

Soka University of America The University Life Committee (ULC)

Description:

A campus-wide committee composed of representative students, faculty, and staff that hears issues and concerns and, after its own fact-finding, recommends to the President, where appropriate, policies that have an impact on the campus community as a whole. The ULC does not make or enforce campus-wide policies but provides broad-based input and recommendation to the President on the issues that come before it.

ULC Committee Members:

- Chair: Dean of Students
- Two Staff: Elected by staff for a two-year term
- Two Faculty: Appointed by Dean of Faculty for a two-year term
- Two Undergraduate Students: SSU President, SSU Attorney General

ULC's General Procedures

Call for agenda items:

- Chair of ULC puts out a public call for agenda items to be submitted in the form of written proposals – Due dates for the proposal and the date for the ULC Open Meeting will be communicated at this time
- Written proposals and any supporting materials are due 10 days prior to the scheduled Open Meeting
- Agenda is communicated and proposals shared with entire SUA community 5 days prior to the scheduled Open Meeting

ULC Open Meeting:

- Open to any members of SUA community
- Each Open Meeting will hear only one agenda item/topic and the meeting will be no longer than an hour
- There will be no more than one Open Meeting per month
- Agenda items will be prioritized on the basis of first come first serve
- Anyone submitting a proposal to ULC has an option to present the proposal at the Open Meeting themselves or request one of the ULC members to present the proposal
- After a proposal has been presented, until allotted hour is up, those supporting or opposing the proposal will be able to voice their opinions on an alternating fashion limited to 2 minutes for each person.

ULC's Recommendation Meeting:

- Immediately after the Open Meeting, ULC will meet to decide on its recommendations, if any, to the President
- This is a closed meeting to ULC members only
- ULC members represent their respective areas in this process in recommendations that nevertheless impact the entire campus community
- If ULC's recommendation is approved by the President and it becomes a University policy, anyone wishing to make changes to that policy must submit a request for change as a proposal for a new agenda item