

## Curriculum & Instruction Department Master's Degree Advising Guide For Major in Secondary

Name:			CWID:
LeoMail:			Cell Ph:
Street Address			Home Ph:
City:	State:	Zip:	Wk. Ph:

To locate your official degree plan, Go to <https://leo.tamuc.edu/>. Enter your campus ID & password, click on myLeo, and click on "DegreeWorks login for students." Your official plan is maintained there.

Degree Choices	Check Degree	Degree Requirements
<b>Master of Education Degree (MEd) 36 hours</b>		1. Part A. All 5 courses 2. Part B. 1 grad level SED courses 3. Part C 18 hours from any grad courses in the dept., college, or university
<b>Master of Science Degree (MS) 36 hours</b>		1. Part A. All 5 courses 2. Part B. 1 grad level SED courses 3. Part C 18 hours from any grad courses in the dept., college, or university

Course Inventory	Sem. Completed	Final Grade
<b>Part A. SED Courses Required for MEd &amp; MS (15 Hrs)</b>	<b>Sem. Completed</b>	<b>Final Grade</b>
SED 521 Models of Teaching in the Secondary School		
SED 513 The Secondary School Curriculum		
SED 511 Adolescent Growth and Development		
SED 528 Philosophy of Education		
EDCI 595 Research Literature & Techniques		
<b>Part B. SED/EDCI Elective courses as part of the Major- (3 Hrs) SED 510, SED 505 or SED 512</b>	<b>Sem. Completed</b>	<b>Final Grade</b>
<b>Part C. Electives in Education, Content Area or Alternative Certification Courses (18 Hrs)</b>	<b>Sem. Completed</b>	<b>Final Grade</b>

**Note:**  
 Master's Comprehensive Exam- Apply during the first two weeks of your final semester. The comprehensive exam assesses information from the core courses. A student may be enrolled in no more than ONE core course in order to be eligible for the final exam during the fall and spring semesters. In addition, students taking the comprehensive exam in the summer must have completed all core courses PRIOR to summer I.

### Contact any of the advisors below for degree plan assistance

Students Last Name A-M	Dr. Joyce Miller: <a href="mailto:Joyce.Miller@tamuc.edu">Joyce.Miller@tamuc.edu</a>
Students Last Name N-Z	Dr. Sherri Colby: <a href="mailto:Sherri.Colby@tamuc.edu">Sherri.Colby@tamuc.edu</a>

## ADMISSION REQUIREMENTS

Each applicant must first apply and meet general requirements of the Graduate School.

1. Applicants must hold a valid Texas teaching certificate (or) successful scores on the ExCET/TEGES exam (or) have a satisfactory score of the combined verbal and quantitative portions of the GRE.
2. Undergraduate grade point average must be 2.75 overall (or) 3.00 on the last 60 hours in the undergraduate program.

To apply online, click on [Application for Graduate Admission](#). The Graduate School can also be contacted by email at [graduate.school@tamuc.edu](mailto:graduate.school@tamuc.edu) or by telephone at 903.886.5163.

### College of Education & Human Services

Graduate Services Coordinator

**Dayla Burgin** – (903)886-5134, ([Dayla.Burgin@tamuc.edu](mailto:Dayla.Burgin@tamuc.edu))

McDowell Business Administration Bldg., Room 142F

## DEGREE PLAN ADVISEMENT

This advising guide is not official. To access your official degree plan go to <https://leo.tamuc.edu/>, enter your campus ID & password, click myLeo, and click on “*DegreeWorks login for students.*” *DegreeWorks (DW)* records your grades on classes completed and requirements yet to be completed. You and your advisor will use *DW* to track your progress and make advisor approved changes in your plan.

## MASTERS COMPREHENSIVE EXAM

Students are required to take and pass a written comprehensive examination during the semester they graduate. Exams are given three times a year; fall, spring, and summer 1. It is important to apply during the very first week of your final semester. To get more information about the exams and submit your application, click on [Master's Comprehensive Exam Information and Application](#).

## GRADUATION APPLICATION

Because the window to apply for graduation is extremely short, it is important to apply during the first two weeks of the semester you plan to graduate. Complete the online Graduation Application through your myLEO menu. You may also call the Registrar's Office at 903-886-5071. Then update your degree plan and email it to your advisor who must have it to endorse your application for graduation.