METROPOLITAN
INTERNATIONAL INDIAN PVT SCHOOL LLC,UAQ
مدرسة ميترو بوليتان
الدولية الهندية الخاصة ذ.م.م
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SCHOOL ADMISSION PROCEDURES

Step 1: Fill Online Form

- Complete and submit the online admission form via
  Click here for registration
- You will receive an email confirming the submission of the form.

Note: This email is only a confirmation of form submission, not a registration confirmation.

Step 2: Admission Test / Meeting with the Principal

1. For KG2 to Grade 11:

You will receive an SMS with the scheduled date for the admission test, allocated on a first-come, first-served basis based on online form submission order.

2. For KG1:

You will receive an SMS with an appointment date to meet the Principal along with your child to complete the admission formalities.

3. Results Notification:

You will receive a call or SMS with the admission test results within two days.

Documents Required at the Time of Registration:

- A copy of the student's birth certificate.
- A copy of the passport and a valid residence visa.
- A copy of the student's Emirates ID.

Step 3: Admission Documentation

1. Submit the following documents to the school administration:
   A copy of the student's birth certificate.
   - A copy of the passport and valid residence visa (for both student and parents).
   - Original Emirates ID of the child
   - A copy of Emirates ID of student and both the parents.
   - Original, attested Transfer Certificate (if required).
   - Copy of the latest mark sheet/progress report.
   - 6 passport-sized photos of the student and one photo of both parents.
   - Health record of the student

Additional documents for specific grades:

- Grade 11: Copy of 10th Board Exam Mark List and CBSE Migration Certificate.
- Grade 10: Copy of 9th Registration Card.
- Grades 9 to 11: Original Conduct Certificate.

Transfer Certificate (TC) Attestation Guidelines

Students seeking admission from Grade 2 onward must submit an attested Transfer Certificate from their previous school as per the guidelines below:

1. For Students from Schools Outside the UAE:

Attestation from:

- Local Education Authority (AEO/DEO/CBSE) in the home country.
- Respective Consulate in the UAE.
- UAE Ministry of Foreign Affairs.

**If the child has previously studied in the UAE, also submit the original Leaving Certificate from the last UAE school.

2. For Students from Other Emirates (e.g., Dubai, Sharjah, Ajman):

TC must be attested by the previous school and the respective Ministry of Education.