



# Video calls are quick and easy



## Join using the touchscreen

- Tap the meeting code or meeting name.  
or
- Tap **Use a meeting code**.
- Enter the meeting code or name.

## Share your screen

1. Join a meeting using a laptop.
2. Select **Present now**.
3. Select a window.
4. Click **Share**.

## Call a phone

1. Tap **Call a Phone**.
2. Enter the phone number (including prefixes).
3. Tap **Call**.
4. The guest can join with audio-only.