

4.12.

Esa Höglblom, Ville Roslakka, Johanna Vainio, Kari Sillanpää, Liisa Kairisto-Mertanen, Rauni Jaskari, Tero Reunanen, Jouko Broman and Jassi Aho (secretary)

Remote access: Martin Grotjahn, Thomas Röhr, Ludger Steiner-Störmann

1. The attendees introduced themselves.
2. Discussing about the consortium: why there are no foreign entrepreneur associations as partners.
3. Tero clarified expectations to UAS Hannover. The expectations are highest in WP4 Quality Assurance and WP 5 Project Evaluation in which as Hannover takes lead in evaluating the model created.
4. The Work Packages
 - a. WP1 Project contract is being processed.
 - i. Two reports, interim report after the first half of the project and final report after the project end.
 - b. WP2 New VET-Businesses Mentoring Model
 - i. Tero clarified that the created study model will be put into practice in September 2019, which is before the project ends.
 - c. WP3 New Regional Implementation Model for Post-Secondary Engineering Education
 - d. WP4 Quality Assurance
 - i. led by ESTA, all partners are participating
 - e. WP5 Evaluation
 - i. Tero clarifies that in this WP is about estimating the model from HEI point of view: provides needed skills and capabilities for students and support to TUAS when changing curricula radically.
 - f. Dissemination
 - i. Jassi reminds that the dissemination plan deadline is already 31.1.2018
 - ii. Jassi asks all attendees to write down all dissemination activities done, in order to compile a list.
- All partners take part to all work packages (except WP5 Evaluation where only HEIs (Higher Education Institutions) take part)
5. Tero's presentation about Curriculum industrial management & engineering

6. Distribution of work.

- a. Martins request for more time to deliver the commented version of the Consortium Agreement is accepted.
- b. First step for all participants is to gather best practices of the models familiar to the partners. TUAS will provide a questionnaire to partners who can add information or comment. Tero will send the questionnaire latest 18.12, deadline for comments is 19.1.
- c. Preliminary dates for the trip to Germany and France: Hannover 29.-30.1.2018, Aschaffenburg from 30.1. to 31.1./1.2., ESTA either 1.-2.2. or 4.-5.2.
- d. Tero asks to get company leads from Finnish partners. TUAS will provide a leaflet to ease the approach.
- e. In WP3 all practices, good and bad, are needed to building the Engineering Education model.
- f. Joint meetings: remote access
 - 2nd 13.2.2018 at 9 A.M.
 - 3rd 11.6.2018 at 2 P.M. (preliminary, the date and time might change)
 - 4th 8.10.2018 at 10 A.M.
 - 5th March 2019: will be decided later
 - 6th September 2019: will be decided later

The third meeting will be held on the same day as the first regional seminar. Johanna and Timo will check the cooperation possibilities with SHIFT.
- g. WP5 Evaluation: the criteria for evaluation needs to be done latest February-March.
- h. WP4 Quality Assurance: TUAS provides a model from another project to WP leader. First version will be delivered 15.1., comments from partners within 1 week, deadline 31.1.2018
- i. WP6 Exploitation: the project can utilise the cooperation platforms of Regional Council of Southwest Finland and receive feedback from stakeholders.
- j. WP7 Dissemination: dissemination activities start already: include informing about the project, not only about the results.
 - i. First regional seminar on 11.6.2018, at the same time as the project meeting.
 - ii. International seminar mid-September 2019.
 - iii. TUAS provides the partners a short summary about the project and description about the partners.
 - iv. Articles to be published within the project, possible publishers:
 - AHFE (HEIs), Engineering education conferences (TUAS ICEE), Sales Engineering Journal (TUAS), TALK (TUAS), Tekniikka & talous / Taloussanommat (Entrepreneurs& Meyer, TUAS), Insinööri (TUAS), newsletters (V-S liitto), Yrittäjä (V-S Yrittäjät), a Journal in France (ESTA), local /national newspapers (all), VDI news (Aschaffenburg), Chamber of commerce (ESTA, Turku), local newspapers.

- v. Third party materials to be provided in the form of leaflet containing key information about the project and contact persons. TUAS provides two versions, one for education institutions and another for companies.
- vi. TUAS takes care of the dissemination to HEIs committed to Blue Industry.
- vii. TUAS & Meyer Turku to France & Germany, preliminary plan:
 - Hannover 29.-30.1.2018
 - Aschaffenburg (evening) from 30.1. to 31.1./1.2.
 - ESTA either 1.-2.2. or 4.-5.2.
 - Tero checks the dates & gets back asap.

5.12.

Esa Höglblom, Ville Roslakka, Johanna Vainio, Kari Sillanpää, Timo Holopainen, Rauni Jaskari, Janne Siivonen, Tero Reunanen and Jassi Aho (secretary)

Remote access: Thomas Röhr

1. Day one summary.
2. Jassi edits a short description about the project and partner presentation that can be used for partners' web pages. First draft deadline 15.1.
3. Attempt to organise the first regional seminar as part of the SHIFT business festival on 31.5.-1.6.2018. Timo checks if TUAS has plans regarding SHIFT, Johanna checks cooperation possibilities.
4. Radical project team is formed. Members: (P1) Jassi Aho, (P2) Johanna Vainio, (P3) Esa Höglblom, (P4) Kari Sillanpää, (P5) Thomas Röhr, (P6) Martin Grotjahn and (P7) Ludger Schneider-Störmann.
5. Katja goes through the financial reporting material and the timesheet template.
6. Budget transfer needs to be indicated as soon as possible to the coordinator.
7. Email and WhatsApp group will be used to communicate between the project staff. When emailing, project staff is asked to write "Radical" in the subject field. All partners are asked to add their organisation logos to the workspace.
8. Hashtags #radical_eu and #erasmusplus are to be used when sharing material in social media.
9. Next steps within the project are gone through.
10. The questionnaire for WP2 and WP3 is outlined.