**RISK ASSESSMENT**

**Date: August 2021 Outdoor Walks Signed by:**

It is the responsibility of all staff working to be familiar with risk assessments before going out. Lead practitioners will ensure this and management will also monitor and check that all steps are being undertaken.

**When leaving the Nursery staff must ensure they tell management/office which staff are leaving, where they are going and with how many children.**

|  |  |  |  |
| --- | --- | --- | --- |
| **HAZARD** | **WHO MIGHT BE HARMED** | **EXISTING CONTROLS** | **FUTURE ACTIONS** |
| Slips, trips or falls | All | Children and staff discuss risk and how to walk safely. Suitable footwear and clothing to be worn. Ensure good behaviour and no running. | Ongoing discussions and reminders of ‘good walking’. Positive reinforcement. |
| Walking line – children getting pulled over or entangled | All | Staff to determine appropriateness of walking line use based on age and ability of children. Staff member responsible for laying out line, ensuring it is not tangled. Children reminded to hold line throughout walk and not pull it.Members of staff to hold front and back of line throughout walk.Staff member responsible for correctly rolling up and safely storing line after a walk. | Remind children how to use the line when walking.Regularly assess need to use line, particularly in older class, and stop use when it is determined unnecessary and children can walk safely without it. |
| Traffic | All | Discuss risk before leaving. Close staff supervision of roads, especially when crossing. Maintain clear sight lines at all road crossings. Use pedestrian crossings wherever possible. Staff member at front and back at all times. Use walking line if required. Walk in single file if narrow paths. Children and staff to wear hi vis vests when out of the nursery. |  |
| Lost child | Children | Regular headcounts. Clear boundaries for activities. Use cones/flag to show boundaries. Ensure good behaviour. In the event of unacceptable behaviour, consider shortening sessions. Staff member at front and back. Ratio of at least 1:6 and all members of staff present will go with the children. Staff will be responsible for identified small groups of children.  |  |
| Check area for dog/cat faeces, broken glass, stones and sharp objects | Children | Area checked before allowing children to continue walk | Report and remove any hazardous matter or objects making safe for children |
| Meeting wildlife, pets, touching plants whilst out on walk. Being scratched or bitten by animal | Children – might have allergic reaction to animals/plantlife | Staff supervision, keep children in sight at all times – carry anti-bac at all times. Carry supply of antihistamine for children prone to allergic reaction as per advice from parents | Staff vigilance – paying particular attention to plants, bushes, animal life that might cause allergic reaction and observing closely those children who might be affected. Discourage children from touching pets whilst out on walk. All staff to have knowledge of those children with allergies. All children to wash hands after a walk. |
| Insect bites, scratches and wasp/bee stings e.g. nettle stings, thorns, branches | Children | Staff supervision | Be aware of hazards and observe children closely. Carry appropriate medications for those prone to allergic reaction and apply if necessary |
| Duck Pond – children falling in waterAlarming birds nesting which might make them attack or frighten children | Children | Staff to be vigilant – Duck Pond is currently enclosed. Children to be kept a safe distance. | Staff to ensure there is no damage or holes where children could get access to water. Avoid areas where swans might be nesting |
| Accident requiring treatment / emergency | Children/Staff | A mobile phone must be carried by member of staff. They must have list of all children with their emergency contacts. Ratio of adults to children to be at least 1:6, more depending on the activity and/or children. Individual needs should be considered. Route taken should be appropriate for age and ability of children. Ensure behaviour and supervision is acceptable and appropriate throughout.Member of staff carries first aid kit and any prescribed medication e.g.inhalers, epipens. | Staff to be vigilant |
| Extreme weather conditions | All | Avoid prolonged exposure to sun. Ensure the importance of wearing hats and sunscreen and promote the application of it during the da. Modify/ shorten session as necessary.Ensure importance of warm layers of clothing. Modify/ shorten or consider cancelling activities in bad weather. Provide extra clothing as necessary. Keep active in cold weathers. | Check weather forecast daily. |