

Reference Document Make an Appointment with ClicHealth

Visit the **url**: <u>www.clicsante.ca</u> or the URL of our site: _____

- 1. Select the type of service.
- 2. Enter your postal code.
- 3. Select your preferred location.
- 4. Confirm your choice by clicking on Appointment.



The health centre **reservation page** is now displayed. A welcome message will provide you with important general instructions.

- 1. Once you have selected the correct service, click on continue. Instructions specific to that service may be displayed.
- 2. Choose the date that suits you and then the hour you want. Click on continue.
- 3. You have reached the "*Complete your reservation*" step. Fill in the different fields. Information marked with an asterisk is mandatory to proceed with the appointment. Other information is optional.
- 4. Accept the terms and conditions of the Privacy Policy. 🔗
- 5. Click on *Submit*. Your ClicHealth appointment is booked. The details of your appointment will be displayed.



- To confirm your presence at your appointment *(Important)*
 - 1. From a reminder email (Click on the Confirm link)
 - 2. From the reminder text message (Click on the link)

To cancel your appointment

- 1. From your confirmation email (Click on the Cancel link)
- 2. From a reminder email (Click on the Cancel link)
- 3. From the reservation page of your health centre :
 - 1. Use the search engine
 - 2. Click on the Cancel tab
 - 3. Complete the form

Important Messages :

- If a service is not available at a centre near you, there are several possible reasons. The schedule may not be ready or the service may be temporarily closed for various reasons. Contact your health centre for more information.
- If you wish to receive an appointment confirmation by email or SMS, it is important to enter your email and/or cell phone number. Instructions will be included in the email confirmation.
- To access the reservation form, validate that your anti-virus software supports cookies.
- If a reference document has been associated with the service for which you are making an appointment, click on the name of the service. The reference document will be displayed.

Having trouble making an appointment? Do you need help? Call 811.

811 is a free consultation. It is confidential and open 24 hours a day, 7 days a week.

- A nurse or a social worker will give you advice, answers to your questions and will guide you to the right health or social service.
- Calling 811 will save you from going to a clinic or hospital.
- Services are available in English.
- People with hearing loss can use a telephone relay service to use Info-Santé and Info-Social.

Confirm your appointment #C5J2H9	
Please confirm your appointment by clicking the "Confirm" button. If you are unavailable at the scheduled date and time, please click the "Cancel" button.	
Service : Blood Test When : Friday, January 22 2021 Time : 08:30 Location : CLSC Démo Address : 453 Rue Sacré Coeur O Alma GBB1M4 Canada	
Confirm	Cancel
The information in this message is confidential.	
** DO NOT RESPOND TO THIS EMAIL. Messages sent from this address are generated automatically.	CLIC
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