# **GETTING STARTED**

Guest can use their iOS or Android device to check-in and arrive to the terminal with a digital SetSail Pass.



- Guest Account sign-in required
- Streamlined user experience
- Scan Passport or Passport Card
  - Reduced manual data entry



### Landing Page

Select the Guest(s) to check-in and tap **Continue** 

Guests can use the app to check-in beginning at 90 days prior to sailing.

#### Entry Point Tap Start check-in.





#### Documentation

Using the drop-down arrow under "Travel documentation" select the desired document type.

If passport/passport card is selected as the document type, a button will appear offering the Guest the opportunity to scan their passport/passport card.

# **Passport Scanning**

To scan the passport, the app will start the camera on the Guest's device. Aim the camera at the information page of the passport.

Line up the bar on the screen with the bottom two lines of information of the passport. This is called the "Machine Readable Passport Zone" (MRZ).

Guests are encouraged to scan their passport.



11:30 🕫		.ul 🗢 🗈
< ls e	verything corre	ect?
First name		
HAPPY		
Last name		
TRAVELER		
Gondor		
Gender		
remale		
Date of birth		
01 / 01 / 193	80	
Country of citiz	zenship	
United Star	tes	
Issuing country	/	
United Stat	tes	
Expiration date		
05 / 05 / 20	019	
Passport numb	er	
34002001	3	

Once the Guest confirms the information is correct they can tap **Yes**, **Continue**.

If the information is incorrect the Guest can tap the field to edit the information or tap **No, rescan passport.** 

#### **Passport Information**

After passport is scanned successfully, Guest information is auto populated in the text fields.

Guest will be asked "Is everything correct?"

Is everything	g correct?
First name	
HAPPY	
.ast name	
TRAVELER	
Gender	
emale	
Date of birth	
01 / 01 / 1980	
Country of citizenship	
United States	
United States	
Expiration date	
05 / 05 / 2019	
Passport number	
340020013	
Yes, Con	tinue

# **GUEST INFORMATION**



#### Other Required Information

Guest must select Country of residency and Country of birth from the drop down

### Crown & Anchor Society

Enter Crown & Anchor member number if applicable

#### **Home Address**

Guest must enter their home address

#### Emergency Contact

Enter contact information for someone who will not be on the sailing



#### **Security Photo**

Align profile on specific Guest (no other people in the picture) in the designated shape. If the Guest is unhappy with the picture the Guest can tap Retake.



Remove hats and glasses

# **Onboard Expense Account**

Select the form of payment (cash or credit) to be used onboard for Guests reservation.

Guests may add a different credit card for each member of their party or assign no charging privileges.

## **Cruise Ticket Contract**

The Guest certifies they have read and accept the terms of the Cruise Ticket Contract. The Guest will not be able to tap **Continue** until they accept the Cruise Ticket Contract.





### SetSail Pass

SetSail Pass will display with barcode to be scanned at pier terminal.

Guest can swipe left to view the SetSail Pass for other Guests in their party.

#### View SetSail Pass

The Guest is now returned to the Dashboard.

To view the SetSail Pass Guest must tap **View SetSail Pass**.



# **SETSAIL PASS OPTIONS**



#### **Expedited Arrival**

Guest may be eligible for Expedited Arrival if passport was scanned and security photo taken during online check-in.

These Guests will have a designated line at the terminal, where a Pier Agent will quickly check their travel documents then allow them onboard. When onboard Guest will collect their SeaPass Card outside their stateroom.



#### Loyalty Status

Banner at the top of the SetSail Pass will correspond to the Guests Crown & Anchor Society status.

COLOR	STATUS
Yellow	Gold
Grey	Platinum
Green	Emerald
Aqua	Diamond
Purple	Diamond +
Navy	Pinnacle Club



#### **Arrival Time**

Guest can choose an arrival time and add other Guests in their party.

#### **Arrival Time**

Tap 
real next to the arrival time to edit the port arrival time.

