



Job Title	Housekeeper
Department	Housekeeping
Department Size	Approx 44
Reports to	Executive Head Housekeeper
Direct Reports	NA
Working hours and pattern	30 hours across 4 days, including regular weekends. 8am- 4pm
Location of role	Yarlington

Purpose of this role

Our Housekeepers ensure our luxury residences are maintained to an impeccable standard, creating an environment of comfort and tranquillity for every guest. This role exists to uphold the exceptional quality and attention to detail that define the Yarlington experience, with Housekeepers playing a key part in shaping how guests feel the moment they step inside. Through thoughtful presentation, consistency, and care, our Housekeepers contribute directly to a seamless, memorable stay delivered with The Newt's signature warmth and excellence.

Responsibilities

- Prepare guest bedrooms to an exceptional standard, including making beds and changing linen with care and precision.
- Thoroughly clean, sanitise, and restock bathrooms, ensuring towels and bathing amenities are refreshed and replenished.
- Vacuum, mop, and maintain all flooring to a consistently high standard throughout the residences.
- Dust and clean all bedroom furniture and touchpoints, including staircases, corridors, and guest circulation areas.
- Clean and maintain all shared/public areas within the residences, including facilities such as the cinema room.
- Maintain designated outdoor areas connected to the residences, keeping them clean, tidy, and guest-ready.
- Identify and report any maintenance, damage, or housekeeping concerns promptly to the Supervisor.
- Respond to guest enquiries warmly and professionally, supporting a welcoming and seamless stay.
- Complete end-of-day duties, including restocking linen cupboards, organising supplies, and replenishing housekeeping trolleys/trucks.
- Carry out any other reasonable tasks requested by the Housekeeping Manager to support the wider team and guest experience.

Characteristics needed for this role

- Consistently high standards of personal presentation



<ul style="list-style-type: none"> • Warm, friendly manner with a natural ability to engage with guests • Able to work independently and as part of a team, with flexibility to meet business needs • Physically able to be on your feet for extended periods and capable of carrying items such as vacuums, linen, and housekeeping equipment
Skills and experience needed for this role
<ul style="list-style-type: none"> • Ability to follow instructions accurately • Strong communication skills • Ability to manage time and prioritise rooms/tasks during turnaround periods. • Discretion and respect for guest privacy.
Skills and experience desired for this role
<ul style="list-style-type: none"> • Previous housekeeping/cleaning experience in hospitality or high-standard environments
Qualifications needed for this role
<ul style="list-style-type: none"> • Full driving license required
Qualifications desired for this role
<ul style="list-style-type: none"> • NA
Department Description
<p>Our newest addition, launching in 2026, is a collection of luxury residences just moments from The Newt and its gardens, nestled deep in the Somerset countryside. Thoughtfully curated for guests seeking privacy and comfort, our sensitively restored Regency rectory with two companion houses offers the freedom to self-cater, the ease of partial service, or the indulgence of a fully staffed stay – all with The Newt’s signature warmth and attention to detail.</p>