

Job and interview (الوظيفة والمقابلة الشخصية)

Al-wazeefatu wa al-muqabalatu al-shaksiyah

Class objective: In this class we will learn vocabularies related to job and interview.

Concept A:

English	Transliteration	Arabic
Office	Maktabun	مكتب
Manager	Al-mudeer	المدير
Work	Al-amal	العمل
Experience	Al-khibrah	الخبرة
Salary	Al-ratib	الراتب
Candidate	Al-murashshe	المرشح
Certificate	Shahadah	شهادة
Educational qualification	Al-muahhalatu al-ilmiyyah	المؤهلات العلمية
Company	Sharikah	شركة
Joining letter	Risalatun al-inzimam	رسالة الانضمام
Holly days	Yaum al-utlah	يوم العطلة
Working days	Yaumun Amalun	يوم عمل
Pay	Dafa'a	دفع
Profession	Mihnatin	مهنة
Hobby	Hiwayah	هواية
CV/Resume	Bayanu al-seratu al-zatiya	بيان السيرة الذاتية
Goal	Hadafun	هدف
Hire	Wazzafa	وظف
CEO	Al-rraesu al-tanfeezi	الرئيس التنفيذي
Factory	Masnaun	مصنع
Employee	Aamilun	عامل

Concept B: Commonly used phrases while talking job interview:

1. **Introduction**

2. **Background**

3. **Method**

- 1. **Study Design**
- 2. **Participants**
- 3. **Intervention**

4. **Results**

- 1. **Primary Outcome**
- 2. **Secondary Outcome**
- 3. **Subgroup Analysis**

5. **Conclusion**

- 1. **Summary**

6. **References**

7. **Appendix**

8. **Supplementary Materials**

9. **Notes**

- 1. **Notes**
- 2. **Notes**
- 3. **Notes**

10. **References**

1. **Introduction**

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9. **Tables**

- 1. **Table 1**
- 2. **Table 2**
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10. **Figures**

1. **Introduction**

2. **Background**

3. **Method**

1. **Study Design**
2. **Participants**
3. **Intervention**

4. **Results**

1. **Baseline Characteristics**
2. **Primary Outcome**
3. **Secondary Outcomes**

5. **Conclusion**

1. **Summary**

6. **References**

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9. **Notes**

1. **Author Contributions**
2. **Conflicts of Interest**
3. **Disclaimer**

10. **References**