

Patient Portal EZ Access



What is a Patient Portal?

- The Patient Portal provides you with secure, online access to portions of your medical records.
- It is an easy and convenient way to communicate with the practice through a secure internet connection.
 - Think of it as an online account for your doctor's office, similar to online banking or credit card accounts you may currently have.
 Once you sign up and log on to the patient portal you will be able to pull from **YOUR** own personal medical record.
- Only you will have access to your health records, including any messages or information sent to you from our practice.

What are the benefits of the Patient Portal?

- You are able to take a more active role in your healthcare. We take great pride in our patients being active members of their healthcare.
- It also provides an efficient means of communication,
 eliminating sources of frustration such as playing phone tag.
- An online mobile option will be debuted soon for you smartphone.

With the patient portal you will be able to:

- Send and receive non-urgent messages and information from your doctor's office, including test results and clinical visit summary reports
- Easily notify the practice of changes to your personal information, including demographic information and telephone numbers
- Request a refill for medications prescribed by our office
- Access your medical records 24 hours a day, 7 days a week

What do I need to have to participate?

- You will need access to a computer connected to the internet.
- You will need to have an email address for yourself only.
 Unfortunately, due to privacy laws each individual needs to have separate email addresses.
 - Example: Husband and wives are unable to share an email address. Your email is treated with the same privacy as your medical records and never sold or leased.

How do I sign up?

- In order to have a patient portal account you need to already be an established patient of our office.
- You need to contact our office to ask for an invitation or provide your email address.

An invitation will be sent directly to the email provided (Example below):

First : Patient's

Middle : Last : Name

Genesis Medical has added two new connectivity tools to provide secure and easy ways for you to access your medical information and to connect with your practice on a regular basis.

- First, My Medical Record:
- Our secure, HIPAA-compliant Patient Portal where you can:
- Receive online test results
- Request prescription refills
- Email secure messages to your practice
- Download a summary of your medications, immunizations and vital signs
- View your statements
- Please accept our invitation to create your account on the portal by clicking the "Accept Now" link below. If you do not wish to use the portal, please simply click "Deny the request" for our records.
- Accept Now

Deny Request

You MUST select "ACCEPT NOW" to continue

What happens after I Accept?

 You will receive an email letting you know we have received your request. You will be sent a user name and password within 24 hours.

Log in Information:

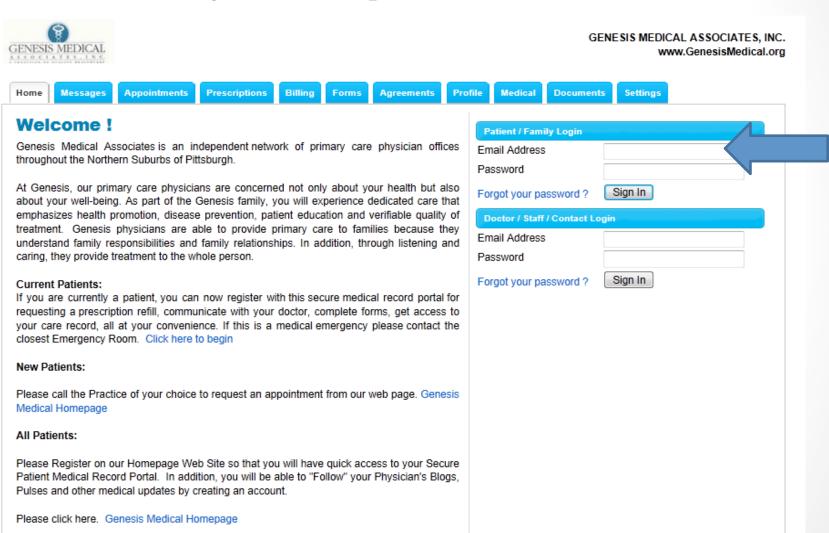
- Hi Anna Smith,
- We have enabled your online access. Please log in using below information.
- Email Address: Anna@hotmail.com

Password: password578413

URL: https://genesismedical.myezyaccess.com

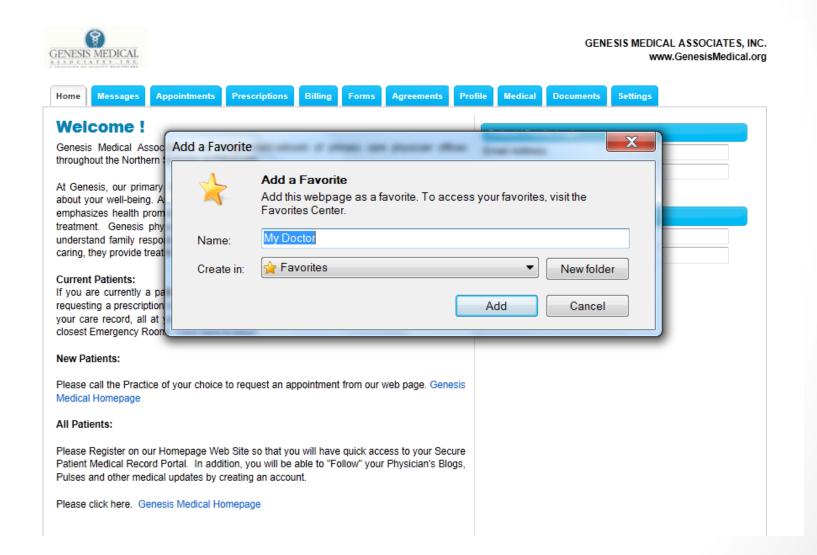


You must type the username and password in exactly as it was provided in the email.

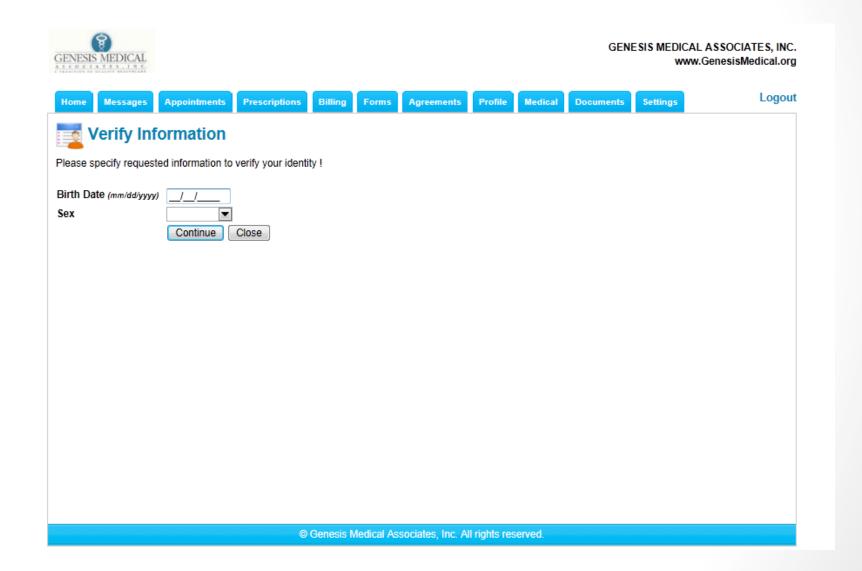


This is a great opportunity to save the website to your favorites for easy access.

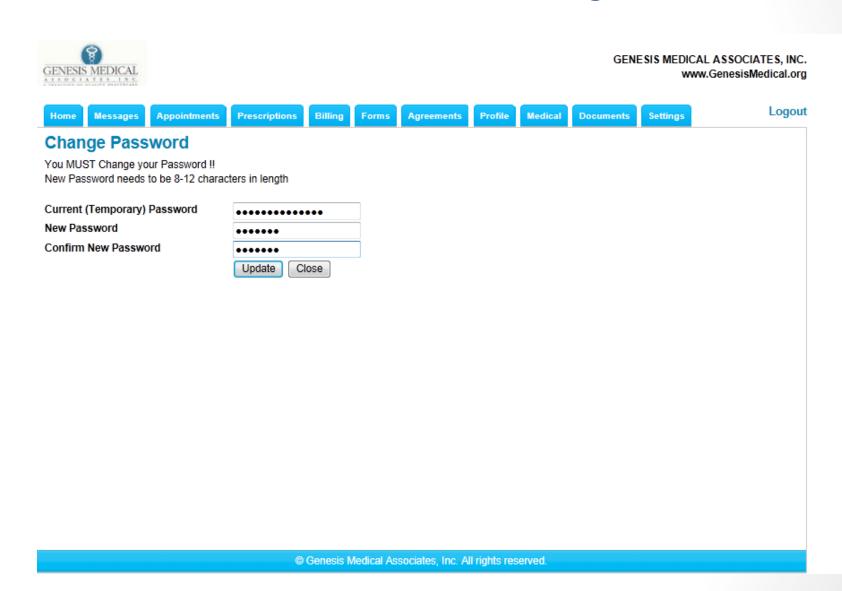
Simply right click the mouse, change the name and click Add



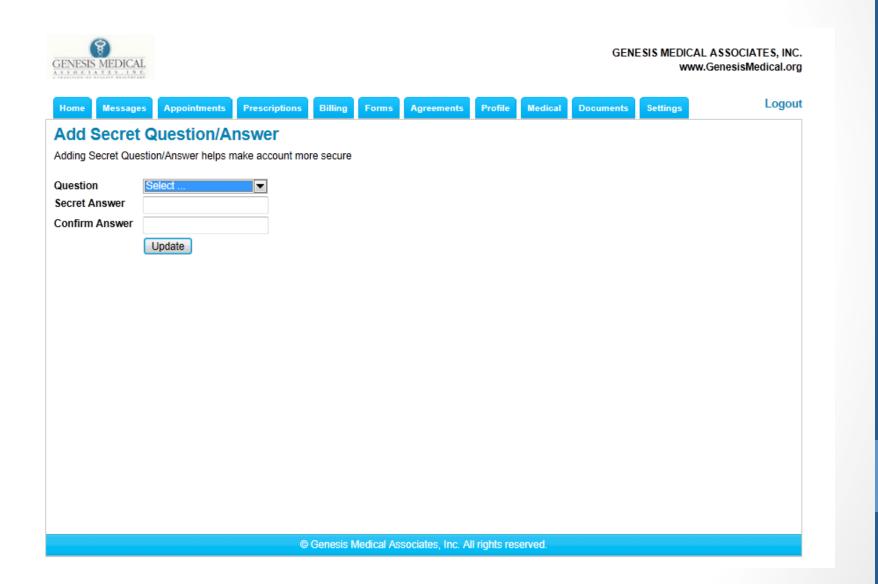
Please verify your Date of Birth and Sex Click Continue



Please update your Password: Must be 8-12 characters in length



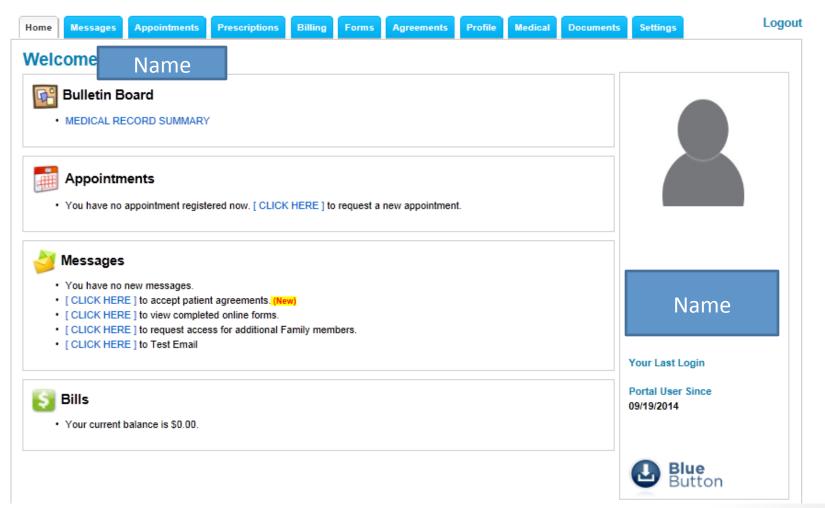
Answer your security question:



Your Homepage:



GENESIS MEDICAL ASSOCIATES, INC. www.GenesisMedical.org



Blue Button:

- The bottom right hand corner of the homepage says "Blue Button." This is how you access your Clinical Summary.
 - Clinical Summary is a brief synopsis of everything that has been recorded in your medical record.
 - Allergies
 - Problems
 - Medications
 - Immunizations



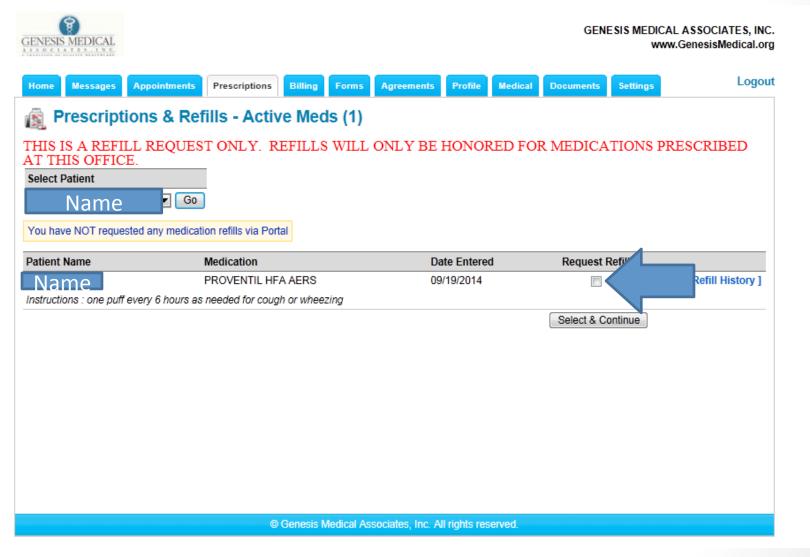
You may either View or Download to your PC:

Schogel and Fardo Family Medicine Clinical Summary on September 19, 2014 by Keli Kalkowski Name Allergies, Adverse Reactions, Alerts Allergy Name Reaction Description Start Date Severity Status Provider No Known Allergies Conditions or Problems Problem Name Problem Code Onset Date Status Provider Entry Date Standard Description No current problems or disability - unknown Medication List Medication Instructions Start Date Stop Date Product Name NDC Generic Name PROVENTIL HFA AERS one puff every 6 hours as needed for cough or wheezing ALBUTEROL SULFATE AERS 2014/09/19 PROVENTIL HFA 00085113201 **Immunizations** Administration Date Standard Description Seasonal influenza vaccine, injectable, containing preservative, for > 3 years old (Afluria, FluLaval, Fluzone, Fluvirin, Fluarix, Agriflu(>= 18 yo)) 2014/09/02 Fluzone (>3 yrs.) [CVX141] Authored by:

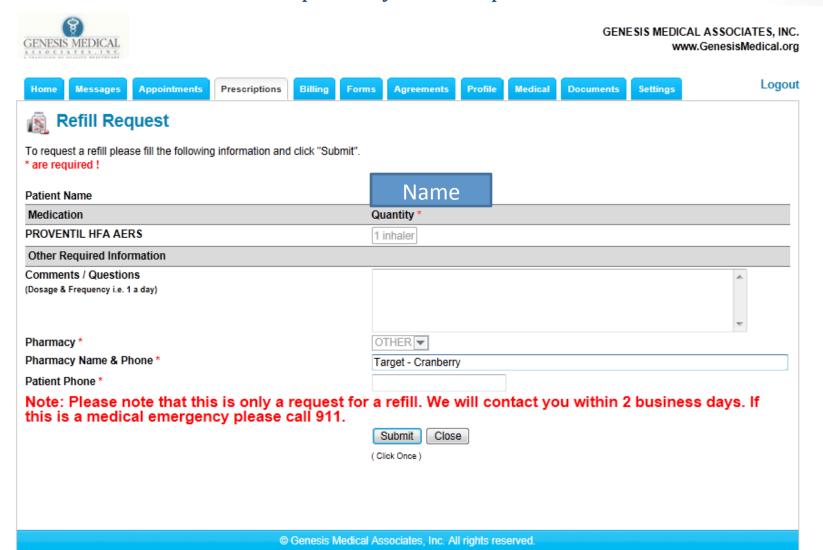
Prescriptions:

- Prescriptions can be refilled for meds that:
 - Are NON Narcotic
 - Prescriptions must be prescribed by our office NOT a specialist
 - And, lastly the patients must have had a appointment recently
 - Example: Anna Smith will not receive a refill for Blood pressure medication if she has not been seen at the office for 2 years.

Prescription Tab: You can simply click request refill If the medication you wish to refill is not listed please contact the office



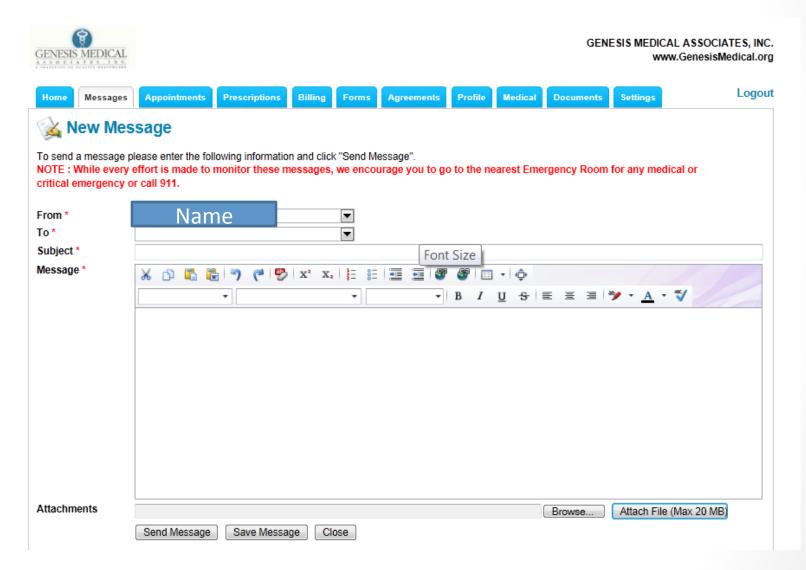
You have the opportunity to leave a comment: Example: please provide two (one for school and one for home) Provide a pharmacy name and phone number



Refills:

- You will be sent a email and receive a message within 2 business days.
- If you receive a denial we ask you contact our office for further details.

Email our offices: Under message, select new message



Requesting An Appointment

- Genesis Medical is trying to simplify our online Appointment Scheduling.
- Please feel free to send us a message to request a appt.
 Please include the following information:
 - Date Requested
 - Time Requested
 - Provider (only if you need to be seen by someone specific)
 - If leaving this section blank we will place you with the appropriate provider that best suits your needs based on the time requested.
 - Symptoms Please be specific
 - Cough, Cold, Runny nose for 2 weeks
 - Physical with blood work
 - Discuss my ongoing High Blood Pressure

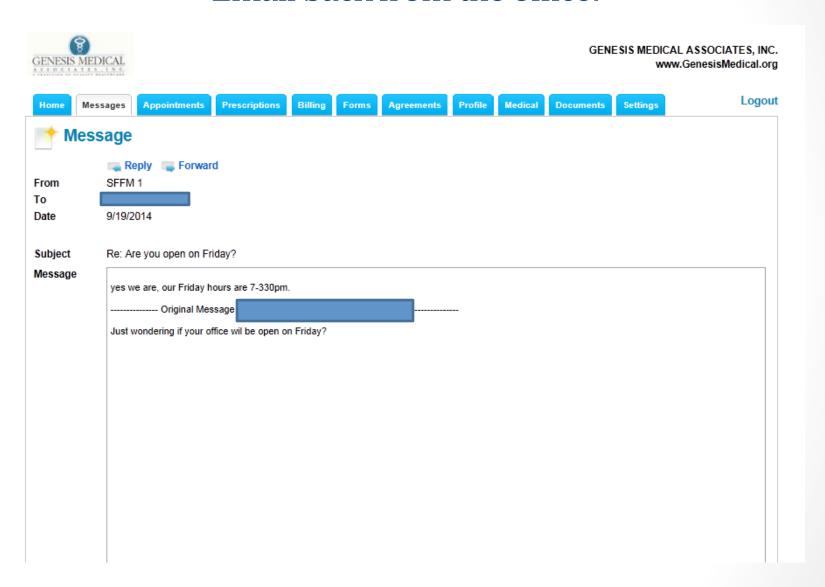
After you request an Appointment

- Our staff will work to find you an appropriate appointment or provide a alternative day or time.
- We will work diligently to provide you the appointment and time you requested.
- If for some reason the date, time or provider you requested is not available we will message you to notify you.
- Once the appointment is final you will receive a confirmation message from the office.

Other uses for the Message option:

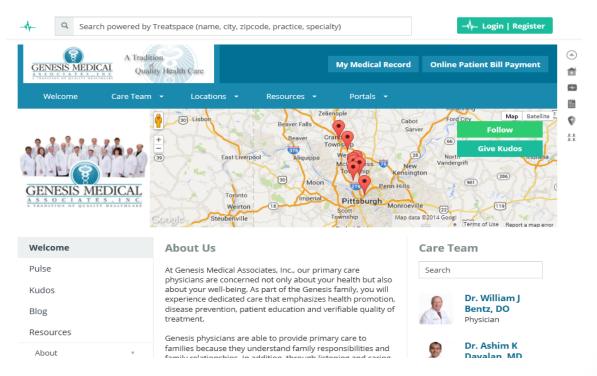
- You are able to select to message our office
 - This is a great opportunity to ask a question
 - Or provide an answer to a question discussed at your office visit.
 Such as the date of your last Tetanus shot.
 - Messages will be viewed by staff at the office several times a day
 - Emergency questions or concerns should NOT be left here

Email back from the office:



Genesis Medical Associates, Inc Website

- You are able to access the Genesis Medical Associates
 Website by clicking the logo in the top left hand corner of your portal homepage
 - OR
- You can access your portal by going to <u>www.genesismedical.org</u> and clicking My Medical Record



Thank you for partnering with us to provide the BEST possible care!

 Genesis Medical Associates, Inc is proud and excited to offer you this technology from the comfort and convenience of your home. This allows us to partner in your healthcare and provide you a more active role in your healthcare.

