

Assistant General Manager (Fresh Market)

Responsibilities:

- Responsible for preparing and submitting tenders along with the inquiry documentation and providing answers/responses to any subsequent requests for clarification
- Oversee day to day operations and monitor performance of the wet market to maximize sales and productivity, manpower efficiency and customer service standard
- Responsible for Manage the daily operations of multiple business units with existing functional managers and executives
- Responsible for full spectrum of Project Management from conceptual, design development, construction to satisfactory completion and delivery of the project
- Co-ordinate with internal and external parties for the execution of the project within budget & project time frame and meet with quality requirements
- Develop and implement strategies to grow the business and achieve desirable productivity and profitability
- Provide Leadership, guidance as well as overseeing the planning and operational requirements of wet markets
- Monitor the performance of leasing portfolios / contracts/ regulation / reports of wet markets and drive quality improvement on wet market environment, formulate strategic marketing plan and brand building initiatives
- Drive process review and re-engineering for continuous improvement in leasing & operational efficiency and service quality

Requirements:

- Degree preferred in Business, Finance, Property or related discipline
- 12 years or above with experience at senior management level in district operations / chain store management in retail, catering, F&B or related industries
- Familiar with beverages products
- Strong communications & leadership skills along with positive and driven attitude
- Skillful in interpreting quality product value produced economically to control budget
- Development master-planning and feasibility studies is an advantage
- Previous working experience with developer in handling high-end and mass market residential and commercial project is an advantage
- Independent, sales driven, result-oriented and able to work in a fast paces environment

We Offer:

- Competitive Salary Package
- 13 months' Guaranteed Salary
- Performance Bonus
- Group Medical Scheme
- Birthday Leave
- Marriage Leave
- Free Lunch
- Study Sponsorship
- Energetic & Dynamic Culture

If you are interested in finding out more about this career opportunity, please email your resume to ABC

Job info

Responsibilities:

- Auditing and verifying compliance with corporate compliance policies, processes and internal controls
- Responsible for preparing and submitting tenders along with the inquiry documentation and providing answers/responses to any subsequent requests for clarification
- Oversee and manage overall compliance & operations
- Work closely with internal team, cross functional team and external parties (such as Government Dept or Clients) to ensure regulatory requirements are met
- Provide leadership, guidance as well as overseeing the planning and operational requirements of wet markets
- Monitor the performance of leasing portfolios / contracts / regulation / reports of wet markets and drive quality improvement on wet market environment, formulate strategic marketing plan and brand building initiatives;
- Drive process review and re-engineering for continuous improvement in leasing & operational efficiency and service quality
- Manage client relationship
- Oversee expenses control; manage cost, budget and financial performance, contracts & documentation review

Requirements:

- Bachelor degree preferred in business, property, financial or compliance discipline
- 12 years' or above with minimum 5 years managerial experience in business operations, leasing, property management & internal audit
- Strong business acumen, good organizational and management skills
- Excellent communication and presentation skills
- Fluent in written and spoken English and Chinese (both Cantonese and Mandarin)
- Ability to multi-task and work under strict deadlines
- Immediately available is highly preferred

We offer competitive remuneration package, our benefits include:

- Performance bonus
- Education subsidy
- Professional membership fee sponsorship
- Life & medical insurance
- Marriage Leave, Compassionate Leave, Examination Leave etc.
- Public holidays
- Staff purchase discount

Interested parties please send **full resume with present and expected salary** to Human Resources Department by email to **recruit@woproperties.com**

(Information provided will be treated in strict confidence and will only be used for recruitment-related purposes.)