



Multibhashi



At work/office (Au travail!)



# Class Objective

To learn about the office vocabulary and the organizational structure



## Concept A: Basic vocabulary related to things in an office

- **l'ordinateur** -computer
- **la corbeille à papier** -wastepaper basket
- **le clavier** -keyboard
- **la corbeille arrivée** -in-file
- **la corbeille départ** -our-tray
- **le tiroir** -drawer
- **le fax** -fax machine, fax
- **l'enveloppe** -envelope
- **le clipboard** -clipboard
- **le dossier**-classeur -box file
- **l'agenda** -personal organizer



## Concept A: Basic vocabulary related to things in an office

- **l'agrafeuse** -stapler
- **les agrafes** -staples
- **le scotch** -scotch tape
- **le trombone** -paper clip
- **l'élastique** -rubber band/elastic
- **le panneau d'affichage** -notice board



## Concept B: Vocabulary related to the company/enterprise and work

le bureau	the office and/or the desk
aller au bureau	to go to the office
un emploi	a job, a position
un employé	an employee
une entreprise	a company



## Concept B: Vocabulary related to the company/enterprise and work

travailler pour une entreprise	to work for a company
un salaire	a salary
gagner sa vie	to earn a living
Le métier	occupation
Le boulot	work(informal)

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