



Borough of
RUTHERFORD

Office of the Borough Clerk

176 Park Avenue | Rutherford, NJ 07070 | 201-460-3001

Margaret M. Scanlon
Borough
Clerk

BUILDING SUB-CODE OFFICIAL – Borough of Rutherford, Bergen County. Part Time, must possess current and valid Building Sub-Code Official and Building Inspector HHS Licenses. Additional UCC Licenses a plus. Must have valid NJ driver’s license. Prior experience as Building Sub-Code Official a plus. Duties to include review of permit applications and drawings for compliance with NJ Uniform Construction Code, perform building inspections as necessary; Will assist with daily operations of Building Department and must be able to answer emails in a timely fashion. Send resume, copy of licenses, salary history and list of references to Borough of Rutherford, Attn: Margaret Scanlon, Borough Clerk, 176 Park Avenue, Rutherford, NJ, 07070 or email to mscanlon@rutherfordboronj.com by March 3, 2023. The Borough reserves the right to conduct interviews as applications are received and to fill the position before the submission deadline.