

INTERNAL DIRECTIVE - 07 (version 03.2026)

(ID-07)

SAFEGUARDING POLICY

0. Definitions and Abbreviations

ID07	ETTU Internal Directive 07	LOC	Local Organising Committee
ETTU	European Table Tennis Union	HM	Honorary Member
ITTF	International Table Tennis Federation	COU	ITTF Council (European Member only) former Board of Directors
TT	Table Tennis	ST	ETTU Staff member
EB	ETTU Executive Board	SP	ETTU Service Provider
CM	ETTU Committee Members	OFF	ETTU Official
GS	ETTU General Secretariat	VT	Volunteer
MA	Member Association		

Collectively referred to as "ETTU members"

For the purpose of this Directive, the following persons are also bound when participating in ETTU activities:

ATH – Athlete (including minors)

COA – Coach

REF – Referee / Umpire

ACC – Accredited Person (including but not limited to media, broadcasters, VIPs, contractors, suppliers, security, catering staff, venue staff, and other service personnel)

CAM – Camp Participant

SPE – Spectators or any other person attending the event

Collectively referred to as "Participants"

1. General Principles

1.1. All ETTU members and Participants shall ensure that all ETTU activities are conducted in a safe environment free from abuse, harassment, discrimination, exploitation, or violence.

1.2. All ETTU members and Participants shall treat all persons with fairness, respect, and dignity, regardless of ethnic origin, gender, religion or belief, sexual orientation, gender reassignment, age, socio-economic status, pregnancy or maternity status, marital status or civil partnership, disability, or any other characteristic.

1.3. All ETTU members shall recognise that safeguarding applies equally to children and adults participating in ETTU activities.

1.4. In all decisions affecting minors, the best interests of the child shall be paramount.

1.5. All ETTU members shall integrate safeguarding considerations into planning, organising and delivering ETTU events and activities.

1.6. This Directive is developed in line with the [IOC Safeguarding Toolkit](#) and internationally recognised safeguarding standards aimed at protecting children and adults in sport.

2. Scope of Application

2.1. This Directive applies to:

- All ETTU competitions and events.
- All ETTU training camps and development activities.
- All ETTU meetings, seminars, working groups, workshops and other activities organised or held under the authority of ETTU bodies, including all persons participating in or attending such activities.
- All online environments directly connected to ETTU events and activities.
- Any person present at, participating in, or working in connection with an ETTU event or activity, including but not limited to contractors, service providers, venue staff, security personnel, medical personnel, hospitality staff, transport providers, broadcasters, photographers, media representatives, sponsors' representatives and spectators.

2.2. During ETTU events, this Directive shall apply in addition to national safeguarding regulations of the host country. Where required by applicable law, safeguarding concerns may be reported to competent public authorities.

3. Prohibited Conduct

3.1. All ETTU members and Participants shall refrain from any conduct that may constitute abuse or misconduct.

3.2. Prohibited conduct includes, but is not limited to:

- 3.2.1. Physical abuse or violence.
- 3.2.2. Emotional or psychological abuse.
- 3.2.3. Harassment, including repeated or hostile behaviour that creates an intimidating, degrading or offensive environment.
- 3.2.4. Sexual harassment, sexual misconduct, or unwanted sexual behaviour.
- 3.2.5. Bullying, intimidation or coercion.
- 3.2.6. Discrimination of any kind.
- 3.2.7. Abuse of authority or power imbalance.
- 3.2.8. Online harassment or inappropriate digital communication.
- 3.2.9. Exploitation or grooming behaviour.

3.3. No adult shall share accommodation with a minor unless the adult is the minor's parent or legal guardian.

3.4. No ETTU member shall use their position to influence, pressure or manipulate any Participant.

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4. Safeguarding Structure

4.1. The EB shall appoint an ETTU Safeguarding Officer.

4.2. The ETTU Safeguarding Officer shall:

4.2.1. Oversee implementation of this Directive.

4.2.2. Act as reporting contact.

4.2.3. Liaise with Event Safeguarding Officers.

4.2.4. Report to the EB.

4.3. ETTU shall appoint an Event Safeguarding Officer (ESO) for each ETTU event.

4.4. The Event Safeguarding Officer shall:

4.4.1. Be available during the event.

4.4.2. Receive and document safeguarding concerns.

4.4.3. Inform the ETTU Safeguarding Officer without delay of any safeguarding concern, allegation or incident occurring during the event.

4.4.4. Act as the first point of contact for safeguarding matters during the event.

4.4.5. Ensure that safeguarding contact information and reporting channels are clearly communicated and visible to participants.

4.4.6. Cooperate with ETTU and relevant authorities in the handling of safeguarding concerns.

5. Accommodation, Travel and Supervision

5.1. Member Associations are solely responsible for ensuring that all minors attending ETTU events are appropriately supervised throughout travel, accommodation and participation.

5.2. Each Member Association shall designate in advance an authorised adult responsible for the welfare of each minor during the event and travel to and from the event.

5.3. Under no circumstances shall an adult share a bedroom, hotel room, apartment, or any other accommodation unit with a minor unless the adult is the minor's parent or legal guardian.

5.4. Adults who are not the parent or legal guardian of a minor shall not enter a minor's bedroom or accommodation unit unless:

5.5. The situation constitutes force majeure and involves an immediate risk to health or safety.

5.6. One-to-one meetings between an adult and a minor in private accommodation settings are prohibited unless:

5.6.1. The meeting is necessary for health, safety or welfare reasons; and

5.6.2. Another authorised adult is aware and accessible;

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5.7. Any breach of this section may result in immediate safeguarding measures, including removal of accreditation and disciplinary action under this Directive.

5.8. If the authorised adult responsible for the supervision of a minor or a group of minors is removed, becomes unavailable, or is otherwise unable to continue fulfilling this responsibility, the respective Member Association must immediately designate and send another authorised adult to assume supervision, provided that no other supervisor from that Member Association is present. Any costs related to such a replacement shall be borne by the Member Association.

During the period between the removal of the initial supervisor and the arrival of the replacement, ETTU will designate a (female) interim supervisor and communicate the relevant details to the Member Association and the minors concerned. Any costs arising from the engagement of such an interim supervisor shall be borne by the respective Member Association.

6. Reporting and Procedures

6.1. Reports may be done confidentially and, where possible, anonymously through one of the following channels:

6.1.1. The Event Safeguarding Officer or the ETTU Safeguarding Officer.

6.1.2. An anonymous reporting channel designated by ETTU.

6.2. Upon receiving a report, the Safeguarding Officer will:

6.2.1. Ensure the immediate safety and wellbeing of the affected individual.

6.2.2. Assess any immediate safeguarding risks.

6.2.3. Determine whether the matter should be reported to external authorities and/or to ETTU, taking into account the nature of the incident and, where appropriate, the wishes of the affected individual.

6.3. Upon receiving a report, ETTU will:

6.3.1. Implement interim protective measures where necessary.

6.3.2. Such measures may include temporary suspension, removal of accreditation, or restricted access to event facilities or activities.

6.4. Anonymous reports will be reviewed and assessed in the same manner as other reports, to the extent possible based on the information provided. While anonymity may limit the ability to investigate fully or to follow up with the reporting person, ETTU will take appropriate steps to assess potential safeguarding risks and implement protective measures where necessary.

6.5. All ETTU members and Participants who witness, suspect, receive information about, or otherwise become aware of a potential violation of this Directive must report it without delay through the appropriate reporting channels.

7. Disciplinary Measures

7.1. Any violation of this Directive may result in disciplinary action.

7.2. Disciplinary action may include:

- Warning
- Suspension from ETTU activities
- Withdrawal of accreditation
- Temporary or permanent ban
- Referral to Member Association
- Referral to competent authorities

8. Confidentiality

8.1. All safeguarding matters shall be handled confidentially and in compliance with applicable data protection laws.

8.2. Information shall be shared strictly on a need-to-know basis.

9. Binding Effect

9.1. All ETTU members, as defined under 0. are bound by this Directive starting from the day of its official validation (validation date)

9.2. All ETTU members must receive notification of ID-07 at the validation date.

9.3. All ETTU members must be notified of any validated modifications or updates to ID-07 as they occur.