

## Minutes of the Radical Boost Joint Partner meeting 13.2.2018

Skype meeting participants P1: Jassi Aho, Timo Holopainen, Liisa Kairisto-Mertanen, Rauni Jaskari; P2: Johanna Vainio; P3: Esa Höglblom, Ville Roslakka, P4 Kari Sillanpää; P5 Thomas Röhr; P6 Ludger Schneider-Störmann; P7 Martin Grotjahn

The chair Jassi Aho opened the meeting.

Esa Höglblom from the Regional Council was chosen as secretary for the meeting

### 1. Quality management plan

- It was pointed out that some partner information was still missing. Finnish partners Meyer Oy and Varsinais-Suomen Yrittäjät ry will complement the necessary partner information asap.
- In addition on page 13/Figure 4 the WP leaders will add information to the Gantt table concerning the implementation schedule
- On page 16 the table 6 lacks information on indicators. WP leaders will fill in the required information.

### 2. WP2 & WP3 questionnaire

- English version will be completed by TUAS asap
- Finnish version will be completed after the English version is available (planning meeting to be held on 5.3.2018)

### 3. Experiences and benefits from study trip to Germany & France

- Not on the table because none of the passengers were present at this point of the meeting

### 4. Consortium agreement pending

- It was noted that agreement acceptance is still missing by P4 Meyer Turku and P6 Hannover.
- In addition P6 Hannover brought up some judicial concerns on the agreement details that will be discussed with project manager later

### 5. New TUAS work package leaders

- WP 2 *New VET – Businesses Mentoring Model* / Rauni Jaskari
- WP6 *Exploitation* / Janne Siivonen

### 6. Dissemination activities template

- The new Dissemination activities template was noted. Available in workspace (Administration/7. COMMUNICATION AND DISSEMINATION)
- all dissemination activities done during the project will be documented there

## 7. Other pending issues

### a. Dissemination plan

Partners will provide comments etc. for the Dissemination plan if they deem it necessary.

### b. ENGINE name of the RADICAL model

ENGINE is the abbreviation of specific words (ENGINEering INNopeda Education). The name was confirmed by the meeting participants.

### c. Website

The project website will be opened ASAP by the TUAS.

### d. Project logo suggestions in workspace

After a voting procedure the logo number 1 was chosen for the project.

### e. Partner descriptions missing (Partners 2, 4, 5, 6, 7)

- Needed for handouts / brochures, webpages etc.
- Draft available in the workspace

Missing partner information will be sent to TUAS asap.

### f. Next Skype meeting

11.6.2018 at 2 P.M (GMT + 2 hrs) confirmed

## 8. 1st regional seminar (Finnish partners)

- RekryExpo 18.4.
  - Room reservation for 30 people for seminar / workshop
  - Own stand
- Also Meriverkostot/SeaCluster 2018 13.3. event
  - Promoting questionnaire
  - Trying to get leads
  - No stand for Radical (yet, possibility if cancellations)
  - Handouts etc.
  - Possibility to interview after 4 P.M.

It was decided to create roll-ups for the project. Additionally handouts and brochures will be produced. Student work force will be used to promote the questionnaire in these events. Timo Holopainen in TUAS will be in charge of these specific tasks.

Finnish partners are to send the logos of their organisations to TUAS.