

RECREATION DIRECTOR – RUTHERFORD BOROUGH (BERGEN)

The Borough of Rutherford (Bergen County) is seeking a qualified full-time Recreation Director who will be responsible for the organization and supervision of a variety of recreational and sociocultural activities at various borough facilities; conducts planned activities with assigned youth athletic groups; implements town activities and programs for all ages; initiates projects and reports on their progress; park and recreation facility management; and open space initiatives. Appointee shall be responsible to plan, develop, promote and supervise a variety of community service and recreation programs and events; monitor program activities to ensure efficiency and safety; participates in the development of standards, policies and procedures; makes recommendations for changes and improvements to existing standards, policies and procedures; establishes schedules; and methods for providing recreation services. Appointee will be required to possess a current driver's license valid to operate a motor vehicle in the state of New Jersey. Possession of a valid certificate as a Recreation Supervisor and/or Administrator issued by the NJ Department of Community Affairs is a plus. Prior experience is preferred. Please submit your resume and letter of interest no later than June 28, 2019 to Bob Kakoleski, Borough Administrator, 176 Park Avenue, Rutherford, NJ 07070, or by email to rkakoleski@rutherfordboronj.com, salary dependent on qualifications and experience. The Borough reserves the right to begin interviews prior to submission deadline.