

What will you spend your bonus on - Useful information and reference words

Class Objective: I am able to understand the Reference Words and do practices based on the Grammar Taught.

Concept A: Reference Words

事務(じむ)用品(ようひん)・道具(どうぐ) Office Supplies and Tools

ホッチキスで とじる	To staple with a Stapler
クリップで はさむ・とじる	To clip with a Paper clip
画(が)びょう「押(お)しボタン」で 留(と)める	To pin/tack with a thumbtack
カッター／はさみで 切(き)る	To cut with a cutter/scissor
セロテープ／ガムテープ／のりで はる	To stick/paste with Sello tape/ Packaging Tape/ Glue
鉛(えん)筆(ぴつ)削(けず)りで 削(けず)る	To sharpen with a pencil sharpener
ファイルで ファイルする	To file something with a file
消(け)しゴム／修正(しゅうせい)液(えき)で 消(け)す	To erase with an eraser/ Correction Fluid
パンチで 「穴(あな)を」あける	To punch a hole with a punching machine
電卓(でんたく)で 計算(けいさん)する	To calculate with a Calculator
定規(じょうぎ)「ものさし」で 「線(せん)を」引(ひ)く／測(はか)る	To draw (a line)/ Measure with a Ruler
のこぎりで 切(き)る	To saw with a Saw
金(かな)づちで 「くぎを」打(う)つ	To hit (a nail) with a hammer
ペンチで 鋏(はさ)む／曲(ま)げる／切(き)る	To pinch/bend/cut with pliers

1. **Introduction**

2. **Background**

3. **Method**

- 1. **Study Design**
- 2. **Participants**
- 3. **Intervention**

4. **Results**

- 1. **Primary Outcome**
- 2. **Secondary Outcome**
- 3. **Subgroup Analysis**

5. **Conclusion**

- 1. **Summary**

6. **References**

7. **Appendix**

8. **Supplementary Materials**

9. **Notes**

- 1. **Notes**
- 2. **Notes**
- 3. **Notes**

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