KINDERGARTEN POLICY

Students' all- round development	
PERSON RESPONSIBLE	KINDERGARTEN SECTION HEAD
REVIEW DATE	APRIL 2026
REVIEWED BY	CURRICULUM HEAD
APPROVED DATE	01 MAY 2026
APPROVED BY	EXECUTIVE PRINCIPAL/ CEO AND HEAD OF SCHOOL/DEPUTY CEO
DATE OF NEXT REVIEW	APRIL 2027
RELATED POLICIES	TEACHING AND LEARNING POLICY, ASSESSMENT POLICY

KINDERGARTEN POLICIES & PROCEDURES

"CHILDHOOD SHOULD BE A JOURNEY NOT A RACE"

This policy was formulated to

- Engage and promote each child's abilities in a positive and creative path.
- Provide utmost physical and emotional stability.
- Provide an all-round developmental experience.
- Establish their abilities to learn from and interact with their environment at an early stage.
- Provide an attractive and inviting environment which focuses on the interest and choices of little children.
- Provide a pleasant rich and inspiring environment for the children to easily acquire observational, critical thinking and problem solving skills needed in daily life.
- Stimulate each child's individual need, abilities and interest.
- Provide comprehensive through assessments of verbal, literacy and children's responses and reactions during projects.
- Encourage children to be bold and communicate in moments of danger and report appropriately.
- To enhance children appreciation of the natural world and extend their learning experiences to stimulate brain activity by using the senses and improve motor activity.

- To provide opportunity for investigation and inference through sensorial experiences.

PROCEDURE

- Age at the time of admission is verified as per the KHDA Regulation: A students applying for KG I must be 4 years as of 31st March and for KG II must be 5 years of 31st March of the academic year in which they are admitted.
- Admission test conducted for KG II entrants.
- Admissions are open by November of the previous years.
- Entrance tests and interviews are conducted throughout the month. Admissions must be confirmed within the week of notice given, if the parents exceed the time given, the admission is dismissed.
- In Case when the number of admissions exceed the seats applicable, the students are added to the waiting list.
- Orientation for parents conducted.
- Official information is communicated through electronic media and school diary.
- Prior sanction of leave to be obtained.
- Prolonged absence on medical grounds should be supported by a medical certificate.
- Uninformed and unauthorized prolonged absence may result in removal or termination.
- Evaluating their skill development.

DOCUMENTS REQUIRED FOR ADMISSION

- Recent Passport size Photographs (4 Nos)
- Passport Copy (With Valid Visa Page) (2 Set Copies)
- Vaccination Card / Child's Fitness Certificate (2 Set Copies)
- Copy of Birth Certificate
- Emirates ID original & copy (2 Set Copies)
- Child Sponsor's Passport Copy (With Valid Visa Page)
- Health Card Copy & Insurance Card Copy (If Available)
- Original Attested Transfer Certificate
- Copy of Mark Sheet / Progress Card (For KG II)

Withdrawal Procedure

- One month written notice of intention of withdrawal (email or letter) is to be submitted to the Principal.
- For students who are withdrawn from the school during the academic year, fee deduction will take place accordingly.

Termination Procedure

A student will be terminated by the school on the following grounds

- Long Continuous Absence (up to 30 days) from the school without prior permission from the school authorities and nonpayment of fees.
- Heavy Misconduct

AT AL AMEER WE PROMOTE ,

1. Personal, Social and Emotional experiences are about:

- Self-confidence & awareness
- Managing feelings and behavior
- Making relationships

2. Communication and Language experiences are about:

- Listening and attention
- Understanding
- Speaking

3. Literacy experiences are about:

- Reading
- Writing

4. Mathematics experiences are about:

- Numbers
- Shapes, space and measures

5. Understanding the World experiences are about:

- People and communities
- The world
- Technology
- Creative Arts
- Exploring and using media and materials
- Being imaginative

6. Physical Development experiences are about:

- Moving and handling
- Health and self-care

7. Creative Art experiences are about:

- Exploring and using media and materials
- Being imaginative
- Self-Discovery

Our Kindergarten Students Are Engaged In

Rich activity-based curriculum that is developmentally appropriate, exclusively designed for the holistic development of a child. We help our little ones with easy kindergarten activities, from fun Math activities to reading activities, science activities, art and craft, Physical development, creative activities and dramatization.

The approach to learning is thematic to foster the play-based learning.

At Kindergarten, Reading Activities Are Fun and easy, so as to help them build vocabularies and instill in them a sense of grammar and language

In Kindergarten Arabic is introduced in KG 1 AND KG2 . Children listen to stories, rhymes, letter sounds and songs that are the basis of early Arabic. They also learn to write the letters

We encourage

- Stimulate thinking and learning through varied experience
- Provide emotional stability for children to learn with confidence
- Nurture children in traditional values.
- Build a firm foundation upon which children achieve their potential
- Encourage children to explore, experiment, express and be vibrant.
- Develop enthusiasm for work.

OUR FACILITIES

Bright welcoming classrooms with smart board and CCTV cameras in the play areas and activity room access the preschoolers to expand their emotional, cognitive, physical and social skills.

"It takes a Big Heart to Shape Little Minds"