



Borough of
RUTHERFORD

176 Park Avenue | Rutherford, NJ 07070

201-460-3000
rutherfordboronj.com

Dear Vendor,

The Borough of Rutherford is sponsoring the 25th season of the Rutherford Farmers' Market. The market will be held at 1 William's Plaza, between Spring Dell and Glen Road off of Park Avenue. Market days begin Wednesday 7/6/22 from 11:00am to 4:00pm and Saturday 7/9/2022 from 8:00am to 2:00pm. The season concludes Wednesday on 10/26/22 and Saturday on 10/29/22. Set up time should not exceed 1 hour prior to market start time except with special permission arranged in advance. At closing time, we request that vendors finish serving all customers and begin closure procedures after they have left.

All vendors are pre-qualified before registering. Please contact Laurie Gentile for additional information. After pre-qualification you will be sent a registration packet. Please review the fees and registration requirements below before starting the process:

1. Read the **Market Regulations**.
2. Fill out and sign **the Registration form**.
3. Send the **\$50 Registration Fee** PLUS (checks payable to: The Borough of Rutherford)
 - i. \$375 Fee (5-hour day, entire season) Wednesdays only.
 - ii. \$450 Fee (6-hour day, entire season) Saturdays only.
 - iii. \$825 Fee (entire season) Wednesdays and Saturdays
 - iv. **Intermittent daily participation** is allowed for **\$30.00 per day** identifying the dates of participation and at least 2 months of dates paid for prior to participation.
4. Obtain a Certificate of Insurance from your insurance provider naming the Borough as co-insured and please request they send it directly to the Borough contact below.
5. **Food vendors pay a \$41.00 Health Dept. fee for the 2022 season check payable to: The Rutherford Health Department.** Please contact the Health Department at 201-460-3020 for additional information and requirements.
6. Return the **Registration form, Fees and Certificate of Insurance** to:

Laurie Gentile
The Borough of Rutherford, 176 Park Avenue, Rutherford, NJ 07070
201-460-3000 ext. 3114
lgentile@rutherfordboronj.com

All fees MUST be paid prior to the Market Date.

Hope to see you at the market!