



December 12, 2023

Dear Valued Patient

We would like to notify you that Theresa (Tracy) Henley is leaving our Practice. Her last day is December 31, 2023.

If you have an upcoming appointment with Tracy, someone from our office will reach out to coordinate care. We have other providers at our Woodmen campus who welcome the opportunity to continue your care. Please ask about your options when our staff reach out.

It's important to establish care with another provider within 30 days of this notice to ensure continuity of care (prescriptions, referrals, etc.). During this time, our care team will continue to coordinate your care. If you'd like to transfer your care to another Matthews-Vu provider, please visit our website or call our office.

We are happy to provide copies of your medical records to another community provider if you wish to transfer outside of Matthews-Vu.

Thank you for your continued trust in Matthews-Vu for your healthcare needs.

Matthews-Vu Medical Group  
719-632-4455  
[www.matthews-vu.com](http://www.matthews-vu.com)