



Borough of  
**RUTHERFORD**  
Police Department

**John R. Russo**  
Chief of Police

184 Park Avenue | Rutherford, NJ 07070 | 201-939-6000

**Class IB Special Law Enforcement Officer**

The Rutherford Police Department is currently accepting resumes for the position of Class IB Special Law Enforcement Officer. Officer of this class shall be authorized to issue parking summonses, perform routine traffic details, spectator control, assist during weather emergencies and conduct security checks of borough buildings and property.

All officers of this class shall have successfully completed training specific to this function approved by the Police Training Commission. Officers of this class will serve the Borough of Rutherford part-time and will be compensated at a \$20.00 per hour rate. They must work a minimum of 16 hours a month and will be given the opportunity to work 20 hours per week with the occasional opportunity to work 29 hours per week. Shifts are generally scheduled between 7:30 AM – 5 PM, Monday through Friday with rotating Saturday hours of 9 AM – 5 PM; subject to change by departmental needs. They will also accrue sick time in accordance with regulations.

**Minimum Applicant Requirements**

1. Must be able to read, write and speak the English language well and intelligently and have a high school diploma or equivalency certificate recognized by the Department of Education of the State of New Jersey.
2. Must be a citizen of the United States.
3. Applicants must reside within the Borough of Rutherford.
  - a. If not a resident of the Borough or Rutherford and the applicant possess a specific ability beneficial to the daily operation of the Borough of Rutherford Police Department, demined by the Chief of Police or his designee.
4. Be of good moral character and shall not have been convicted of any crime or offense involving moral turpitude.
5. Must successfully undergo a psychological and physical testing this is a requirement of a full-time police officer.
6. Must submit to having fingerprints taken, which shall be filed with the Division of the State Police and the Federal Bureau of Investigation.
7. Must be 18 years of age or older.
8. Must possess a valid New Jersey driver's license.
9. Must hold a valid P.T.C. certification for Class IB S.L.E.O.

**To Apply**

Applicants shall deliver in person their resume, cover letter, copy of their New Jersey driver license and copy of their P.T.C. certificate for Class IB S.L.E.O. to the attention of Sergeant Julie Ann Zeigler at 184 Park Avenue, Rutherford, NJ 07070.

**Application deadline: 12 PM – Friday, September 9, 2022**

**The Borough of Rutherford is an Equal Opportunity Employer.**