



Make an impression with a state of the art cinematic experience at

PALACE ELECTRIC

CINEMA HIRE AND BOOKINGS RATES CARD

Entertain and be entertained at Palace Electric with a luxurious and sophisticated event package, including:

- Eight luxury fully licenced cinemas to suit all sized groups from 20 to 200 people.
- Stunning fully licensed Prosecco Bar and tailored food and beverage menus.
- State of the art Digital Cinema Package (DCP) screen presentation facilities.
- Technical staff and AV support including microphones, lecterns, spotlights and PowerPoint capabilities (own laptop must be supplied) with Dolby Digital surround sound.
- Testing and rehearsal of your presentation.
- Display of corporate signage including pull up banners, brochures, posters etc.
- Registration space to welcome your guests.

Not seeing a film? We can help you create the perfect tailored corporate presentation, fundraising, or social event.



Contact us:

Phone: (02) 6222 4906

Email:

events.act@palacecinemas.com.au

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VENUE HIRE

PALACE ELECTRIC RATE CARD

CINEMA HIRE

Indulge clients, reward staff or celebrate your birthday with the luxury of a privately hired cinema. Pick from our selection of new releases, a classic, or foreign language film. You will also have our stylish prosecco bar at your disposal to make your event even more memorable. Other inclusions available free of charge: lectern; spotlights; tables, and signage. See below for our cinema hire rates. technical assistance can be arranged for a charge of \$85 and applies to the following: speeches; Q&A sessions; panel discussions, and manual film starts.

PRIVATE PRESENTATIONS

Our cinemas provide a unique alternative for your upcoming corporate presentation, product launch or conference. Palace Electric can also provide complete AV support. All material must be supplied to the cinema for testing at least ONE WEEK prior to the event and all material must be provided in one of the following formats:

- DCP (Preferred, available on all screens).
- PowerPoint, Blu-ray, DVD (Available on screens 1 & 4).

Palace Electric

NewActon Nishi, 2 Phillip Law St, Canberra ACT 2601

CINEMA	CAPACITY	RATE
1	82 seats	\$984
2	101 seats	\$1,161.50
3	100 seats	\$1,161.50
4	193 seats	\$2,219.50
5	68 seats	\$816
6	82 seats	\$984
7	82 seats	\$984
8	72 seats	\$864

GROUP BOOKING

Reserved group seating for a current release film, shared with the general public, with food and beverage packages available.

RATES

20 to 100 people.....per person \$13.00
 101 to 200 people.....per person \$12.50
 200+.....per person \$11.00

SESSION TIMES

Please note: below are approximate starting times. Once cinema programming is completed for the week of your event, exact session times will be confirmed. For private presentations, alternative time frames may be available.

10.00-10.30am/12.00-12.30pm
 2.00-2.30pm/4.00-4.30pm
 6.30-7.00pm (early evening)
 9.00-9.30pm (late evening)

PAYMENT

Bookings can be made for an estimated number of guests initially. Confirmation of final numbers are requested approximately one week prior. Final payment for exclusive hire is required one week prior to your booking. Final payment for group bookings is required in full 2 working days prior to your booking. Payment may be made via cash, credit card, direct deposit or company cheque. Please note that ticket and catering payments are non-refundable.



EVENT CATERING

SNACKS, PLATTERS AND CANAPÉS



COMBOS

PALACE CLASSIC.....\$15
A glass of Sparkling wine / Stella + small popcorn + 600ml water + Connoisseur gourmet ice cream stick. (see below for available flavours)

PALACE TRADITIONAL.....\$10
Small popcorn + 600ml water + Connoisseur gourmet icecream stick.

PALACE SNACK.....\$6
Small popcorn + 600ml water

INDIVIDUAL ITEMS

Connoisseur Gourmet ice cream stick.....\$3.50
Bottled Water (600ml).....\$3.50
Small soft drink.....\$3.50
Small Popcorn.....\$3.50

PLATTERS (all platters serve 10 people)

CHEESE PLATTER.....\$70
Double cream brie, aged cheddar, Tasmanian blue, water crackers, fresh and dried fruits, fruit paste.

FRUIT PLATTER.....\$60
A selection of seasonal fruits with honeyed yoghurt dip.

DESSERT PLATTER.....\$60
A selection of sweet treats.

APERITIVO PLATTER.....\$70
A selection of quality salami, preserved and grilled vegetables, olives, grissini, bread and extra virgin olive oil.

DIPS PLATTER.....\$60
Trio of seasonal dips, local olive oil, warmed bread and house-marinated olives

A dedicated canapé menu is available on request.

CONNOISSEUR ICE CREAM FLAVOURS

Vanilla • Cookies and Cream • Belgium Chocolate with Roasted Hazelnuts • Kangaroo Island Honey with Honeycomb Shards • Salted Caramel and Macadamia Mango with Coconut and White Chocolate

Flavours are subject to availability

BEVERAGES

Beverage service can be served either in your cinema, or in our Prosecco Bar before or after your event. Groups offering drinks on a consumption basis require a Palace staff member.

SPARKLING

La Gioiosa 'Il Fiore' Prosecco.....\$35
Piper-Heidsieck Brut Champagne.....\$75

WHITE

Cumulus Block 50 Sauvignon Blanc Semillon.....\$28
Cumulus Block 50 Chardonnay.....\$28
Pikorua Sauvignon Blanc.....\$35
Montrose Chardonnay.....\$45

RED

Cumulus Block 50 Shiraz.....\$30
Ad Hoc Cruel Mistress Pinot Noir.....\$45
Montrose On Premise Shiraz.....\$36

Alternative wines may be available, please speak with the Events Co-ordinator to find your perfect drop!

BEER

Stella Artois.....\$7
Stella Artois Legere (Mid Strength).....\$6.50
4 Pines Beer range.....\$7

Ask about our extensive cocktail repertoire to really impress your guests. Pricing starts at \$10.00 per cocktail for groups of 20 or more.

NON-ALCOHOLIC

Bottled soft drink / Mineral water.....\$3.50
Barista—style hot drinks (coffee / tea / hot chocolate).....\$3
Self-serve tea and coffee.....\$1.50

Complimentary jugs of iced water available upon request.

Listed beverages are offered at reduced rates and must be pre-selected to qualify for function discount. Beverages are charged on consumption and are to be settled at the conclusion of the event. All alcoholic beverages must be serviced by Palace Cinemas staff. Prices and selection are subject to change.

STAFF SERVICE

Event staff \$80.00 per staff member. Palace Cinemas practices Responsible Service of Alcohol (RSA). RSA certified Palace staff are mandatory when providing alcoholic beverages. We recommend 1-2 event bar staff per 100 guests. If you would like tray service for food and/or drinks additional staff charges will apply. Please speak with your event coordinator for further information.

TECHNICAL SPECS

REQUIREMENTS AND COSTS

TECHNICAL COSTS

Rehearsal Costs (per hour)

Technical Rehearsal.....	\$85
Technical Assistant.....	\$85

Equipment Costs:

Microphone.....	Complimentary
Panel / Q&A Set Up.....	\$85

Ad-Hoc Fees:

Holding Slide Conversion.....	\$50
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Power Point Presentation Fees:

0-15 mins.....	\$85.00
15-60 mins.....	\$150.00

TECHNICAL REQUIREMENTS

Video Footage:

- Must be embedded.
- If the embedded video requires sound, please advise prior to testing (additional AV equipment may be necessary)

Don't Forget to Bring:

- Another copy of your presentation on a USB!
- Laptop power supply
- All required cables

Technical Rehearsal:

- Technical rehearsals are mandatory
- Technical rehearsals can be scheduled between 8.00am and 9.30am on a weekday only

Delivery Date:

- All presentations must be tested 5 working days prior to your booking
- The presentation being tested must be the finished product

Please Note:

- Our technical managers are savvy in our equipment, not yours, please ensure that you are using a laptop and program that you are familiar with

Out of season

Alternate content films

If you are the rights holder to the film:

- Please deliver a copy of the film to the cinema where your event is being held
- Content must be supplied in DCP format on a USB or Hard Drive 7 working in advance
- If you are running anything in addition to the agreed content (i.e. advertisement, holding slide, short film) it should all be supplied at the same time on one device.

If you are not the rights holder: please advise of the selected film and we will contact the distributor on your behalf. Sourcing a previous title is subject to availability of the film in DCP format from the film's distributor. Film distributors generally won't approve a film screening that is less than \$800.00 in cinema hire. A \$330.00 alternate content fee is charged for freight costs from the film distributor.

Are you supplying your own film content, screen add or holding slide? Don't Forget to:

- Save your content with a clear file name (date, group name, clearly labelled)

Technical Rehearsals

Technical Rehearsals are strongly recommended. They run for 15 to 30 minutes, and can be conducted one of two ways:

1. Deliver the film to the cinema so that testing can take place at a time convenient to the Technical Manager.
2. If you wish to be on site for the rehearsal then a time will need to be scheduled with a Technical Manager, and can only occur outside of regular screening hours. Technical rehearsals can be scheduled between 8.00am and 9.30am on a weekday only. [Fee: \$85.00 p/hour]

IMPORTANT: Rehearsals must occur strictly no later than 3 - 5 working days prior to your function. They cannot take place on the day of the booking. Please co-ordinate with either your Event coordinator or the Cinema Manager for a suitable time.

Converting your content to DCP

IMPORTANT: All on screen content must be supplied in DCP [Digital Cinema Package] by a reputable commercial provider. We recommend obtaining a quote as early as possible from one of the following suppliers:

JORR Integrated Film & Television Solution

E: rodneymbolt@jorr.com.au
Ph: 03 9509 6648
W: <http://www.jorr.com.au/>

Felix Hubble

E: felix.hubble@febn.com.au

DCP Conversion will be an additional cost payable to the company you chose to use and based on the quote supplied by one of the listed providers.

Digital Server & Format Specifications

Palace Cinemas uses the following projection equipment:

- Servers: Doremi DCP-2000 and ShowVault
- Projectors: Barco DP2K series and Christie CP2000-2220 & 2210 series digital projectors

DCP Content needs to be delivered on a USB or Hard Drive. Please note the following formatting requirements:

- The drive must be formatted in EXT2, EXT3 or NTFS
- The drive formatting must have an inode size no greater than 128
- The DCP cannot be contained in directories or files that have their filename end in a . character (full stop) although this is manually correctable. Please give your file an easily identifiable name.
- The drive must have a clean journal (must be dismantled correctly before being sent off, although this is correctable by insertion into a linux-based player to replay the journal).
- * Picture Frame Rate must be 24 fps
- Ratios: Widescreen aspect ratio is 1998 x 1080 [1:85:1] Scope format is 1080p (2048 x 1080) Picture Frame Rate must be 24 fps. Some locations can also accommodate 25 fps, please advise if your file is 25 fps so we can check with your chosen location.
- Audio: For best audio results please master in 6 track (5.1) depending on your source audio, 2-track is also available, and mastered at 48kHz.

FAQ

FREQUENTLY ASKED QUESTIONS



Why do I need to sign the terms and conditions?

When you're happy to proceed, the signed T&Cs lock in the booking for you. Until then, all booking requests are subject to availability.

What if I need extra time on the night, can you start the film later than stated on the confirmation?

We will always do our best to accommodate our clients requests, however this may be tricky as we usually program in another public session following all events which may or may not allow enough time. Additional fees will apply.

What if I need to cancel?

We understand things may change, please speak directly to your event coordinator to work out best solution. We do not offer refunds.

Can I supply my own catering?

All catering is to be ordered through Palace Cinemas. If the Client has a sponsored product or would like to use external catering please discuss this with the Event Manager. Please note that a corkage fee will apply.

Can I supply my own alcohol?

Groups cannot supply their own alcohol at Palace Electric. Our liquor license also does not extend beyond our premises and therefore you are not permitted to take home any alcohol that is not consumed at the function.

Are the seats allocated for my event?

Seating is not allocated for cinema hire/private screening events. However, if needed, Palace can provide printed tickets with seating allocations for the allocated cinema. Group bookings all have allocated seating.