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| **Welcome to UCF!** | **8:30 a.m.-9:30 a.m.** Learning & Organizational Effectiveness [HRLearning@ucf.edu](mailto:HRLearning@ucf.edu) / 407-823-2771 (HR main phone number for all departments) |
| **Payroll** | **9:30 a.m.-9:50 a.m.** Payroll Office [Payroll@ucf.edu](mailto:Payroll@ucf.edu) |
| **BREAK** | **9:50 a.m.-10:00 a.m.** |
| **Benefits Part 1: Insurance Plans** | **10:00 a.m.-11:15 a.m.** Benefits Office [Benefits@ucf.edu](mailto:Benefits@ucf.edu) |
| **Sustainability Initiatives Campus Tour** *Sponsored by UCF Parking & Transportation Services* | **11:15 a.m.-12:00 p.m.** Sustainability Initiatives [Sustainable@ucf.edu](mailto:Sustainable@ucf.edu) |
| **LUNCH** *Courtesy of UCF Dining Services* | **12:00 p.m.-1:00 p.m.** Dining Services <https://www.ucf.edu/services/s/dining-services/> |
| **Benefits Part 2: Retirement Plans** | **1:15 p.m.-2:15 p.m.** Benefits Office |
| **BREAK** | **2:15 p.m.-2:25 p.m.** |
| **More About UCF**   * Human Resources Website * UCF Regulations, Policies, and Procedures * UCF Police Department * UCF Alert System * Environmental Health & Safety * Public Records Law * University Compliance, Ethics, and Risk Office * Office of Institutional Equity * Ombuds Office * Office of Diversity & Inclusion * Health & Wellness Resources * Employee Assistance Program * Abenity Benefits * Social Media | **2:25 p.m.-3:00 p.m.** Learning & Organizational Effectiveness |
| **Closing Remarks/Q&A** *Benefits staff and ORP retirement company representatives will be available after closing remarks for further questions* | **3:00 p.m.-3:30 p.m.** Learning & Organizational Effectiveness |