

SECTION 2a: KEY PARTICIPANTS

“Key participant” means a sole proprietor, a partner in a partnership, a member of a limited liability company, a director of a corporation, or a person with executive managerial control in a corporation. A person with executive managerial control includes persons such as a chief executive officer, chief operating officer, chief financial officer, principal, officer, member, manager, and director. This definition does not include non-executive managers such as farm, field, or shift managers. Please list them below and attach official criminal history reports for each key participant.

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

SECTION 3a: LICENSED PRODUCING AREA(S)

Multiple production areas can be attached to a single application. Please make additional copies of this page as necessary. Please name and number each licensed area lot. GPS coordinates must be included and obtained from the approximate center of each licensed area Lot. Each field is considered a licensed area Lot. An aerial map (FSA, Google, Bing, etc) indicating the outer boundaries of each licensed area lot must also be included.

LICENSED AREA LOT: _____ FIELD NAME: _____

LEGAL DESCRIPTION: _____
Section Township Range

GPS: (LATITUDE): _____ (LONGITUDE): _____

LICENSED AREA LOT SIZE: _____ (sq/ft or acres)

OWNERSHIP (Circle One): OWNED LEASED (if area is leased, please complete Section 4 for each non-owned field)

LICENSED AREA LOT: _____ FIELD NAME: _____

LEGAL DESCRIPTION: _____
Section Township Range

GPS: (LATITUDE): _____ (LONGITUDE): _____

LICENSED AREA LOT SIZE: _____ (sq/ft or acres)

OWNERSHIP (Circle One): OWNED LEASED (if area is leased, please complete Section 4 for each non-owned field)

LICENSED AREA LOT: _____ FIELD NAME: _____

LEGAL DESCRIPTION: _____
Section Township Range

GPS: (LATITUDE): _____ (LONGITUDE): _____

LICENSED AREA LOT SIZE: _____ (sq/ft or acres)

OWNERSHIP (Circle One): OWNED LEASED (if area is leased, please complete Section 4 for each non-owned field)

LICENSED AREA LOT: _____ FIELD NAME: _____

LEGAL DESCRIPTION: _____
Section Township Range

GPS: (LATITUDE): _____ (LONGITUDE): _____

LICENSED AREA LOT SIZE: _____ (sq/ft or acres)

OWNERSHIP (Circle One): OWNED LEASED (if area is leased, please complete Section 4 for each non-owned field)

LICENSED AREA LOT: _____ FIELD NAME: _____

LEGAL DESCRIPTION: _____
Section Township Range

GPS: (LATITUDE): _____ (LONGITUDE): _____

LICENSED AREA LOT SIZE: _____ (sq/ft or acres)

OWNERSHIP (Circle One): OWNED LEASED (if area is leased, please complete Section 4 for each non-owned field)

SECTION 3b: LICENSED PROCESSING AREA(S)

Multiple processing areas can be attached to a single application. Please make additional copies of this page as necessary. Please name and number each individual processing area. GPS coordinates must be included and obtained from the approximate center of each processing area. Each building is considered an individual processing area. An aerial map (FSA, Google, Bing, etc) indicating the outer boundaries of each processing area must also be included.

LICENSED AREA: _____ BUILDING NAME: _____

LEGAL DESCRIPTION: _____
Section Township Range

GPS: (LATITUDE): _____ (LONGITUDE): _____

PROCESSING AREA: _____ (sq/ft or acres) Product(s) Produced: _____

OWNERSHIP (Circle One): OWNED LEASED (if area is leased, please complete Section 4 for each building)

LICENSED AREA: _____ BUILDING NAME: _____

LEGAL DESCRIPTION: _____
Section Township Range

GPS: (LATITUDE): _____ (LONGITUDE): _____

PROCESSING AREA: _____ (sq/ft or acres) Product(s) Produced: _____

OWNERSHIP (Circle One): OWNED LEASED (if area is leased, please complete Section 4 for each building)

LICENSED AREA: _____ BUILDING NAME: _____

LEGAL DESCRIPTION: _____
Section Township Range

GPS: (LATITUDE): _____ (LONGITUDE): _____

PROCESSING AREA: _____ (sq/ft or acres) Product(s) Produced: _____

OWNERSHIP (Circle One): OWNED LEASED (if area is leased, please complete Section 4 for each building)

SECTION 4: LANDOWNER AGREEMENT

This section is to be completed if you are leasing the licensed area from another real property owner. Please make additional copies of this form as necessary.

The landowner of any non-owned licensed area used for production/processing hemp or hemp products MUST consent for the area to be used for hemp production/processing.

I, _____ (print name), the undersigned, am the lawful owner of real property located at the referenced licensed area number _____ in Section 3 of this application, and I hereby consent to the use of such property for the purpose of production/processing hemp consistent with and for all purposes allowed under federal law, Wyoming law, and the rules of the Wyoming Department of Agriculture ("WDA"). I further acknowledge and agree to the following terms and conditions for Applicant's license from WDA to produce/process hemp on said property.

1. Any information obtained by WDA with respect to this application and the production/processing of hemp on my property may be disclosed to the public and/or provided to law enforcement agencies without further notice to me or my representative(s).
2. I agree to allow any inspection or sampling of my property at the referenced licensed area number _____ in Section 3 of this application that WDA deems necessary relative to this application for a hemp production/processing license.
3. I agree to allow WDA to use any right of way or another entry point to access the field for inspection.

Landowner's Signature: _____ Date: ____/____/____

Landowner Contact Information: (Please print)

Name: _____

Phone: (____) ____-____ Alternate Phone: (____) ____-____ Email address: _____

Section 5: ACKNOWLEDGEMENT

Please affirm the applicant's agreement to the following terms and conditions for a hemp license.

I, _____ (print name), having legal authority to bind the applicant to the terms and conditions of this application for a hemp license, hereby acknowledge those regulations governing the production and processing of hemp under federal law, Wyoming law, and the rules of the Wyoming Department of Agriculture (“WDA”). I further acknowledge, understand, and agree to each of the following terms and conditions of a license from WDA to produce and/or process hemp.

1. Any information provided to the Department may be publicly disclosed in accordance with the Wyoming Public Records Act (W.S. § 16-4-201 through 16-4-205) and may be provided to law enforcement agencies without further notice to the license applicant or licensee. License and harvest information will also be shared with the appropriate sections of the United States Department of Agriculture or other federal agencies.
2. I agree to allow any inspection or sampling that WDA deems necessary pursuant to Wyoming law during reasonable business hours.
3. In accordance with Wyoming hemp law, I agree to pay all fees for inspection, sampling, and analysis.
4. I agree that failure to pay any invoice sent to me by WDA within 60 days of the invoice date may result in license revocation.
5. I agree to submit all reports or records requested by WDA pertaining to this license application, hemp production, and hemp processing by the applicable due dates specified by WDA.
6. I agree to produce or process hemp only in a licensed area.
7. I affirm that I have not been convicted of or pled nolo contendere to a controlled substance felony within the past 10 years.
8. If the applicant is a business entity, I affirm that no key participant of the applicant has been convicted of or pled nolo contendere to a controlled substance felony within the past 10 years.
9. I affirm that all documents and information submitted in support of this application for a hemp license are correct and complete.
10. I affirm that I have read and understand the Rules of the Wyoming Department of Agriculture, Chapter 61, Rules Pertaining to Hemp, available at <http://rules.wy.gov>.
11. I acknowledge that WDA will determine my compliance with Wyoming hemp laws based solely on samples collected by WDA and analysis performed by WDA.

Applicant Name (Please print): _____

Applicant Signature: _____

Date: ___ / ___ / _____

SECTION 6: APPLICATION CHECKLIST

Please ensure that all items listed below are included in this application packet. Any incomplete applications will be rejected and returned to the applicant.

✓	<u>APPLICATION ITEM</u>
	Completed and signed application for Hemp License
	Photo Identification
	Key Participant List
	Wyoming Secretary of State Certificate of Good Standing (Business Applications Only)
	Maps of Licensed Area (FSA, Google, Bing, etc.)
	Landowner Agreement (If applicable)
	Acknowledgement Form
	Criminal History Report for applicant or, if the applicant is a business entity, each Key Participant
	List of Products being produced
	License Application Fee - \$750.00 (\$500 for an educational or nonprofit organization) non-refundable

**Approved hemp licenses will be valid for the remainder of the current calendar year.
All licenses expire on December 31 of each year.**