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| **Welcome to UCF!** | **8:30 a.m.-9:30 a.m.**Learning & Organizational EffectivenessHRLearning@ucf.edu / 407-823-2771(HR main phone number for all departments) |
| **Payroll** | **9:30 a.m.-9:50 a.m.**Payroll OfficePayroll@ucf.edu |
| **BREAK** | **9:50 a.m.-10:00 a.m.** |
| **Benefits Part 1: Insurance Plans** | **10:00 a.m.-11:15 a.m.**Benefits OfficeBenefits@ucf.edu |
| **Sustainability InitiativesCampus Tour***Sponsored by UCF Parking & Transportation Services* | **11:15 a.m.-12:00 p.m.**Sustainability InitiativesSustainable@ucf.edu |
| **LUNCH***Courtesy of UCF Dining Services* | **12:00 p.m.-1:00 p.m.**Dining Services<https://www.ucf.edu/services/s/dining-services/> |
| **Benefits Part 2: Retirement Plans** | **1:15 p.m.-2:15 p.m.**Benefits Office |
| **BREAK** | **2:15 p.m.-2:25 p.m.** |
| **More About UCF*** Human Resources Website
* UCF Regulations, Policies, and Procedures
* UCF Police Department
* UCF Alert System
* Environmental Health & Safety
* Public Records Law
* University Compliance, Ethics, and Risk Office
* Office of Institutional Equity
* Ombuds Office
* Office of Diversity & Inclusion
* Health & Wellness Resources
* Employee Assistance Program
* Abenity Benefits
* Social Media
 | **2:25 p.m.-3:00 p.m.**Learning & Organizational Effectiveness |
| **Closing Remarks/Q&A***Benefits staff and ORP retirement company representativeswill be available after closing remarks for further questions* | **3:00 p.m.-3:30 p.m.**Learning & Organizational Effectiveness |