

Cal Poly Pomona University Library
Bronco Scholar
Collection Development Policy
Revised September 26, 2013

Statement of Purpose:

Bronco Scholar is the institutional repository of the Cal Poly Pomona University Library. Bronco Scholar is intended to provide persistent and reliable access to scholarly and creative outputs of Cal Poly Pomona faculty, staff, and students and is an initiative of the University Library. The digital content housed in this repository is accessible, durable, and permanent. It is intended to support instruction, research, scholarship, and creative activities of those associated with Cal Poly Pomona.

This collection development policy serves as a framework for future decisions regarding the Bronco Scholar collection. This document should be flexible and allow for the inclusion of collection types and items that enhance the instruction, research, scholarship, and creative activities of Cal Poly Pomona faculty, staff, and students. The University Library is receptive to potential opportunities for growth of Bronco Scholar in the form of additional content types or collections.

Bronco Scholar will provide increased access to materials generated by the Cal Poly Pomona community by facilitating the sharing of research, documents, and educational materials for interested parties while also creating opportunities for exposure for both student and faculty researchers. By making these materials accessible online, Bronco Scholar will also offer a means of increased visibility to those who choose to deposit works. Additionally, by housing these materials in a permanent repository, Bronco Scholar will ensure that quality works remain preserved and available to the future campus community and the greater public.

Related Documents:

University Library Collection Development Policy

[University Library Mission Statement](#)

[Submission Agreement](#)

Cal Poly Pomona [Policy on Intellectual Property](#)

Content:

The collection will prioritize digital assets related to instruction, research, scholarship, and creative activities, which reflect the intellectual environment of Cal Poly Pomona and are authored by Cal Poly Pomona faculty, staff, and students at the time of deposit. Scholars who are not affiliated with Cal Poly Pomona may deposit content in Bronco Scholar if the work has been co-authored with a Cal Poly Pomona faculty member, staff member, or student, or if the author is affiliated with the university, e.g. honorary appointments, Emeritus professors, etc.

Some examples of work that could be deposited in Bronco Scholar include:

- Learning objects
- Student research papers

- Master's theses
- Dissertations
- Scholarly publications, including articles and books, where permitted by copyright
- Working papers and reports
- Journals published by Cal Poly Pomona
- Data sets
- Audiovisual materials
- Campus publications including newsletters
- Photograph collections
- Any other research output that would be suitable for purposes of instruction, research, scholarly outputs, or creative pursuits.

Formats

The Library staff administering Bronco Scholar will make efforts to support diverse file types for inclusion in the repository. File formats that are of a proprietary nature may over time become obsolete, therefore it cannot be guaranteed that all file types will be able to be preserved long term.

Contributors

Bronco Scholar is organized according to communities and collections, which can include individual faculty or staff members, or a larger department or college. Other groups who are not easily defined as the above will be handled on a case-by-case basis. In order to obtain permissions to submit to a specific collection or community, please contact brontoscholar@cpp.edu.

Submission Agreement

All contributors to Bronco Scholar must complete a submission agreement either by submitting an electronic one during the submission process; or by signing a paper copy. The paper copy can be obtained at the following link:
http://www.cpp.edu/~brontoscholar/files/BroncoScholar_SubmissionAgreement0913.pdf

Copyright, Intellectual Property and Digital Rights Issues

Bronco Scholar abides by directives regarding intellectual property rights found in union documentation and adheres to any “work for hire” clauses in contracts of those employed by Cal Poly Pomona. Specifically, faculty retain the rights to reuse created materials according to [Article 39 of the California Faculty Association \(CFA\)’s collective bargaining agreement](#). No equivalent clause is contained in the CSU Employees Union contract so staff submitting to Bronco Scholar should confirm the conditions of their hire to determine if the work they would like to deposit is considered “work for hire.” If the work is considered “work for hire,” the University retains copyright, otherwise the staff author retains copyright. The student(s) will retain copyright for works completed for senior projects, undergraduate or

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graduate research assignments, and as part of the fulfillment of a degree program at Cal Poly Pomona unless otherwise designated.

Use of Content

Works made available in Bronco Scholar are exclusively available for educational purposes, which may include research or instruction, unless otherwise indicated in the item's rights statements. Literary rights, including copyright for published works held by the creator(s) or their heirs, or other third parties may apply. All rights are reserved unless otherwise indicated by the copyright owner(s).

Contact Information

If you have questions or concerns about this collection development policy, or about Bronco Scholar, please contact Suzanna Conrad, Digital Initiatives Librarian, at broncoscholar@cpp.edu.