

## APPENDIX I

### Conference Office Holiday Schedule

The Conference office will be closed on the following holidays:

New Year's Day

Martin Luther King Jr.'s Birthday

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Thanksgiving Friday

Christmas Eve

Christmas Day

Day After Christmas

1. If a holiday falls on a Saturday, the office will be closed the preceding Friday.
2. If a holiday falls on a Sunday, the office will be closed the following Monday.
3. The office will be closed on the workday immediately preceding and the workday immediately following Christmas; this action results in the following Christmas holiday schedule:
  - a. 2024 – December 24, 25, 26
  - b. 2025 – December 24, 25, 26