



POLICY DIRECTIVE: 2020-04

June 10, 2020

SUBJECT: Temporary Outdoor Food and Retail Sales (COVID-19 Economic Support)

WHEN: Effective June 15, 2020

1. Any business wishing to participate in outdoor food and/or retail sales when designated borough streets are closed must complete the “*Temporary Outdoor Food and Retail License*” application. The license is valid through December 31, 2020; all application fees are waived. All completed applications must be submitted to the Rutherford Building Department in Borough Hall @ 176 Park Avenue. If applicable, insurance and adjacent property owner permission **MUST** be included with application.
2. The designated streets may be closed any day beginning June 15th at the discretion of the Borough. The demand for street closures and weather will be considered when deciding to close. The Borough will attempt to provide a minimum of 24-hour notice to the contact persons on each application and various social media platforms.
3. The designated streets subject to closure are:
 - a. a) Park Ave from the Rutherford Public Library on East Passaic Ave to Ames Ave;
 - b. b) Franklin Place from Park Ave to Kip Ave;
 - c. c) Spring Dell Ave from Sylvan St to Park Ave;
 - d. d) Union Ave from Beech St to Santiago Ave.
4. All establishments must comply with Governor’s Executive Order 150 and New Jersey Department of Health Executive Order No. 20-014 regarding COVID-19 protocols.
5. Street closure times for food and retail sales will be from 5pm to 10pm Sunday through Thursday and 5pm to 11pm on Friday and Saturday. The Borough reserves the right to amend the times at its discretion. Actual street closures will occur two (2) hours prior to the start time to allow the Borough and vendors to prepare the space.
6. Bureau of Fire Safety will mark out the street for participating businesses ensuring a 20 foot-wide fire lane and adequate turning radius maintained at street intersections.
7. Tents and canopies are not permitted without prior approval of the Borough.

Robert J. Kakoleski

**Robert J. Kakoleski
Borough Administrator**