

**SOUTHLAND**  
– ORTHOPAEDICS –

20060 Governors Drive, Suite 300, Olympia Fields, IL 60461 | 10, Orland Square Drive, Orland Park, IL 60602  
[www.southlandorthopaedics.com](http://www.southlandorthopaedics.com) | 708-283-2600

**AUTO ACCIDENT PAYMENT POLICY**

On the first visit following your accident, you will provide the name of the *automobile insurance company, address, phone number, claims adjuster and claim numbers* for all parties involved. In addition, a copy of the police report is needed. Personal/group information will also be obtained at this time.

The patient's automobile insurance will be billed as the *primary insurance*. Once medical med pay has been exhausted your personal/group insurance will be billed and any balance remaining will be your responsibility. Our Office will send information to the other parties' insurance company, however that insurance never pays any bills until the claim is settled (which can take months, sometimes years).

If you obtain an attorney, our office will need that information.

Physician liens will be sent to all parties involved, e.g. your auto insurance, the other parties' auto insurance, as well as your attorney. This is to protect any remaining balance.

Payment for all services is ultimately the responsibility of the patient and the patient must provide all information and referrals (if applicable) to ensure that payment is made.

I have read and understand the billing policy explained above, and hereby authorize Southland Orthopaedics, Ltd. To provide necessary information to the name's insurance company and/or attorney in order to obtain payment. I also instruct said insurance company/attorney to honor physician's lien field by Southland Orthopaedics, Ltd.

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Signature of the Patient

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Date

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**AUTO ACCIDENT INFORMATION SHEET**

**Appointment Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Patient Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_ **Date of Accident:** \_\_\_\_\_

**Summary Accident:** \_\_\_\_\_

**Patient's Auto Insurance Info:** \_\_\_\_\_

**Insured Name on Policy:** \_\_\_\_\_

**Claim Address:** \_\_\_\_\_

**Adjuster:** \_\_\_\_\_ **Adjuster Phone No:** \_\_\_\_\_

**Claim No:** \_\_\_\_\_ **Adjuster Fax No:** \_\_\_\_\_



**OTHER PARTIES INSURANCE INFORMATION**

**Insurance Company:** \_\_\_\_\_ **Claim No:** \_\_\_\_\_

**Claim Address:** \_\_\_\_\_

**Adjuster:** \_\_\_\_\_ **Phone No:** \_\_\_\_\_ **Fax No:** \_\_\_\_\_

**ATTORNEY NAME AND DETAILS**

**Attorney Name:** \_\_\_\_\_ **Phone No:** \_\_\_\_\_

**Attorney Address:** \_\_\_\_\_