

## Policy 6330: No Smoking and Vaping

### A. PURPOSE

This policy prohibits smoking or vaping in and around College buildings and vehicles.

### B. SCOPE / LIMITS

This policy applies to all individuals on Selkirk College campuses – staff, faculty, contractors, students, and visitors. This policy applies to all tobacco products as well as electronic cigarettes. Should it include: use of smokeless tobacco and/electronic cigarettes, vaping, electronic pipes, electronic cigars, electronic hookah, hookah pens and similar devices.

### C. PRINCIPLES

1. Selkirk College is committed to providing a healthy smoke-free environment for its employees, students, and visitors. The College must comply with provincial and municipal legislation enacted to regulate smoking and vaping in the workplace and in post-secondary educational institutions.

### D. PROCEDURE

There will be no smoking or vaping on College grounds within 10 meters of any doorway, opening, window, or air intake. Further, smoking and vaping are prohibited in College-owned or leased vehicles. Tobacco products will not be sold on Selkirk College premises. Smoking and vaping are prohibited in covered walkways and entryways. There shall be marked designated outdoor smoking and vaping areas with ashtrays provided.

### E. RESPONSIBILITIES

#### 1. Management will:

- a) ensure that “**No Smoking or Vaping**” signs are displayed, as required by the legislation.
- b) ensure that employees, students, and visitors do not smoke or vape in smoke-free places and vehicles.
- c) investigate complaints regarding employees, students, and visitors smoking or vaping.
- d) inform, consult and train employees on this policy.

#### 2. Employees will:

- a) not interfere with “**No Smoking or Vaping**” signs.
- b) comply with the “**No Smoking or Vaping**” policy.
- c) not smoke or vape in smoke-free places and vehicles.
- d) have an option to report incidents of smoking or vaping in smoke-free areas and vehicles.

## Policies and Procedures

### 3. Students/Visitors will

- a) refrain from smoking or vaping in smoke-free areas and college vehicles.
- b) move to the back of the classroom if the smell of smoke on their clothing is bothering others.4

### 4. Assistance for Smokers

- a) The policy is not concerned with whether anyone smokes but rather where they smoke and how it affects others. Employees seeking assistance in stopping smoking should contact the Employee Assistance Program 1-800-361-5676.

### 5. Exceptions or “permits for exceptions”

- a) Exemptions to the restrictions in this policy may be granted and approved by the Leadership Team for traditional and ceremonial events at approved times and places on college property.

## F. REGULATIONS AND LEGISLATION:

BC Ministry of Health Bill C 10- 2007 Incorrect Link to Health Bill c-10- 2007 and only covers Ontario  
[http://www.leg.bc.ca/38th3rd/3rd\\_read/gov10-3.htm](http://www.leg.bc.ca/38th3rd/3rd_read/gov10-3.htm)

Include Tobacco and Vapour Products Control Regulation  
[https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/232\\_2007](https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/232_2007)

Include Tobacco and Vapour Products Control Act  
[https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96451\\_01](https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96451_01)

Change to WorkSafe BC 4.81, 4.82 Environmental Tobacco Smoke  
[https://www.bclaws.gov.bc.ca/civix/document/id/loo69/loo69/05\\_296\\_97-04#section4.20](https://www.bclaws.gov.bc.ca/civix/document/id/loo69/loo69/05_296_97-04#section4.20)

### Responsibility, Recommendation and Approval Dates

**Executive Responsibility:** VP College Services, CFO

**Administrative Responsibility:** Executive Director, Human Resources

**Recommended by Administrative Policy Review Group:** 2022/03/14

**Recommended/Approved by Education Council:** N/A

**Approved by President:** 2022/03/29

### Linkage to Board Policy:

- E30 Value Statements and Commitments
- E40 Strategic Directions
- EL 10 Respect & Fairness in the Workplace
- EL 90 Employee Code of Conduct