

# QMP Update 04/2019

## Deliverable 4.2c

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**Project 585186-EPP-1-2017-1-FI-EPPKA3-VET-APPREN**



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Project partners:



## Document authors

	First name Last name	Partner
<b>Key author</b>	Thomas RÖHR (update WP4, final version)	<b>ESTA Belfort (P4)</b>
<b>Further authors</b>	Jassi AHO (update WP1, WP7)	<b>Turku UAS (P1)</b>
	Rauni JASKARI (update WP2, WP3, WP6)	<b>Turku UAS (P1)</b>
	Martin Grotjahn (update WP5)	<b>Hannover UAS (P6)</b>

## Dissemination level

Code	Access granted to	
<b>PU</b>	Public	
<b>PP</b>	Restricted to other programme participants (including the Commission Services)	<b>x</b>
<b>CO</b>	CO Confidential, only for members of the consortium (including the Commission Services)	

## Revision history

Version	Date	Author	Description
<b>1.0</b>	<b>07.05.2019</b>	<b>Thomas RÖHR</b>	Initial Version based on WP related documents

## Document status

Status description	
<b>For Information</b>	
<b>Draft Version</b>	<b>x</b>
<b>Final Version (Internal document)</b>	
<b>Submission for Approval (deliverable)</b>	
<b>Final Version (deliverable, approved on)</b>	

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## 1 Introduction

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This document describes the updated information about RADICAL project advancement and encountered risks in the time period of October 2018 to April 2019.

The used methodology was the following: On 23 March WP related documents have been met at the disposal of the WP Leaders with the request to provide all necessary related information.

This document resumes the results and information provided by the WP Leaders.

## 2 Planning

The initial Quality Management Report shows the actions listed in Table 1 in the Gantt chart. Please indicate completion and comments.

Table 1: List of actions

WP	Action	Start month	End month	Level of completion [please complete]	Comment
1	Consortium Agreement	11/17	12/17	100 %	
1	Project Contract	11/17	12/17	100 %	
1	Meetings	12/17	12/17	100 %	
		02/18	02/18	100 %	
		06/18	06/18	100 %	
		10/18	10/18	100 %	
		11/18	11/18	100 %	
		01/19	01/19	100 %	
		04/19	04/19	5 %	Agenda sent
		05/19	05/19	0 %	
1	Progress report	09/18	12/18	100 %	
		08/18	12/19	0 %	
2	Study visit	01/18	02/18	100 %	
2	VET Mentoring Model	01/18	06/18	90 %	Process description document not yet completed
2	Case studies	02/19	06/19	20 %	
2	Study results	05/19	09/19	0 %	
3	Gathering the current needs with first cases	01/18	12/18	100 %	
3	Developing methods for piloting	03/18	07/18 => 12/18	100 %	
3	Piloting first cases	08/18 => 02/19	03/19 => 05/19	50 %	Pilots ongoing with 4 students, results available in May
3	Stabilizing the system	04/19	10/19	0 %	
4	QMP	11/17	01/18	99 %	Some minor information missing without impact on project

WP	Action	Start month	End month	Level of completion [please complete]	Comment
4	Regular update M7	05/18	05/18	0 %	M7 update has not been realised as no major delays or risks where known at date
4	Regular update M12	10/18	10/18	100 %	
4	Regular update M18	04/19	04/19	80 %	ongoing, this document
4	Final QRP M24	10/19	10/19	0 %	
5	Support providing	01/18	06/18	70 %	ongoing
5	Evaluation plan	07/18	10/18	100 %	Midterm evaluation completed
		5/19	10/19	0%	In 2019
5	Final result's evaluation	5/19	10/19	0%	In 2019
6	Defining the target groups in detail	03/19	06/19	10 %	
6	Benchmarking good practices	01/19	05/19	25 %	
6	Planning the content of deliverables and collecting information	03/19	06/19	5 %	
7	RADICAL CI	12/17	02/18	100 %	
7	Regional seminar 1	04/18	4/18	100 %	Arranged as a part of the RekryExpo fair
7	Regional seminar 2	5/19	5/19	7 %	To be held on 29/05/2019
7	Final international seminar			7 %	To be held on 15/05/2019

Overall comment:

In month 18 of the RADICAL project, all important WP have been realised as planned, with some minor delays without impact on the project results. Delays will be secured until the end of the project.

### 3 Deliverables

The initial Quality Management Report integrated the deliverables shown in table 2, amended with “Level of completion”. Colors in the status column have the following meaning: green = completed, orange = ongoing, red = delayed, white = not yet due.

Table 2: List of WP deliverables such as fixed in the initial proposal and the QMP Register due or soon upcoming at the date of the current update

ID	Title	Deadline/ date	Status	Level of completion [please complete]	Diss. level
D. 1.1.	Consortium Agreement	31/12/2017		Publication in Messi workspace Date: 09.11.2018	CO
D 1.2.	Project contract	31/12/2017		Publication on project's internet pages <a href="https://radicalproject.turkuamk.fi/members/">https://radicalproject.turkuamk.fi/members/</a> Date : 12.10.2018	CO
D 1.3.	Joint meeting report 1	19/12/2017		eReport published on Messi workspace & project's internet pages Date: 19.12.2017 Filename: <i>Radical project kick off 4-5.12.2017.PDF</i>	CO
D 1.4.	Joint meeting report 2	27/02/2018		eReport published on Messi workspace & project's internet pages Date: 14.02.2018 / no Filename: <i>180213 RADICAL 2. Joint meeting minutes.PDF</i>	CO
D 1.5.	Joint meeting report 3	2 weeks after the meeting		eReport published on Messi workspace & project's internet pages Date: 27.6.2018 Filename: <i>180611 RADICAL 3. Joint meeting minutes.PDF</i>	CO
D 1.6.	Joint meeting report 4	2 weeks after the meeting		eReport published in project's internet pages (Messi) Date: 17.10.2018 Filename: <i>181010 RADICAL - 4<sup>th</sup> joint meeting minutes (V1.0).pdf</i>	CO
D 1.7.	Progress Report	31/12/2018		Paper version <ul style="list-style-type: none"> <li>• Completion 100 %</li> <li>• Publication on 31.11.2018</li> </ul> eReport: <ul style="list-style-type: none"> <li>• Completion 100 %</li> <li>• Name of file: Technical_report_RADICAL – Filling Skills Gaps in Blue Industry by Radical Competence Boost in Engineering VET</li> </ul>	CO



ID	Title	Deadline/ date	Status	Level of completion [please complete]	Diss. level
D 1.8.	Final Report	31/12/2019		Paper version <ul style="list-style-type: none"> <li>• Completion 0 %</li> <li>• Publication on 00.00.2019</li> </ul> eReport: <ul style="list-style-type: none"> <li>• Completion 0 %</li> <li>• Publication on 00.00.2019</li> </ul>	CO
D 1.9.	Joint meeting report 5 (new)	2 weeks after the meeting		eReport published in project's internet pages (Messi) <ul style="list-style-type: none"> <li>• yes, date: 19.12.2018</li> <li>• Filename: 181128 RADICAL 5th Joint Meeting minutes</li> </ul>	CO
D 1.10.	Joint meeting report 6 (new)	2 weeks after the meeting		eReport published in project's internet pages (Messi) <ul style="list-style-type: none"> <li>• yes, date: 25.01.2019 / yes</li> <li>• Filename: 190123_RADICAL 6th Joint Meeting minutes</li> </ul>	CO
D 1.11.	Joint meeting report 7 (new)	2 weeks after the meeting		eReport published in project's internet pages (Messi) Date: Filename:	CO
D 1.12.	Joint meeting report 8 (new)	2 weeks after the meeting		eReport published in project's internet pages (Messi) Date: Filename:	CO
D 1.13.	Joint meeting report 9 (new)	2 weeks after the meeting		eReport published in project's internet pages (Messi) Date: Filename:	CO
D 2.1.	Study visit to Germany and France	15/01/2018		ePublication <ul style="list-style-type: none"> <li>• Completion 100 %</li> <li>• Name of file: RADICAL_D2.1._Study trip to Germany and France</li> </ul>	PP
D 2.2.	Mentoring in cooperation processes model	30/06/2018		ePublication <ul style="list-style-type: none"> <li>• Completion 85 %</li> <li>• Name of file:</li> </ul>	PU
D 2.3.	Study results	30/09/2019		ePublication <ul style="list-style-type: none"> <li>• Completion %</li> <li>• Name of file:</li> </ul>	PU
D 2.4.	Case studies from piloting	30/09/2019		ePublication <ul style="list-style-type: none"> <li>• Completion %</li> <li>• Name of file:</li> </ul>	PU
D 3.1.	Cooperation model	30/09/2019		ePublication <ul style="list-style-type: none"> <li>• Completion 50 %</li> <li>• Name of file:</li> </ul>	PU

ID	Title	Deadline/ date	Status	Level of completion [please complete]	Diss. level
D 3.2.	New curriculum for BE	30/09/2019		ePublication • Completion 75 % • Name of file: Curriculum in SOLEops system • Completion %	PU
D 3.3.	Model for execution of studies	30/09/2019		ePublication • Completion 75 % • Name of file:	PU
D 3.4.	Study of results	30/09/2019		ePublication • Completion % • Name of file:	PU
D 4.1.	Quality management plan	31/01/2018		ePublication • Completion 100 % • Name of file: 180503 RADICAL - D4.1 - QMP (V2.0).docx 180115 RADICAL – Risk management Register (V2.0).xlsx	CO
D 4.2a.	Updating and monitoring quality M7	31/05/2018		No official update done in M7	CO
D 4.2b.	Updating and monitoring quality M12	31/10/2018		ePublication • Completion 100 % • Name of file: 181015 RADICAL- D4.2b - QMP Update October 2018.docx	CO
D 4.2c.	Updating and monitoring quality M18	30/04/2019		ePublication • Completion 75 % • Name of file: WP related updates available	CO
D 4.2d.	Final updating and monitoring quality M24	31/10/2019		ePublication • Completion % • Name of file:	CO
D 5.1.	Formative evaluation support	Starting 30/11/2017		ePublication • Completion 100 % • Name of file: 190315_RADICAL-Midterm_evaluation_results.pdf	CO
D 5.2.	Final Evaluation Report	31/10/2019		ePublication • Completion 0 % • Name of file:	CO
D 6.1.	Report of partner exploitation	31/10/2019		ePublication • Completion 0 % • Name of file:	PU
D 6.2.	Report of exploitation and impact in official level	31/10/2019		• No of articles planned: • No of articles published: • Information on project web site: yes/no ePublication • Completion 0 % • Name of file:	PU
D 6.3.	Report of exploitation in companies	31/10/2019		• No of articles planned: • No of articles published: • Information on project web site: yes/no ePublication	PU

ID	Title	Deadline/ date	Status	Level of completion [please complete]	Diss. level
				<ul style="list-style-type: none"> <li>Completion 0 %</li> <li>Name of file:</li> </ul>	
D 7.1.	Dissemination plan	31/10/2019		<ul style="list-style-type: none"> <li>ePublication</li> <li>Completion 100 %</li> <li>Name of file: 180507 RADICAL – D7.1. Dissemination plan (V2.0)</li> </ul>	PU
D 7.2.	Articles in conference and journal publications	31/10/2019		<ul style="list-style-type: none"> <li>No of conference and journal publications planned: 3</li> <li>No of conference and journal publications published: 0</li> <li>Information on project web site: 2 conference and journal publications will be published in July 2019</li> </ul>	PU
D 7.3.	Articles in newspapers and professional publications	31/10/2019		<ul style="list-style-type: none"> <li>No of articles and prof. publications planned: 10</li> <li>No of articles and prof. publications published: 4</li> <li>Information on project web site: no</li> </ul>	CO
D 7.4a	Regional seminar/workshops, Turku	31/10/2019		<ul style="list-style-type: none"> <li>Slide shows published: 1</li> <li>Articles in newspapers, number : 0</li> <li>Printed hand-outs 200</li> <li>Information on project's Website: yes</li> </ul>	PU
D 7.4b	Regional seminar/workshop	31/10/2019		<ul style="list-style-type: none"> <li>Slide shows published: 0</li> <li>Articles in newspapers, number : 0</li> <li>Printed hand-outs. 50</li> <li>Information on project's Website: no</li> </ul>	PU
D 7.4c	International seminar/workshop	31/10/2019		<ul style="list-style-type: none"> <li>Slide shows published: 0</li> <li>Articles in newspapers, number : 0</li> <li>Printed hand-outs: 0</li> <li>Information on project's Website: yes</li> </ul>	PU
D 7.5.	Internet pages and (e-)materials	31/10/2019		<ul style="list-style-type: none"> <li>Number of <ul style="list-style-type: none"> <li>Slide shows: sets (EN + FI): 2</li> <li>Publications: 0</li> <li>Articles in newspapers: 0</li> <li>Project reports: 1</li> <li>Printed hand-outs (PDF): 3</li> </ul> </li> </ul>	PU
D 7.6	Dissemination materials for third party use	31/07/2019		<ul style="list-style-type: none"> <li>Internet pages:</li> <li>Number of: <ul style="list-style-type: none"> <li>Slideshows: 2 (EN + FI)</li> <li>Hand-outs: 3 (1 EN + 2 FI)</li> <li>Newsletter: 4 (1 EN + 2 FI)</li> </ul> </li> </ul>	PU
D 7.7.	Dissemination to HEIs committed to Blue Industry	31/01/2019		<ul style="list-style-type: none"> <li>Internet pages :</li> <li>Number of pdf file(s) : 1</li> <li>Newsletter: 4</li> </ul>	PU

## 4 Risks and unforeseeable events

### 4.1 Risks

The following mayor risks at M12 have been stated by the WP Leader

Risk description	Probability M18 (WPL)	Impact M18 (WPL)	Comment (risk does not exist anymore, explication, ...)
Progress Report (D 1.7): Delay	0	4	Risk of endangering the EU grant
Final Report (D 1.8): Delay	2	4	Risk of endangering the EU grant
Joint meeting report 7 (D 1.11): Delay	2	0	This is a non-obligatory report
Joint meeting report 8 (D 1.12): Delay	2	0	This is a non-obligatory report
Joint meeting report 9 (D 1.13): Delay	2	0	This is a non-obligatory report
Mentoring in cooperation processes model (D 2.2): Delay	5	2	Mentoring model creation was delayed. Inputs from Meyer have been received, but still comments from SME's would be necessary.
Study results (D 2.3): Delay	1		Currently according to schedule
Case studies from piloting (D 2.4): Delay	1		Currently according to schedule
Cooperation model (D 3.1): Delay	1	4	
New curriculum for BE (D 3.2): Delay	1	4	The curriculum will remain almost the same. Only the learning will be done at the workplace partially instead of classroom.
Model for execution of studies (D 3.3): Delay	1	5	Model is quite mature already and will be tested in the pilots.
Study of results (D 3.4): Delay	1	3	
Updating and monitoring quality M7 (D 4.2a): Delay	5	1	No M7 update done
Formative evaluation support (D 5.1): Delay	2	2	Delay has been reduced
Report of partner exploitation (D 6.1): Delay	1	3	
Report of exploitation and impact in official level (D 6.2): Delay	1	3	
Report of exploitation in companies (D 6.3): Delay	1	3	

## 4.2 Unforeseeable events

The following unforeseeable events have been stated for WP7:

Unforeseeable event	Impact	Countermeasure	Impact of countermeasure
Change of event content	Risks the participation of interest groups	Several speakers in events	Other speakers can cover the missing part
Delay of articles / stories	Will not be published during project time	Preparation in good time, checking schedules	
Not enough material on website	Reduces the interest groups' awareness of the model	More partners and people involved in content creating	

## 5 Modifications needed in initial QMP and RMR

No further modifications to the initial QMP and RMR have been done

## 6 Conclusion

Except for some minor delays and usual changings the RADICAL project did not face mayor problems within the first reporting period.