

## RISK ASSESSMENT FORM

Company name:

Address:

Responsible Person:

Date Assessment Undertaken:

Signature of Assessor: \_\_\_\_\_

HAZARD	HAZARD SEVERITY RATING	HAZARD PROBABILITY RATING	PERSONS AT RISK	CONTROLS TO MINIMISE RISK
Slips, Trips and Falls <ul style="list-style-type: none"> <li>• Working at height</li> </ul>				
Fire <ul style="list-style-type: none"> <li>• Electrical equipment/ wires</li> <li>• Smoking</li> </ul>				
Hot liquid <ul style="list-style-type: none"> <li>• Burn, trip hazard</li> </ul>				
Catering <ul style="list-style-type: none"> <li>• Food poisoning/allergy</li> </ul>				
Manual Handling <ul style="list-style-type: none"> <li>• Set up and break down</li> </ul>				
Electrical Equipment <ul style="list-style-type: none"> <li>• Power surge</li> <li>• Trip hazard</li> </ul>				
Young people <ul style="list-style-type: none"> <li>• Risk of harm</li> </ul>				
Data <ul style="list-style-type: none"> <li>• Loss</li> <li>• Stolen</li> </ul>				

Cash <ul style="list-style-type: none"> <li>• Loss</li> <li>• Fraud</li> <li>• Stolen</li> </ul>				
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**HAZARD SEVERITY RATING:**

- 1 – Negligible (*remote possibility of harm*)
- 2 – Marginal (*slight injury, minor first aid*)
- 3 – Slightly dangerous (*some injury, not too serious*)
- 4 – Dangerous (*serious injury or damage*)
- 5 – Very dangerous (*could cause death or widespread injuries*)

**HAZARD PROBABILITY RATING:**

- 1 – Improbable (*unlikely to happen*)
- 2 – Remote (*may occur at some time*)
- 3 – Possible (*likely to occur at some time*)
- 4 – Probable (*very likely to occur*)
- 5 – Very probable (*very likely to occur*)