

ORDINANCE NO. 3464-18

**AN ORDINANCE AMENDING CHAPTER 5, SECTION 10, ENTITLED "PURCHASES"
OF THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF RUTHERFORD,
COUNTY OF BERGEN
AND STATE OF NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Borough of Rutherford, County of Bergen and State of New Jersey that Chapter 5, Section 10 of the Code of the Borough of Rutherford Entitled "Purchases" shall be amended and that those portions of the Ordinances set forth below are hereby amended as follows and that those portions of the Ordinances not set forth below shall remain unchanged:

Section 1: The following amendments to the Borough Code are hereby established, ratified and confirmed:

§ 5-10: Purchases.

B. Prior to committing to any purchase, a requisition signed by the department head of the requesting department shall be presented to the Chief Financial Officer to ensure the availability of funds, and that the proper budgetary account is charged, **and to the Borough Administrator, or in the absence of a Borough Administrator by anyone the Council designates by resolution.** ~~In addition, for amounts \$1,000 or higher the requisition shall be presented to the appropriate Councilperson and Borough Administrator for approval, or in the absence of a Borough Administrator to anyone the Council designates by resolution.~~ **Requisitions under the current bid threshold (\$40,000 at the time of the adoption of this ordinance) shall be signed by the department head of the requesting department, the Chief Financial Officer, and the Borough Administrator, or in the absence of a Borough Administrator by anyone the Council designates by resolution. Requisitions above the current bid threshold (\$40,000 at the time of the adoption of this ordinance) shall also be presented to the appropriate Councilperson and are subject to Council Approval. However, Councilperson signature is not required for any requisitions that are statutory and contractually negotiated, including but not limited to requisitions for health benefit payments, insurance payments, distribution of tax levies, sewer utilities, pension payments and debt payments.**

Section 2: Per Chapter 5 of the Borough Code this amendment is subject to a vote of a majority of the Council, and the notice of this proposed amendment has been presented to the entire governing body at least 14 days prior to a meeting of the governing body.

ATTEST:

BOROUGH OF RUTHERFORD

Margaret M. Scanlon

Margaret M. Scanlon, Borough Clerk

Joseph DeSalvo Jr.

Joseph DeSalvo Jr., Mayor

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Mayor and Council at a meeting held on June 26, 2018.

Margaret M. Scanlon

Margaret M. Scanlon, Borough Clerk