

QMP Update 10/2018 - WP 1

Date: 11th October 2018

Version: 1.0

Project 585186-EPP-1-2017-1-FI-EPPKA3-VET-APPREN



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1 Introduction

This document aims at gathering the information about project advancement and encountered risks for WP 1.

This document has been updated by:

Name: Jassi Aho

Function in this WP: WPL

Partner: P1 Turku university of Applied Sciences

Date: 11.10.2018

2 Planning

The initial Quality Management Report shows the actions listed in Table 1 in the Gantt chart. Please indicate completion and comments.

Table 1: List of actions

| Action | Start month | End month | Level of completion [please complete] | Comment |
|----------------------|-------------|-----------|---------------------------------------|-------------------------|
| Consortium Agreement | 11/17 | 12/17 | 100 % | |
| Project Contract | 11/17 | 12/17 | 100 % | |
| Meetings | 12/17 | 12/17 | 100 % | |
| | 02/18 | 02/18 | 100 % | |
| | 06/18 | 06/18 | 100 % | |
| | 10/18 | 10/18 | 90 % | Meeting minutes missing |
| | 11/18 | 11/18 | 0 % | |
| | */19 | | 0 % | |
| | */19 | | 0 % | |
| Progress report | 09/18 | 12/18 | 0 % | |
| | 08/18 | 12/19 | 0 % | |

* Please complete list of project meetings.

- ❖ Is there a need for additional modification actions?
 - If yes, please explain:

- ❖ The planning is not complete, please give dates of foreseen Project Meetings in 2019 (complete above table)

3 Deliverables

The initial Quality Management Report integrated the deliverables shown in table 2. The WP Leader should complete the column “Level of completion”.

Table 2: List of WP deliverables such as fixed in the QMP Register due or soon upcoming at the date of the current update

| ID | Title | Deadline/ date | Lang uage | Level of completion [please complete) | Diss. level |
|------------|---------------------------|---------------------------------|--------------|---|----------------|
| D. 1.1. | Consortium Agreement | 31/12/2017 | EN | <ul style="list-style-type: none"> Completion 100 % Publication in Messi workspace 09.11.2018 | CO |
| D 1.2. | Project contract | 31/12/2017 | EN | <ul style="list-style-type: none"> Completion 100 % Publication on project's internet pages https://radicalproject.turkuamk.fi/members/ 12.10.2018 | CO |
| D 1.3. | Joint meeting report 1 | 19/12/2017 | EN | eReport published on Messi workspace & project's internet pages yes, date: 19.12.2017 Filename: <i>Radical project kick off 4-5.12.2017.PDF</i> | CO |
| D 1.4. | Joint meeting report 2 | 27/02/2018 | EN | eReport published on Messi workspace & project's internet pages yes, date: 14.02.2018 / no Filename: <i>180213 RADICAL 2. Joint meeting minutes.PDF</i> | CO |
| D 1.5. | Joint meeting report 3 | 2 weeks after the meeting | EN | <ul style="list-style-type: none"> eReport published on Messi workspace & project's internet pages yes, date: 27.6.2018 Filename: <i>180611 RADICAL 3. Joint meeting minutes.PDF</i> | CO |
| D 1.6. | Joint meeting report 4 | 2 weeks after the meeting | EN | eReport published in project's internet pages (Messi) yes, date: 00.00.2018 / no Filename: | CO |
| D 1.7. | Progress Report | 31/12/2018 | EN | Paper version <ul style="list-style-type: none"> Completion 0 % Publication on 00.00.2018 eReport: <ul style="list-style-type: none"> Completion 0 % Publication on 00.00.2018 | CO |

Please answer to these additional Questions:

- ❖ Several joint meetings had been, are these the corresponding Joint Meeting Reports?

- 4-5/12/2017: Kick-off Meeting => Joint Meeting Report 1 (19/02/2017) **Yes**
- 13/02/2018: 2nd Project Meeting => Joint Meeting Report 2 (27/02/2018) **Minutes 13.2.**
- 11/06/2018: 3rd Project Meeting => Joint Meeting Report 3 (**10.8.2018**) **Yes**
- 08/10/2018: 4rd Project Meeting => Joint Meeting Report 4 (open date) **Yes**
- ❖ The QMP only describes D1.7 Progress Report and D1.8 Final Report.
 - Are there additional deliverables foreseen for Joint Meeting Reports for Project Meetings in 2019? **Yes, the Joint meeting report 5-9**
 - How much? **Altogether 9 (4 delivered)**

4 Risks and unforeseeable events

4.1 Risks

The Risk Management Register lists the risks shown in table 3 for this WP

Table 3: List of risks mentioned in the Risk Management Register

| Risk description | Probability M12 (WPL) | Impact M12 (WPL) | Comment (risk does not exist anymore, explication, ...) |
|---------------------------------------|--------------------------|---------------------|---|
| D1.1 Consortium Agreement | 0 | 0 | |
| Project contract (D 1.2): Delay | 0 | 0 | |
| Joint meeting report 1 (D 1.3): Delay | 0 | 0 | |
| Joint meeting report 2 (D 1.4): Delay | 0 | 0 | |
| Joint meeting report 3 (D 1.5): Delay | 0 | 0 | |
| Joint meeting report 4 (D 1.6): Delay | 0 | 0 | |
| Progress Report (D 1.7): Delay | 3 | 4 | Risk of endangering the EU grant |
| Final Report (D 1.8): Delay | 3 | 4 | Risk of endangering the EU grant |

Please write a figure in each of the Probability and Impact sections: 0 (does not exist (anymore)), 1 very low to 5 very high probability/impact

4.2 Unforeseeable events

Please describe in the below table the encountered unforeseeable events as well as the counter measures used to minimize the impact.

Table 4: List of unforeseeable events and countermeasures

| Unforeseeable event | Impact | Countermeasure | Impact of countermeasure |
|---------------------|--------|--|--------------------------|
| Inactive partners | 3 | Personal contacting and motivating / advising; trying to find another contact person | |
| Partner dropout | 1 | | |
| | | | |
| | | | |
| | | | |

(add table lines if necessary)

5 Last comments

Do you see need to modify, complete or update (regarding all WP's)

❖ the Quality Management Plan? If yes, please describe:

| WP | Modification/completion/requested update |
|-----|--|
| All | New content manager: pages 4, 6, 11 |
| All | Page 7, Additional contact Meyer Turku Oy, Vesa Eskonen vesa.eskonen@meyerturku.fi , +358 50 390 6405 |

❖ the Risk Management Register? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| 2 | WPL Rauni Jaskari |
| 3 | WPL Rauni Jaskari |
| 6 | WPL Janne Siivonen |

QMP Update 10/2018 - WP 2

Date: 25th September 2018

Version: 1.0

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6 Introduction

This document aims at gathering the information about project advancement and encountered risks for WP 2.

This document has been updated by:

Name:

Function in this WP: WPL / WP participant

Partner:

Date:

7 Planning

The initial Quality Management Report shows the actions listed in Table 1 in the Gantt chart. Please indicate completion and comments.

Table 5: List of actions

| Action | Start month | End month | Level of completion [please complete) | Comment |
|---------------------|-------------|-----------|---------------------------------------|---------|
| Study visit | 01/18 | 02/18 | 100 % | |
| VET Mentoring Model | 01/18 | 06/18 | 75 % | |
| Case studies | * | * | % | |
| Study results | * | * | % | |

* No planning data available. Please provide start and end month!

8 Deliverables

The initial Quality Management Report integrated the deliverables shown in table 2. The WP Leader should complete the column “Level of completion”.

Table 6: List of WP deliverables such as fixed in the QMP Register due or soon upcoming at the date of the current update

| ID | Title | Deadline/ date | Lang uage | Level of completion [please complete) | Diss. level |
|-----------|---|-------------------|--------------|--|----------------|
| D 2.1. | Study visit to Germany and France | 15/01/2018 | EN | • Completion 100 % | PP |
| D 2.2. | Mentoring in cooperation processes model | 30/06/2018 | EN, FI | ePublication • Completion 75 % • Name of file: | PU |
| D 2.3. | Study results | 30/09/2019 | EN | ePublication • Completion % • Name of file: | PU |
| D 2.4. | Case studies from piloting | 30/09/2019 | EN | ePublication • Completion % • Name of file: | PU |

Please answer to these additional Questions:

- ❖ Are there minutes or a report describing the results of the study visits at HS Hannover, HS Aschaffenburg and ESTA Belfort as well as potentially a comparison/evaluation? If yes
 - please indicate name of file(s):
 - has the document been subject to an evaluation? Yes/no/not applicable
- ❖ Is D2.3 ‘Study results’ the deliverable with the visit results

9 Risks and unforeseeable events

9.1 Risks

The Risk Management Register lists the risks shown in table 3 for this WP

Table 7: List of risks mentioned in the Risk Management Register

| Risk description | Probability M12 (WPL) | Impact M12 (WPL) | Comment (risk does not exist anymore, explication, ...) |
|---|--------------------------|---------------------|--|
| Study visit to Germany and France (D 2.1): Delay | 0 | | Was done as planned |
| Mentoring in cooperation processes model (D 2.2): Delay | 5 | 2 | Mentoring model creation has been delayed. Inputs from Meyer are needed. |
| Study results (D 2.3): Delay | | | |
| Case studies from piloting (D 2.4): Delay | | | |

Please write a figure in each of the Probability and Impact sections: 0 (does not exist anymore), 1 very low to 5 very high probability/impact

9.2 Unforeseeable events

Please describe in the below table the encountered unforeseeable events as well as the counter measures used to minimize the impact.

Table 8: List of unforeseeable events and countermeasures

| Unforeseeable event | Impact | Countermeasure | Impact of countermeasure |
|---------------------|--------|----------------|--------------------------|
| | | | |
| | | | |
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| | | | |

(add table lines if necessary)

10 Last comments

Do you see need to modify, complete or update (regarding all WP's)

❖ the Quality Management Plan? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| | |
| | |

❖ the Risk Management Register? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
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QMP Update 10/2018 - WP 3

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11 Introduction

This document aims at gathering the information about project advancement and encountered risks for WP 3.

This document has been updated by:

Name:

Function in this WP: WPL / WP participant

Partner:

Date:

12 Planning

The initial Quality Management Report shows the actions listed in Table 1 in the Gantt chart. Please indicate completion and comments.

Table 9: List of actions

| Action | Start month | End month | Level of completion [please complete) | Comment |
|--|-------------|-----------|---------------------------------------|--|
| Gathering the current needs with first cases | 01/18 | 12/18 | 90 % | |
| Developing methods for piloting | 03/18 | 07/18 | 75 % | |
| Piloting first cases | 08/18 | 03/19 | 0 % | not started yet, planning 2018, first results spring semester 2019 |
| Stabilizing the system | 04/19 | 10/19 | 0 % | In 2019 |

- ❖ Is there a need for additional modification actions? no
 - If yes, please explain:

13 Deliverables

The initial Quality Management Report integrated the deliverables shown in table 2. The WP Leader should complete the column “Level of completion”.

Table 10: List of WP deliverables such as fixed in the QMP Register due or soon upcoming at the date of the current update

| ID | Title | Deadline/ date | Lang uage | Level of completion [please complete) | Diss. level |
|-----------|--------------------------------------|-------------------|--------------|---|----------------|
| D 3.1. | Cooperation model | 30/09/2019 | EN, FI | ePublication • Completion % • Name of file: | PU |
| D 3.2. | New curriculum for BE | 30/09/2019 | EN, FI | ePublication • Completion % • Name of file: Curriculum in SOLEops system • Completion % | PU |
| D 3.3. | Model for execution of studies | 30/09/2019 | EN | ePublication • Completion % • Name of file: | PU |
| D 3.4. | Study of results | 30/09/2019 | EN | ePublication • Completion % • Name of file: | PU |

Please answer to these additional Questions:

- ❖ Have the completed documents been subject to an evaluation?
 - Yes/no/not applicable

14 Risks and unforeseeable events

14.1 Risks

The Risk Management Register lists the risks shown in table 3 for this WP

Table 11: List of risks mentioned in the Risk Management Register

| Risk description | Probabilit y M12 (WPL) | Impact M12 (WPL) | Comment (risk does not exist anymore, explication, ...) |
|---|------------------------------|---------------------|---|
| Cooperation model (D 3.1): Delay | | | |
| New curriculum for BE (D 3.2): Delay | | | |
| Model for execution of studies (D 3.3): Delay | | | |
| Study of results (D 3.4): Delay | | | |

Please write a figure in each of the Probability and Impact sections: 0 (does not exist (anymore)), 1 very low to 5 very high probability/impact

14.2 Unforeseeable events

Please describe in the below table the encountered unforeseeable events as well as the counter measures used to minimize the impact.

Table 12: List of unforeseeable events and countermeasures

| Unforeseeable event | Impact | Countermeasure | Impact of countermeasure |
|---------------------|--------|----------------|--------------------------|
| | | | |
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(add table lines if necessary)

15 Last comments

Do you see need to modify, complete or update (regarding all WP's)

❖ the Quality Management Plan? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| | |
| | |

❖ the Risk Management Register? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| | |
| | |

QMP Update 10/2018 - WP 4

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16 Introduction

This document aims at gathering the information about project advancement and encountered risks for WP 4.

This document has been updated by:

Name: Thomas RÖHR

Function in this WP: WPL

Partner: ESTA Belfort

Date: 26/09/2018

17 Planning

The initial Quality Management Report shows the actions listed in Table 1 in the Gantt chart. Please indicate completion and comments.

Table 13: List of actions

| Action | Start month | End month | Level of completion [please complete) | Comment |
|--------------------|-------------|-----------|---------------------------------------|--|
| QMP | 11/17 | 01/18 | 99 % | Some minor information missing without impact on project |
| Regular update M7 | 05/18 | 05/18 | 0 % | M7 update has not been realised |
| Regular update M12 | 10/18 | 10/18 | 20 % | ongoing |
| Regular update M18 | 04/19 | 04/19 | 0 % | In 2019 |
| Final update M24 | 10/19 | 10/19 | 0 % | In 2019 |

Is there a need for additional modification actions? no

If yes, please explain:

18 Deliverables

The initial Quality Management Report integrated the deliverables shown in table 2. The WP Leader should complete the column “Level of completion”.

Table 14: List of WP deliverables such as fixed in the QMP Register due or soon upcoming at the date of the current update

| ID | Title | Deadline/ date | Lang uage | Level of completion [please complete) | Diss. level |
|------------|--|-------------------|--------------|---|----------------|
| D 3.1. | Cooperation model | 30/09/2019 | EN | ePublication • Completion % • Name of file: | PU |
| D 4.1. | Quality management plan | 31/01/2018 | EN | ePublication • Completion 100 % • Name of file: 180503 RADICAL - D4.1 - QMP (V1.1).docx 180115 RADICAL – Risk management Register (V1.0).xlsx | CO |
| D 4.2a. | Updating and monitoring quality M7 | 31/05/2018 | EN | ePublication • Completion 0 % • Name of file: | CO |
| D 4.2b. | Updating and monitoring quality M12 | 31/10/2019 | EN | ePublication • Completion 10 % • Name of file: | CO |
| D 4.2c. | Updating and monitoring quality M18 | 30/04/2019 | EN | ePublication • Completion % • Name of file: | CO |
| D 4.2d. | Final updating and monitoring quality M24 | 31/10/2019 | EN | ePublication • Completion % • Name of file: | CO |

Please answer to these additional Questions:

- ❖ Have the completed documents been subject to an evaluation?
 - Yes/no/not applicable: Evaluation/control by project partners

19 Risks and unforeseeable events

19.1 Risks

The Risk Management Register lists the risks shown in table 3 for this WP

Table 15: List of risks mentioned in the Risk Management Register

| Risk description | Probability M12 (WPL) | Impact M12 (WPL) | Comment (risk does not exist anymore, explication, ...) |
|---|--------------------------|---------------------|---|
| Quality management plan (D 4.1): Delay | 0 | 0 | |
| Updating and monitoring quality M7 (D 4.2a): Delay | 5 | 1 | No M7 update done |
| Updating and monitoring quality M12 (D 4.2b): Delay | 1 | 1 | |
| Updating and monitoring quality M18 (D 4.2c): Delay | 1 | 1 | |
| Final updating and monitoring quality M24 (D 4.2d): Delay | 1 | 1 | |

Please write a figure in each of the Probability and Impact sections: 0 (does not exist anymore), 1 very low to 5 very high probability/impact

19.2 Unforeseeable events

Please describe in the below table the encountered unforeseeable events as well as the counter measures used to minimize the impact.

Table 16: List of unforeseeable events and countermeasures

| Unforeseeable event | Impact | Countermeasure | Impact of countermeasure |
|---------------------|--------|----------------|--------------------------|
| None | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

(add table lines if necessary)

20 Last comments

Do you see need to modify, complete or update (regarding all WP's)

❖ the Quality Management Plan? If yes, please describe:

| WP | Modification/completion/requested update |
|-----|---|
| WP4 | RADICAL Gantt Chart / Planning still needs to be completed for <ul style="list-style-type: none"> ❖ WP1: Meetings ❖ WP2: Case studies ❖ WP2: Study results ❖ WP5: Complete planning (titles and planning) ❖ WP6: Actions and planning ❖ WP7: RADICAL CI ❖ WP7: Regional Seminar 1: planning ❖ WP7: Regional Seminar 2: planning The missing information have been integrated as questions in the corresponding updating documents |
| | |

❖ the Risk Management Register? If yes, please describe:

| WP | Modification/completion/requested update |
|-----|--|
| WP4 | Potential risks to QMP comment need to be added. |
| | |

QMP Update 10/2018 - WP 5

Date: 25th September 2018

Version: 1.0

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21 Introduction

This document aims at gathering the information about project advancement and encountered risks for WP 5.

This document has been updated by:

Name: Martin Grotjahn

Function in this WP: WPL

Partner: UAS Hannover

Date: 28.09.2018

22 Planning

The initial Quality Management Report shows the actions listed in Table 1 in the Gantt chart. Please indicate completion and comments.

Table 17: List of actions

| Action | Start month | End month | Level of completion [please complete) | Comment |
|---------------------------|-------------|-----------|--|---------|
| Support providing | 01/18 | 06/18 | 40% | ongoing |
| Evaluation plan | 07/18 | 10/18 | 20% | ongoing |
| | 5/19 | 10/19 | 0% | In 2019 |
| Final result's evaluation | 5/19 | 10/19 | 0% | In 2019 |

❖ Is there a need for additional modification actions? no

23 Deliverables

The initial Quality Management Report integrated the deliverables shown in table 2. The WP Leader should complete the column “Level of completion”.

Table 18: List of WP deliverables such as fixed in the QMP Register due or soon upcoming at the date of the current update

| ID | Title | Deadline/ date | Lang uage | Level of completion [please complete) | Diss. level |
|-----------|------------------------------------|------------------------|--------------|---|----------------|
| D 5.1. | Formative evaluation support | Starting 30/11/2017 | EN, DE | ePublication • Completion • Name of file: | 0 % CO |
| D 5.2. | Final Evaluation Report | 31/10/2019 | EN | ePublication • Completion • Name of file: | 0 % CO |

Please answer to these additional Questions:

- ❖ Has any document been completed and subject to an evaluation?
no

24 Risks and unforeseeable events

24.1 Risks

The Risk Management Register lists the risks shown in table 3 for this WP.

Table 19: List of risks mentioned in the Risk Management Register

| Risk description | Probability M12 (WPL) | Impact M12 (WPL) | Comment (risk does not exist anymore, explication, ...) |
|---|-----------------------|------------------|---|
| Formative evaluation support (D 5.1): Delay | 3 | 2 | already some delay at the moment |
| Final Evaluation Report (D 5.2): Delay | 2 | 4 | |
| Incapacity of WPL5 leader | 1 | 5 | |

Please write a figure in each of the Probability and Impact sections: 0 (does not exist anymore), 1 very low to 5 very high probability/impact

24.2 Unforeseeable events

Please describe in the below table the encountered unforeseeable events as well as the counter measures used to minimize the impact.

Table 20: List of unforeseeable events and countermeasures

| Unforeseeable event | Impact | Countermeasure | Impact of countermeasure |
|---------------------|--------|----------------|--------------------------|
| None | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

(add table lines if necessary)

25 Last comments

Do you see need to modify, complete or update (regarding all WP's)

❖ the Quality Management Plan? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| | |
| | |

❖ the Risk Management Register? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| | |
| | |

QMP Update 10/2018 - WP 6

Date: 25th September 2018

Version: 1.0

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Fakultät II
Maschinenbau und
Bioverfahrenstechnik


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26 Introduction

This document aims at gathering the information about project advancement and encountered risks for WP 6.

This document has been updated by:

Name: Janne Siivonen & Jassi Aho

Function in this WP: WPL / WP participant

Partner: TUAS

Date: 25.10.2018

27 Planning

The initial Quality Management Report shows no actions for this WP. Please add those including start and end month in Table 1 below. The Gantt chart in the QMP will be updated with the given information. Please indicate also completion and comments.

Table 21: List of actions

| Action | Start month | End month | Level of completion [please complete] | Comment |
|---|-------------|-----------|---------------------------------------|--|
| Strategy development for project exploitation | M12 | M12 | 90% | |
| 1. Project partners internally | | | | |
| a. Best practises utilization | M13 | M24 | 0% | Partner interviews |
| b. Curricula development | M13 | M24 | 0% | Partner interviews |
| c. Education and training modules development and execution | M16 | M24 | 0% | Partner interviews |
| d. Industry-University cooperation | M16 | M24 | 0% | Partner interviews |
| 2. Officials level | | | | |
| a. Providing recent information and data for decision makers | M13 | M24 | 10 % | Meetings with officials. Review of articles and published materials. |
| b. Providing officials possibility to use fresh point of view to Blue Industry | M12 | M24 | 0% | Official level analysis |
| c. Create awareness among the decision makers that Blue Industry is beneficial to the economy of the own country and Europe | M16 | M24 | 0% | Official level analysis |
| 3. Companies and industry representatives (partner and non-partner) | | | | |
| a. Mentoring model, will help companies to recruit and demand training for their staff. | M16 | M24 | 0% | Company analysis |
| b. Create awareness of the industry | M12 | M24 | 0% | Industry association analysis |

- ❖ Is there a need for additional modification/actions?
 - If yes, please explain:

28 Deliverables

The initial Quality Management Report integrated the deliverables shown in table 2. The WP Leader should complete the column “Level of completion”.

Table 22: List of WP deliverables such as fixed in the QMP Register due or soon upcoming at the date of the current update

| ID | Title | Deadline/ date | Lang uage | Level of completion [please complete) | Diss. level |
|-----------|--|-------------------|--------------|--|----------------|
| D 6.1. | Report of partner exploitation | 31/10/2019 | EN, FI | ePublication <ul style="list-style-type: none"> • Completion 10 % • Name of file: | PU |
| D 6.2. | Report of exploitation and impact in official level | 31/10/2019 | EN, FI | <ul style="list-style-type: none"> • No of articles planned: 6 • No of articles published: 0 • Information on project web site: yes ePublication <ul style="list-style-type: none"> • Completion 10 % • Name of file: | PU |
| D 6.3. | Report of exploitation in companies | 31/10/2019 | EN, FI | <ul style="list-style-type: none"> • No of articles planned: 6 • No of articles published: 0 • Information on project web site: yes/no ePublication <ul style="list-style-type: none"> • Completion 10 % • Name of file: | PU |

Please answer to these additional Questions:

- ❖ Has any document been completed and subject to an evaluation?
 - no

29 Risks and unforeseeable events

29.1 Risks

The Risk Management Register lists the risks shown in table 3 for this WP.

Table 23: List of risks mentioned in the Risk Management Register

| Risk description | Probability M12 (WPL) | Impact M12 (WPL) | Comment (risk does not exist anymore, explication, ...) |
|--|-----------------------|------------------|---|
| Report of partner exploitation (D 6.1): Delay | 1 | 3 | |
| Report of exploitation and impact in official level (D 6.2): Delay | 1 | 3 | |
| Report of exploitation in companies (D 6.3): Delay | 1 | 3 | |

Please write a figure in each of the Probability and Impact sections: 0 (does not exist anymore), 1 very low to 5 very high probability/impact

29.2 Unforeseeable events

Please describe in the below table the encountered unforeseeable events as well as the counter measures used to minimize the impact.

Table 24: List of unforeseeable events and countermeasures

| Unforeseeable event | Impact | Countermeasure | Impact of countermeasure |
|---------------------|--------|----------------|--------------------------|
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| | | | |
| | | | |
| | | | |

30 Last comments

Do you see need to modify, complete or update (regarding all WP's)

❖ the Quality Management Plan? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| | |
| | |

❖ the Risk Management Register? If yes, please describe:

| WP | Modification/completion/requested update |
|-----|--|
| WP6 | Method for assessing the exploitation not clear enough |
| | |

QMP Update 10/2018 - WP 7

Date: 15th October 2018

Version: 1.0

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31 Introduction

This document aims at gathering the information about project advancement and encountered risks for WP 7.

This document has been updated by:

Name: Jassi Aho

Function in this WP: WPL

Partner: P1 TUAS

Date: 15.10.2018

32 Planning

The initial Quality Management Report shows no actions for this WP. Please add those including start and end month in Table 1 below. The Gantt chart in the QMP will be updated with the given information. Please indicate also completion and comments.

Table 25: List of actions

| Action | Start month | End month | Level of completion [please complete] | Comment |
|-----------------------------|-------------|-----------|---------------------------------------|--|
| RADICAL CI | 12/17 | 02/18 | % | |
| Regional seminar 1 | 04/18 | 4/18 | 100 % | Arranged as a part of the RekryExpo fair |
| Regional seminar 2 | 5/19 | 5/19 | 0 % | |
| Final international seminar | | | 0 % | |

- ❖ Please complete planning for remaining actions, as well as level of completion and comments
- ❖ Is there a need for additional modification/actions?
 - If yes, please explain:

33 Deliverables

The initial Quality Management Report integrated the deliverables shown in table 2. The WP Leader should complete the column “Level of completion”.

Table 26: List of WP deliverables such as fixed in the QMP Register due or soon upcoming at the date of the current update

| ID | Title | Deadline/ date | Lang uage | Level of completion [please complete) | Diss. level |
|-----------|--|-------------------|--------------|---|----------------|
| D 7.1. | Dissemination plan | 31/10/2019 | EN, FI | ePublication • Completion 100 % • Name of file: | PP |
| D 7.2. | Articles in conference and journal publications | 31/10/2016 | EN, FI | • No of conference and journal publications planned: 3 • No of conference and journal publications published: 0 • Information on project web site: no | PU |
| D 7.3. | Articles in newspapers and professional publications | 31/10/2019 | EN, FI | • No of articles and prof. publications planned: 10 • No of articles and prof. publications published: 1 • Information on project web site: no | PU |
| D 7.4a | Regional seminar/work shops, Turku | 31/10/2019 | EN, FI | • Slide shows published: 1 • Articles in newspapers, number : 0 • Printed hand-outs 200 • Information on project 's Website: yes | PU |
| D 7.4b | Regional seminar/work shop | 31/10/2019 | EN, FI | • Slide shows published: 0 • Articles in newspapers, number : 0 • Printed hand-outs. 0 • Information on project 's Website: no | PU |
| D 7.4c | International seminar/work shop | 31/10/2019 | EN, FI | • Slide shows published: 0 • Articles in newspapers, number : 0 • Printed hand-outs: 0 • Information on project 's Website: no | PU |
| D 7.5. | Internet pages and e-materials | 31/10/2019 | EN, FI | Number of • Slide shows: 1 set • Publications: 0 • Articles in newspapers: 0 • Project reports: 0 • Printed hand-outs: 1 | |
| D 7.6 | Dissemination materials for third party use | 31/07/2019 | EN, FI | • Internet pages: Number of: • Slideshows: 1 • Hand-outs: 1 • Newsletter: 1 | |
| D 7.7. | Dissemination to HEIs committed to Blue Industry | 31/01/2018 | EN, FI | • Internet pages : • Number of pdf file(s) : • Newsletter: 1 | |

Please answer to these additional Questions:

- ❖ Has any document been completed and subject to an evaluation?
 - Yes/no/not applicable

34 Risks and unforeseeable events

34.1 Risks

The Risk Management Register lists the risks shown in table 3 for this WP.

Table 27: List of risks mentioned in the Risk Management Register

| Risk description | Probability M12 (WPL) | Impact M12 (WPL) | Comment (risk does not exist anymore, explication, ...) |
|---|-----------------------|------------------|---|
| Dissemination plan (D 7.1): Delay | 0 | 0 | Risk does not exist anymore |
| Articles in conference and journal publications (D 7.2): Delay | 3 | 2 | |
| Articles in newspapers and professional publications (D 7.3): Delay | 3 | 2 | |
| Regional seminar/workshops, Turku (D 7.4a): Delay | 0 | 0 | Risk does not exist anymore |
| Regional seminar/workshop (D 7.4b): Delay | 3 | 4 | |
| International seminar/workshops (D 7.4c): Delay | 3 | 4 | |
| Internet pages and e-materials (D 7.5): Delay | 2 | 4 | |
| Dissemination materials for third party use (D 7.6): Delay | 2 | 3 | |
| Dissemination to HEIs committed to Blue Industry (D 7.7): Delay | 2 | 5 | |

Please write a figure in each of the Probability and Impact sections: 0 (does not exist anymore), 1 very low to 5 very high probability/impact

34.2 Unforeseeable events

Please describe in the below table the encountered unforeseeable events as well as the counter measures used to minimize the impact.

Table 28: List of unforeseeable events and countermeasures

| Unforeseeable event | Impact | Countermeasure | Impact of countermeasure |
|--------------------------------|---|---|---|
| Change of event content | Risks the participation of interest groups | Several speakers in events | Other speakers can cover the missing part |
| Delay of articles / stories | Will not be published during project time | Preparation in good time, checking schedules | |
| Not enough material on website | Reduces the interest groups' awareness of the model | More partners and people involved in content creating | |
| | | | |
| | | | |
| | | | |

35 Last comments

Do you see need to modify, complete or update (regarding all WP's)

❖ the Quality Management Plan? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| | Please see WP1 |
| | |

❖ the Risk Management Register? If yes, please describe:

| WP | Modification/completion/requested update |
|----|--|
| | |
| | |