



Make It **DIFFERENT**
不一樣的香港街市

Leasing Executive/ Manager

Responsibilities :

- Assist Leasing Manager in searching for potential tenants for fresh markets
- Support lease renewal, stall handover, legal documentation as well as tenancy administration
- Prepare leasing budgets, reports and related analysis for managerial review
- Liaise with direct clients and estate agents for inspection and handle sales & leasing activities, and review and maintain the tenants' database
- Perform ad-hoc assignments as required

Requirements :

- HKCEE/ DSE or degree in Business Administration, Marketing or Surveying
- Minimum 2 years' Leasing/Sales related experience preferably from catering/department stores/supermarkets/retail sector
- Possess good business acumen with strong market awareness
- Proactive, a team-player with excellent negotiation and communication skills
- Proactive in connection with retailers and property agencies
- Experience in office or shopping mall in Property Developers/ commercial properties / retail shops is an advantage
- Self-motivated, willing to explore new tenants and the trend in retail market
- Well-versed in MS office



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Staff Benefits:

Double Pay

12-18 days AL

Wedding Leave

Birthday Leave

Medical Insurance

On Job Training

Five days work

Provide Free Lunch

Attractive Scheme
Package

Application :

Please send your full resume to HR Manager below



6135 6685



6135 6685



6135 6685



hr.recruit@unichina-market.com



WhatsApp US

Notes : All information collected will be used for recruitment purpose only.