



Transitions – Mental Health Association
784 High Street, San Luis Obispo, CA 93401
www.T-MHA.org (805) 540-1926

Volunteer Job Description

Position Title: **ARTISTIC OUTREACH VOLUNTEER**

Supervisor: Volunteer Support

About Transitions-Mental Health Association

Transitions-Mental Health Association (TMHA) is a nonprofit organization dedicated to eliminating stigma and promoting recovery and wellness for people with mental illness through work, housing, community and family support services.

Position Summary

The Artistic Outreach Volunteer's two tasks will be:

- Coordinating the production of greeting cards, publishing them, and creating a relationship with local stores for the cards to be sold.
- Coordinating a once-quarterly art opportunity for our clients.

General Tasks

- Collaborating with the Special Projects Volunteer and Volunteer Support
- Contacting local vendors
- Drafting letters, coordinating schedules
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Minimum Requirements

- Excellent knowledge of MSOffice
- Dependable self-starter
- Good driving record and driving skills
- Able to lift 40 pounds
- Outgoing, an interest in the arts, sales experience a plus

Job Environment

- Work is mostly indoors at our 784 High Street office
- Provides opportunity to expand knowledge of our organization, mental health, and the arts

Produce cards

- Get production donated
- Get artists to agree to submit their cards
- Get cards in local shops (or just Growing Grounds?)

Coordinate quarterly warehouse art studio

- Get supplies donated
- Coordinate best date with Meghan
- Build it and they will make art!

To Apply

Please apply at www.t-mha.org/volunteer.php or contact Caity McCardell, Volunteer Support, with questions regarding this volunteer position at 805-540-6557 or cmccardell@t-mha.org

Thank you for supporting TMHA! We appreciate the many contributions of our community!