



Taipei Golden Horse Film Festival 2023

The 60th Golden Horse Awards

Guideline and Rule for Short Film

Taipei Golden Horse Film Festival Executive Committee



RULE ONE

ELIGIBILITY

I. Date of Production Completion

The film must be completed no earlier than June 1, 2022 and must not have been submitted to the Golden Horse Awards competition in any other form or different version.

II. Film Format

Films accepted to the competition must be in **DCP (Digital Cinema Package) that meets industrial standard for theatrical screening**. Those of which are not in DCP format at the time of submission shall be ready to deliver DCPs to the Committee within one week upon receiving the notice of being shortlisted. Failure to deliver requested materials on time will lead to ineligibility.

III. Length of Film

Running time within 60 minutes, including all credits.

IV. Language and Crew

All submissions are required to meet **either** of the following conditions to be considered eligible.

- 1 Chinese languages (including official and vernacular languages used in the Chinese-speaking territories of the world; dubbing not included) should be used as dialogue in no less than half of the film. Films with no dialogue **MUST** meet condition 2 as below.
- 2 All the directors must be of Chinese origin.

V. The submission form should be completed based on the content of the submitting film and its onscreen credits (front-and-end cast and crew credits). If in doubt, the applicant shall provide a complete statement along with supporting materials; the final determination in any event shall be made by the Committee.

RULE TWO

AGENDA

I. Submission opens from June 1 through June 30, 2023. (Monday through Friday, 10:00-18:00) All required documentation and materials for Preliminary Stage (as specified in RULE FIVE) **MUST be delivered to the Committee no later than June 30, 2023. Failure to meet the deadline shall subject the submission to be ineligible.**

II. Shortlisted Films

The Committee will notify submitting companies of shortlisted films by Wednesday, August 16, 2023. All required materials, including DCP, for the Shortlist Stage (as specified in RULE FIVE) **MUST** be delivered to the Committee no later than Wednesday, August 23, 2023. Any achievement submitted for Golden Horse Awards consideration may not be withdrawn after midnight of Tuesday, August 15, 2023.

III. Award nominees will be announced on Tuesday, October 3, 2023.

IV. Award winners will be announced on Saturday, November 25, 2023.



RULE THREE SUBMISSION

- I.** Fill in the online submission form on the official website. Eligibility is contingent on the receipt by the Committee all required documentation and materials. Failure to meet the deadline shall subject the submission to be ineligible.
- II.** Submission form shall be completed in traditional Chinese, with English translation for film title, producing companies, producers and directors. All awards, nominations and the official documentation shall be conformed to the official screen credits. The submitting organization shall bear the sole responsibility for any error or omission.
- III.** Submission form and Declaration of Compliance with the Rules shall be certified with signature of the company and its leading representative. In the event of any dispute concerning credits, the Committee reserves the right to request for copyright ownership and other official documentation for the purpose of award consideration.
- IV.** Submission by individual shall only be made by the director or the producer. In the case of submission by members other than the director or the producer, copyright owner's authorization and identification card must also be presented.

RULE FOUR REGULATIONS

- I.** Film previously submitted to the Golden Horse Awards shall not be submitted again, whether in different version, different title or for any other reason.
- II.** Each film may only be submitted to either live action short film or documentary short film or animated short film. Duplicate submission is prohibited.
- III.** An animated film is defined as a motion picture in which movement and characters' performances are created using a frame-by-frame techniques. The recipient of the award shall be director of the film. Companies or organized groups shall not receive nomination or award in this category. Excellence of the entries will be judged on the basis of originality, entertaining nature and production quality without regard to cost of production or subject matter. Films in this category shall not be eligible for all Awards for Individual.
- IV.** Recipient of Best Live Action Short Film Award and Best Documentary Short Film Award shall be director of the films. Companies or organized groups shall not receive nomination or award in this category. Excellence of the entries will be judged on the basis of originality, entertaining nature and production quality without regard to cost of production or subject matter. Films in this category shall not be eligible for all Awards for Individual.
- V.** All awards shall be conditioned upon the delivery to the Committee of one copy (DCP) of the nominated film made by professional company and shall meet the industrial standard for theatrical screening. Such print or copy shall be in a format and of a quality equivalent to its theatrical release. The film shall be in its original language with traditional Chinese and English subtitles.



RULE FIVE

SUBMISSION ATTACHMENT REQUIREMENT

I. Preliminary Stage

All materials shall be delivered by 18:00 June 30, 2023 (GMT +8).

Please fill in the following forms and provide all requested materials at online submission.

- Submission form (including the Declaration of Compliance with the Rules)
Complete the submission form online then sign, scan to PDF file and upload.
- Synopsis in both Chinese and English
Chinese 100-150 words, English 40-60 words
- Director profile in both Chinese and English
Chinese 100 words, English 40-60 words
- Official screen credit of cast and crew (in both Chinese and English), official screen credit of cast and character (in both Chinese and English)
Word or Excel format, size ~1MB
Cast/Character credit not required for documentary
- Download link and password for the submitted film
 - The content should include full opening and ending credits and with both traditional Chinese and English subtitles. Watermark is allowed. The submitted file should be made by a professional laboratory. Please test it for reading and playback thoroughly before sending it.
 - File format: resolution 1280*720, video codec: H.264, bitrate: 4000 kbps, size not exceeding 1 GB, MOV or MP4 format.
 - Cloud storage: Dropbox, Vimeo, etc.
 - Please note the link should be downloadable, not for online viewing.

II. Shortlist Stage

After receiving notification on August 16, all materials shall be delivered by August 23, 2023.

No.	Required Attachments	Note
01	DCP with industrial screening quality (In original language, with traditional Chinese and English subtitles.)	DCP Format: Resolution 2K or higher / 24FPS, 25FPS or 30FPS / JPEG 2000 MXF file stored in hard drive with EXT2, EXT3 or NTFS format
02	Minimum of five different stills / three photos of director	High-definition files (300dpi or above) in either JPG or PNG format
03	Poster / Title design	High-definition layered AI or PSD file with print quality
04	Film trailer in high-definition digital file: One clean and one with subtitle	Video Format: MOV file, NTSC, 59.94i, 1920*1080, ProRes 422, Bitrate:100mbps or higher
05	Press Kit	Word / PDF format
06	Dialogue list in Chinese and English	Word / Excel format

III. All costs (shipping, import/export customs, and insurance) incurred during the delivery of print and other attachments shall be covered by the submitting company. Submitted materials will NOT be returned, except for the DCP of the film.

IV. For films not nominated for official competition, the submitting company is liable to collect the



print/copy and cover all fees incurred during the return delivery. Should there be alternative arrangement or request for the return of the print/copy, the submitting company shall notify the Committee prior to submission. The Committee will return the print not nominated for official competition as per the standard procedures of Taipei Golden Horse Film Festival if not notified in advance. Objection or refusal of payment on such fee will not be accepted.

RULE SIX CONTACT

Submission shall specify Entry for Golden Horse Awards with following information.

ATTN: Ms. SHIH Wan-ting

Taipei Golden Horse Film Festival Executive Committee (Golden Horse Awards)

Address: 17F, No. 39, Sec. 1, Zhonghua Rd., Zhongzheng Dist., Taipei City 100413, Taiwan

Tel: +886-2-2370-0456 ext. 287

E-mail: gha@goldenhorse.org.tw

RULE SEVEN AGREEMENT

- I.** Completion of the submission procedure entails that the applicant shall comply with all rules and regulations specified. The applicant, the producer, the producing company, the distributor and related parties of the submitted film are obliged to confirm the legitimacy of the film. The Committee reserves the right to determine the eligibility of submitting film and may refuse films that could jeopardize reputation of the Committee.
- II.** In submitting a film for Golden Horse Awards consideration, owners of the film are deemed to have conveyed to the Committee the right to choose excerpts from the film at the Committee's sole discretion, for incorporation into the Golden Horse Awards telecast and related festival events for the year in which the film is in competition. Owners of the nominated films are obliged, as requested, to submit to the Committee high-definition digital files of trailer and film excerpts. All the submitted files and related materials shall be gratuitous to the Committee for archival and research purposes.
- III.** In the event of force majeure such as natural disasters and pandemics, the Committee may make necessary changes to the submission guidelines and rules. The participant is required to modify the submitted film's authorization period accordingly and cooperate with other specified adjustments. If there are any unspecified items, the latest announcement on the festival's official website shall prevail.
- IV.** The applicant must sign the Declaration of Compliance with the Rules as follows
(Will be provided after completing the online submission form).



Declaration of Compliance with the Rules

This declaration is an agreement between [*Company Name / Name*], hereafter known as the Participant, and Taipei Golden Horse Film Festival Executive Committee, hereafter known as the Committee.

The Participant hereby agrees to submit the production [*Film Title*] for entry into the 60th Golden Horse Awards Competition. The Participant has thoroughly read and understood all submission guidelines and rules and hereby agreed to comply with all of it. The Participant has completed required submission forms accordingly.

The Participant is aware and agrees that submission cannot be withdrawn for any reason after midnight of August 15, 2023. In the event of force majeure such as natural disasters and pandemics, the Participant agrees to modify the submitted film's authorization period and cooperate with other adjustments specified by the Committee.

The Participant agrees to provide one print/copy of the film to be screened during jury process and in festival events from August 16 through December 1, 2023, including Golden Horse Film Festival and (no more than once) press screening etc. The owner shall authorize three public screenings and up to one press screening free of charge for the Committee; the Committee agrees to pay for additional screening the amount of NTD 3,000 per extra screening.

The Participant agrees to provide video files of the submitted film for use at the Press Screening Room (for the duration between October 4 and November 25, 2023), and also agrees to provide written information (including the script and dialogue lists), film stills, posters, film excerpts, film score/song and biography/photo of nominee to the Committee for use in promotional publications, advertising, the festival website, exhibition and the awards ceremony telecast; for such application stated hereby, there shall be no limits on the number of times and the date of expiration.

If submitted film is nominated for official competition, the Participant shall guarantee delegate attendance at Nominee Party on November 24, 2023 and the 60th Golden Horse Awards Ceremony with Red Carpet on November 25, 2023.

If submitted film was awarded, the Participant agrees to authorize the Committee and provide one copy of the awarding film (clean, with full content) in MOV format which shall become property of the Committee and placed in the Golden Horse Archive, free of charge, with the proviso that the Committee shall only use it for Golden Horse Awards and related events, but not for commercial gain. For commercial use, the Committee shall obtain additional official authorization from the copyright owner.

The Participant hereby understands and agrees that the Committee may revoke nomination or award in the event the Participant fails to fulfill the above obligations.

Company Name

Representative

Date YY / MM / DD



RULE EIGHT

NOMINATION REGULATIONS

- I.** In the event a nominated achievement is declared ineligible by the Committee, it shall not be replaced, and the category will remain with one less nomination.
- II.** Nomination list shall be conditioned upon the official submission form. Request for correction shall be filed to the Committee no later than October 6, 2023, with official statement and signature of the original nominee. Failure to comply with the prerequisite and the deadline is subjected to rejection of such revision.
- III.** Owners of nominated films shall provide DCP of the film to be screened during jury process and in festival events from August 16 through December 1, 2023, including Golden Horse Film Festival and (no more than once) press screening etc. The owner shall authorize three public screenings and up to one press screening free of charge for the Committee; the Committee agrees to pay for additional screening the amount of NTD 3,000 per extra screening.
- IV.** The Participant agrees to provide video files of the nominated films for use at the Press Screening Room arranged by the Committee, for the duration between October 4 and November 25, 2023.
- V.** Owners of nominated films shall provide written information (including the script and dialogue lists), film stills, posters, film excerpts and biography/photo of nominee to the Committee for use in promotional publications, advertising, the festival website, exhibition and the awards ceremony telecast; for such application stated hereby, there shall be no limits on the number of times and the date of expiration.
- VI.** All nominees shall fulfill the obligation to attend the Nominee Party on November 24, 2023 and the 60th Golden Horse Awards Ceremony with Red Carpet on November 25, 2023.

RULE NINE

AWARDS REGULATIONS

- I.** In the event of more than one winner, each winner shall be given one statuette.
- II.** All awarding films shall be submitted to the Committee one copy of the awarding film (clean, with full content) in MOV format, which shall become property of the Committee and placed in the Golden Horse Archive, free of charge, with the proviso that the Committee shall only use it for Golden Horse Awards and related events, but not for commercial gain. For commercial use, the Committee shall obtain additional official authorization from the copyright owner.



- III.** In the event of any dispute concerning credits, the Committee reserves the right to declare any achievement ineligible or, alternatively, to reject all claims to credit, list credits as being in controversy and withhold any award until the dispute is resolved.

RULE TEN

JURY

I. Jury Qualification

1. Jury comprises film-related professionals selected and invited by the Committee, including preliminary stage, shortlist stage and final stage.
2. Participants of shortlisted or finalist films (based on the film's official screen credits) may not assume the responsibility of jury in shortlist or final stage.
3. Jury member shall not assume the position for any two consecutive Awards years.
4. No proxies or absence shall be allowed during the jury process. The Committee reserves the right to revoke the designation of jury in such events.
5. In the event of ineligibility for the jury or violation of rules, the Committee shall revoke the designation of the jury member immediately.

II. Jury Regulation

1. Preliminary Stage

Awards consideration is segmented into three phases. All qualified submissions enter preliminary stage in four categories, each with its own jury committee (narrative feature/ live action short film/ documentary/ animated film). Films are reviewed by each jury committee with open discussion and secret ballot. Candidate who receives a majority of votes shall then stand for further consideration in shortlist stage.

2. Shortlist Stage

Shortlisted films shall all be reviewed by jury upon each award category with open discussion and secret ballot; the jury can initiate a write-in nomination and change the category in which a candidate shall be considered.

3. Final Stage

Award winners shall be voted by jury with open discussion and secret ballot. The final winning list will be notarized and sealed by certified lawyers designated by the Committee, and shall be announced at the Golden Horse Awards Ceremony.



RULE ELEVEN

LOGO OF GOLDEN HORSE AWARDS

- I.** Logo of Golden Horse Awards may only be used by the nominated films and awarded films in its publication, website and other promotional material. For other usage of logo, additional authorization from the Committee is required.
- II.** For use of Golden Horse Awards logo, user shall apply to the Committee for standard format files.
- III.** Cropping / alternation of original design for the Golden Horse Awards logo is prohibited.