz/gallon Cost/Dilution Gal: 0.08635	11,335 gls. 41.9/cs	\$0.08635/gl (Diluted) \$23.35/cs	\$978.77 (Diluted) 978.78 -
4.	Extraction Carpet Cleaner (gallon size) GREEN SEAL CERTIFIED ONLY #10202989 3509 Carpet Cleaner Green Solutions Case Size: 4/1-gallon Dilution Rate: 1:64, 2 oz/gallon Cost/Dilution Gal: 0.118125	87 gls. 21.7/cs	\$7.56/gl \$30.24/cs	\$657.72 ✓
5.	Tub and Tile Cleaner - Dilution System #10248396 4820 Clean by Peroxy #15 COTG Packaging: 4/2-Liter Green Seal Dilution Rate: 1:64, 2oz/gallon Cost/Dilution Gal: 0.38106	2,060 gls. 61/liter	\$0.38106/gl (Diluted) \$51.52/cs	\$784.98 (Diluted) 784.99
6.	Neutral Cleaner - Dilution System GREEN SEAL CERTIFIED ONLY #10351446 4830 Tribase #17 COTG Case Size: 4/2-Liter Dilution Rate: 1:256, 1/4 oz/gallon Cost/Dilution Gal: 0.06719	77,040 gls. 142.4/cs	\$0.06719/gl (Diluted) \$36.34/cs	\$5176.31 (Diluted) 5776.32 ✓

Proportioning Control System and Related Cleaning SuppliesBid Proposal - Continued

Item No.	Description	Estimated Annual Quantity	Unit Price F.O.B. Dest.	Extended Total F.O.B. Dest.
7.	Crème Cleaner (quart size) #10058083 7320 Sparcreme Case Size: 12/32 oz	385 qts. 32.1/cs	\$1.62/qt \$19.44/cs	\$623.70 ✓
8.	Degreaser - Dilution System #10235074 3515 Green Seal Industrial Degreaser #105 Case Size: 4/2-Liter Dilution Rate: 1:64, 2oz/gallon Cost/Dilution Gal: 0.21738	2,924 gls. 21.6/cs Diluted gallon/cs	\$0.21738/gl \$29.39/cs 135.2	\$635.62 ✓
9.	Degreaser (gallon size) #10059419 2130 SNB-130 Degreaser Case Size: 4/1-Gallon	50 gls. 12.5/cs	\$4.48/gl \$17.92/cs	\$224.00 ✓
10.	Deodorizer (quart size) RTU #10074648 3068 Airlift Tropical Packaging: 12/32 oz. Cost/Ounce: 0.05625	2,457 qts. 614.1/gal	\$1.80/qt \$21.60/cs	\$4,422.60 ✓
11.	Disinfectant - Hospital Grade Quat - 256 #10351405 3516 Disinfectant #106 Green Solutions Case Size: 4/2-Liter, Dilution Rate: 1:256, ½ oz/Gal Cost/Dilution Gal: 0.13393	62,861 gls. 116.3/cs Diluted gallon/cs	\$0.13393/gl (Diluted) \$72.43/cs 540.8	8408.98 \$8,418.97 (Diluted) ✓
12.	Non-Acid Bathroom Cleaner - Dilution System #10059391 4716 NABC #1 COTG Case Size: 4/2-Liter Dilution Rate: 1:64, 2 oz/Gal Cost/Dilution Gal: 0.48698	8,940 gls. 66/cs Diluted gallon/cs	\$0.48698/gl (Diluted) \$65.84/cs 135.2	4353.61 \$4,353.60 (Diluted) ✓
13.	Floor Finish - High Solids (gallon size) GREEN SEAL CERTIFIED ONLY #10162221 3504 Green Solution Sealer Finish Case Size: 4/1 Gallon	915 gls. 228.7/cs	\$10.73/gl \$42.92/cs	\$9,817.95 ✓
14.	Heavy-Duty Floor Stripper (gallon size) #10306519 0078 Square One Case Size: 4/1 Gallon	669 gls. 167.2/cs	\$7.24/gl \$28.96/cs	\$4,843.56 ✓

Revised per Addendum No. 1 dated January 28, 2011

Proportioning Control System and Related Cleaning Supplies

Bid Proposal - Continued

Item No.	Description	Estimated Annual Quantity	Unit Price F.O.B. Dest.	Extended Total F.O.B. Dest.
15.	Glass Gleaner - Dilution System GREEN SEAL CERTIFIED ONLY #10383797 4835 Bio-Renewables COTG #18 Case Size: 4/2-Liter Dilution Rate: 1:64, 2 oz/Gallon Cost/Dilution Gal: 0.29644	8,388 gls. 62.1/cs Diluted gallon/cs	\$0.29644/gl (Diluted) \$40.08/cs 135.2	2486.54 \$2,486.53 (Diluted) ✓
16.	Dust Treatment (12 cans/case) water based #10057997 6099 Dust Mop/Cloth Case Size: 12/12 oz. Cost/Ounce: 0.11900	720 cns. 60/cs	\$2.38/cn \$28.56/cs	\$1,713.60 ✓
17.	Stainless Steel Cleaner (12 cans/case) Oil based #10295364 U22966 Satin UWW Case Size: 12/17 oz. Cost/Ounce: 0.1700	1,140 cns. 95/cs	\$2.89/cn \$34.68/cs	\$3,294.60 ✓
18.	Baseboard Stripper (12 cans/case) #10059397 6097 Shimeline Case Size: 12/20 oz. Cost/Ounce: 0.10100	131 cns. 10.91/cs	\$2.02/cn \$24.24/cs	\$264.62 ✓
19.	General Purpose Carpet Spotter (quart size) RTU #10248409 3137 Contempo H202 Case Size: 12/32 oz.	261 qts. 21.7/cs	\$1.42/qt \$17.04/cs	\$370.62 ✓
20.	Non-Flammable Gum Remover (cans) RTU #10296304 U23019 Gum Off UWW Case Size: 12/6 oz. Cost/Ounce: 0.49500	130 cns. 10.8/cs	\$2.97/cn \$35.64/cs	\$386.10 ✓
21.	Carpet Protectorant #10122297 3072 Spartaguard Case Size: 4/1 Gallon Cost/Ounce: 0.13179	44 gls. 11/cs	\$16.87/gl \$67.48/cs	742.28 \$742.48 ✓
22.	Bonnet Cleaner (gallon size) GREEN SEAL CERTIFIED ONLY #10202989 3509 Carpet Cleaner Green Solutions Case Size: 4/1-Gallon Dilution Rate: 1:64, 2 oz/gallon Cost/Dilution Gal: 0.11812	349 gl. 87/cs Diluted gallon/cs	\$7.56/gl \$30.24/cs 256	\$2,638.44 ✓

Proportioning Control System and Related Cleaning Supplies

Bid Proposal - Continued

<u>Item No.</u>	<u>Description</u>	<u>Estimated Annual Quantity</u>	<u>Unit Price F.O.B. Dest.</u>	<u>Extended Total F.O.B. Dest.</u>
23.	Furniture Polish Spray (12 cans/case) #10295406 U22968 Supershine Case Size: 12/20 oz.	420 cns. 35/cs	\$1.82/cn \$21.84/cs	\$764.40 ✓
	Cost/Ounce: 0.09100			

55,722.99

Annual Sub-Total \$56,088.79

X 5 years
279,114.95

Total Offer F.O.B. Destination \$280,443.95

(See Special Condition No. 19, page 11) Delivery As Required

Terms Net 40 Days
Please Note: Discounts Will Not Be Used For Bid Evaluation Purposes.

Cost Discount Off Other "GREEN SEAL CERTIFIED" Products: 25%

Note: Insurance Required

Under no circumstances shall a vendor start work until the Contractor has supplied to the University a Certificate of Insurance. Upon receipt of Certificate, the Division of Purchasing & Property Services will advise, in writing, when to begin work.

All bid proposals must be submitted on our standard Invitation to Bid Form. Bid proposals on vendor quotation forms will not be accepted. **All bid document responses must be properly completed, in ink or typewritten, signed by the bidding entity and returned with the bid in a sealed stamped enveloped. Responses in pencil will not be accepted and your bid response shall be disqualified as non-responsive.**

The University of South Florida actively encourages the continued development and economic growth of small, minority and women-owned businesses. Central to this initiative is the participation of a diverse group of vendors doing business with the University. To this end, it is vital that small, minority and women-owned business enterprises participate in the State's procurement process as both prime contractors and subcontractors under prime contracts. Small, minority and women-owned businesses are strongly encouraged to submit replies to this solicitation, or to contact larger suppliers about subcontracting opportunities.

The vendor shall submit documentation addressing the Governor's One Florida Initiative and describing the efforts being made to encourage the participation of small, minority and women-owned businesses. Please refer to the Governor's "Equity in Contracting Plan" when preparing this documentation:

http://www.dms.myflorida.com/media/files/equity_in_contracting