



## Trafalgar Castle School Schedule Of Fees And Financial Services 2018-2019

As set out below are the various fees and charges levied by Trafalgar Castle School in connection with the enrolment of the Student for 2018-2019 School Year (collectively referred to as “Fees”).

### **New Student Enrolment Fees**

#### **Application Fee:**

All new applicants will be charged a non-refundable application fee at the time of submission. This fee is \$200 for Boarding students and \$75 for Day students. Applications to Trafalgar Castle School should be completed online at [trafalgarcastle.schoolforms.org/application](http://trafalgarcastle.schoolforms.org/application).

#### **Day Student Enrolment Fees:**

Upon acceptance of the student’s application, Trafalgar Castle School shall issue a Letter of Offer to the student. The student shall return the Letter of Offer to Trafalgar Castle School signed, together with a one-time acceptance fee of \$2,000 and a \$4,500 deposit as a prepayment towards the student’s fees. Such acceptance fee and deposit are non-refundable and shall be forfeited should the student fail to attend Trafalgar Castle School. In making the application, the student agrees to follow the rules and regulations of Trafalgar Castle School.

#### **Boarding Student Enrolment Fees:**

Upon acceptance of the student’s application, Trafalgar Castle School shall issue a Letter of Offer to the student. The student shall return the Letter of Offer to Trafalgar Castle School signed, together with a one-time acceptance fee of \$2,000 and a \$10,000 deposit as a prepayment towards the student’s fees. Such acceptance fee and deposit are non-refundable and shall be forfeited should the student fail to attend Trafalgar Castle School. In making the application, the student agrees to follow the rules and regulations of Trafalgar Castle School.

### **Returning Students Enrolment Fees (Due Date – Monday, January 29, 2018)**

#### **Day Students:**

Returning Day students are required to complete the online re-enrolment process and provide a deposit of \$3,500 to guarantee a place being held for the student at Trafalgar Castle School for the following year. Such deposit is non-refundable and will be applied to the fees for 2018-2019 but will be forfeited should the student not attend the following year. In making this application for re-enrolment the student agrees to follow the rules and regulations of Trafalgar Castle School.

#### **Boarding Students:**

Returning Boarding students are required to complete the online re-enrolment process and provide a deposit of \$10,000 to guarantee a place being held for the student at Trafalgar Castle School for the following year. Such deposit is non-refundable and will be applied to the fees for 2018-2019 but will be forfeited should the student not attend the following year. In making this application for re-enrolment the student agrees to follow the rules and regulations of Trafalgar Castle School.

### **Tuition Fees 2018-2019**

Day Students:* Grades 4 to 6	\$ 22,545
Grades 7 to 8	\$ 23,200
Grades 9 to 12	\$ 25,830

\*The School cannot accept a Day student unless she resides with a parent or guardian.

### **Tuition and Boarding Fees 2018-2019**

International Boarding Students:	\$ 59,515
Canadian Boarding Students (7-day):	\$ 54,395
Canadian Boarding Students (5-day):*	\$ 49,495

\* Student must be a Canadian citizen and resident, whose parents live in Ontario to be eligible as a 5 day Canadian boarding student



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Trafalgar Castle  
School

### Other Fees

New Student Acceptance fee	\$ 2,000
Technology Fee (Grade 4 - 6 students only)	\$ 400

### Services Included in Tuition and Boarding Fees

The fees include:

- Our robust academic program;
- Room and board for all boarding students;
- Daily hot lunches for all students, including deli and salad bar options with soup choices and dessert;
- All compulsory travel and compulsory activities;
- Select entertainment, educational, sports and cultural activities;
- Use of the School Health Centre, staffed by a registered nurse and school Doctor;
- Access to the Fitness Centre;
- Other miscellaneous items including ID card, yearbook, and the Parents' Guild Annual Membership Fee, etc.

### Other Fee Charges

Other fee charges incurred will be charged to the student's account, including but not limited to:

- Textbooks;
- Musical instrument rentals/purchases;
- Select co-curricular activities and athletic teams (robotics, rowing);
- School store purchases;
- Personal supplies,
- Uniform;
- Transportation services;
- Additional ESL support fee (may apply to International students);
- Health insurance (all International students); and
- Before and after care services.

Parents/guardians who are financially responsible for the student and live outside of Canada are required to leave a \$500 deposit on account with the School to cover these extra costs.

### Payment of Fees

Fees are due and payable as specified under the various payment options outlined on Page 4. The deposit on enrolment/re-enrolment should be deducted from the first payment of the option selected. Fees are billed 30 days in advance. School fees that are outstanding at the time of billing will be subject to late payment interest charges at a rate of 1.5% per month or 18% per annum.

Payment methods include cheque, online banking, and wire transfer. Payment may also be made by Visa, MasterCard or American Express via PlastiQ at [www.plastiq.com](http://www.plastiq.com) (third party processor fee will apply).

### Monthly Statements

A statement will be forwarded to parents/guardians on a monthly basis. Payment is due upon receipt of the statement. Accounts that are outstanding at the time of billing will be subject to late payment interest charges at a rate of 1.5% per month or 18% per annum.

### Late Payments/Overdue Accounts

Failure to comply with the agreed terms of payment outlined herein may result in the student not being admitted to the School for the subsequent term or Academic Year. In addition, the School may not permit students to attend classes, write exams or may withhold marks and exercise other sanctions as it deems necessary for the collection of overdue accounts. **No student will be permitted to re-enrol until all fees, expenses and interest charges from the previous year are paid in full.**

### Medical Requirements and Health Insurance

Under Ontario law all students are required to have the appropriate immunizations prior to entering school. The Medical Officer of Health is required to enforce this regulation. Medical and Health forms must be completed by



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Trafalgar Castle  
School

all students and are to be handed in **prior to arrival**. All Canadian students must be covered by the Ontario Health Insurance.

International students are required to enrol in the health insurance plan as prescribed by Trafalgar Castle School. The fee for this health insurance plan is approximately \$775 and will be billed to the student's account. This coverage is mandatory for all international students.

### **International Student Visas**

All students who are not Canadian citizens or who do not have Landed Immigrant status must have a valid Student Visa before entering school.

### **Financial Assistance Program**

Trafalgar Castle School has a Financial Assistance Program to support families who may require assistance to meet the financial commitment of a Trafalgar education. There is a fixed amount of financial aid available each year, and assistance is awarded based on financial need up to a maximum of 40% of the tuition.

Applications for financial assistance should be made at the same time as an application to Trafalgar Castle School. To demonstrate financial need, parents must file an online Financial Aid for Canadian Students (FACS) application through Apple Financial Services. This is a confidential process. The FACS process identifies a family's ability to support educational expenses. A recommendation for assistance is made by Apple Financial and reviewed by the Financial Aid Committee. Please go to [www.applefinancialservices.ca](http://www.applefinancialservices.ca) to complete the application. Each year a family is asked to reapply for financial assistance, as their circumstances may vary. Unfortunately not every deserving candidate's requests can be accommodated.

Our awards are made between January 1 and March 1, annually. Applications are considered after this date if funds remain available. We strongly recommend you complete your application as early as possible. For more information contact Rhonda Daley, Director, Enrolment Management at [daley.rhonda@trafalgarcastle.ca](mailto:daley.rhonda@trafalgarcastle.ca).

### **Discounts**

Trafalgar Castle School offers a 10% discount on the tuition fee (excludes the boarding component) to alumnae daughters, granddaughters, great-granddaughters and to sisters of students currently enrolled in the School.

### **Referral Appreciation**

Recognizing the value and importance of student referrals, Trafalgar Castle School has a Referral Appreciation Program. For more information contact Rhonda Daley, Director, Enrolment Management at [daley.rhonda@trafalgarcastle.ca](mailto:daley.rhonda@trafalgarcastle.ca).

### **Tax Receipts**

Under current Canadian legislation, students under 16 years of age are eligible for childcare expense fee receipts, depending upon residential status. Trafalgar Castle School provides a childcare expense receipt for a portion of fees paid. Receipts are emailed annually from the Finance Office.

Trafalgar Castle School also provides a tax credit for Advanced Placement (AP) courses for Grade 11 and 12 students taking AP courses. Students must achieve a mark of 3 or higher on their AP exam to be eligible.

Trafalgar recommends that you review your own circumstances with advice from a professional financial adviser before making a claim.

### **Responsibility for Fees:**

The parents or guardians agree to be financially responsible for all Fees for the entire year, and acknowledge that upon Trafalgar Castle School accepting the student for enrolment or re-enrolment, that no refund of any Fees paid shall be given and such payments shall be forfeited to Trafalgar Castle School and the balance of the Fees for the school year shall become due and payable if the student at any time fails to attend; the student withdraws or is withdrawn by the parents or guardian; or Trafalgar Castle School asks the student to withdraw.



## Trafalgar Castle School Schedule Of Fees And Financial Services 2018-2019

### Payment Options

All payment of fees should be made payable to Trafalgar Castle School. Payment methods include cheques online banking and wire transfers. Payments can also be made by Visa, Mastercard, or American Express via our third party processing company, Plastiq, at [www.plastiq.com](http://www.plastiq.com) (subject to an administration fee).

The deposit on enrolment/re-enrolment should be deducted from the first payment of the option selected.

Applications received after the payment plan dates must be accompanied by a payment equivalent to the missed payment dates.

Day Students	GRADES 4-6	GRADES 7-8	GRADES 9-12
Option 1 - full payment due April 1, 2018 - less discount applied if paid by April 1, 2018*	22,545 (300)	23,200 (300)	25,830 (300)
<b>Option 1 Total</b>	<b>22,245</b>	<b>22,900</b>	<b>25,530</b>
Option 2 - first instalment due April 1, 2018 - second instalment due September 1, 2018	15,280 7,515	15,717 7,733	17,470 8,610
<b>Option 2 Total</b>	<b>22,795</b>	<b>23,450</b>	<b>26,080</b>
Option 3 - eight (8) monthly instalments due 1st of the month - March 1, 2018 to October 1, 2018	2,850	2,932	3,260
<b>Option 3 Total</b>	<b>22,800</b>	<b>23,456</b>	<b>26,080</b>

\* Early payment discount applies to applications and payments received on or before the early payment due date.

INTERNATIONAL BOARDING STUDENTS	International
Option 1 - full payment due March 1, 2018	59,515
Option 2 - first instalment due March 1, 2018 - second instalment due May 1, 2018 - third instalment due August 1, 2018	30,257 14,879 14,879
<b>Option 2 Total</b>	<b>60,015</b>

CANADIAN BOARDING STUDENTS (Canadian Residents only) *Eligible for students whose parent(s) live in Ontario.	5 Day*	7 Day
Option 1 - full payment due March 1, 2018	49,495	54,395
Option 2 - first instalment due March 1, 2018 - second instalment August 1, 2018	33,497 16,498	36,763 18,132
<b>Option 2 Total</b>	<b>49,995</b>	<b>54,895</b>
Option 3 - seven (7) monthly instalments due 1st of the month - March 1, 2018 to September 1, 2018	7,143	7,843
<b>Option 3 Total</b>	<b>50,001</b>	<b>54,901</b>