

What is a degree substitute document?



Some official bodies and professional associations do not accept proof of payment for an official degree as proof of completion of studies. **If this is the case, please request a degree substitute document** to stand in place of the official degree certificate.

You will only be able to make this request once you have received a receipt for the payment of fees, not before.

How do I request it?

- 1 Access the platform for requesting certificates and degrees:

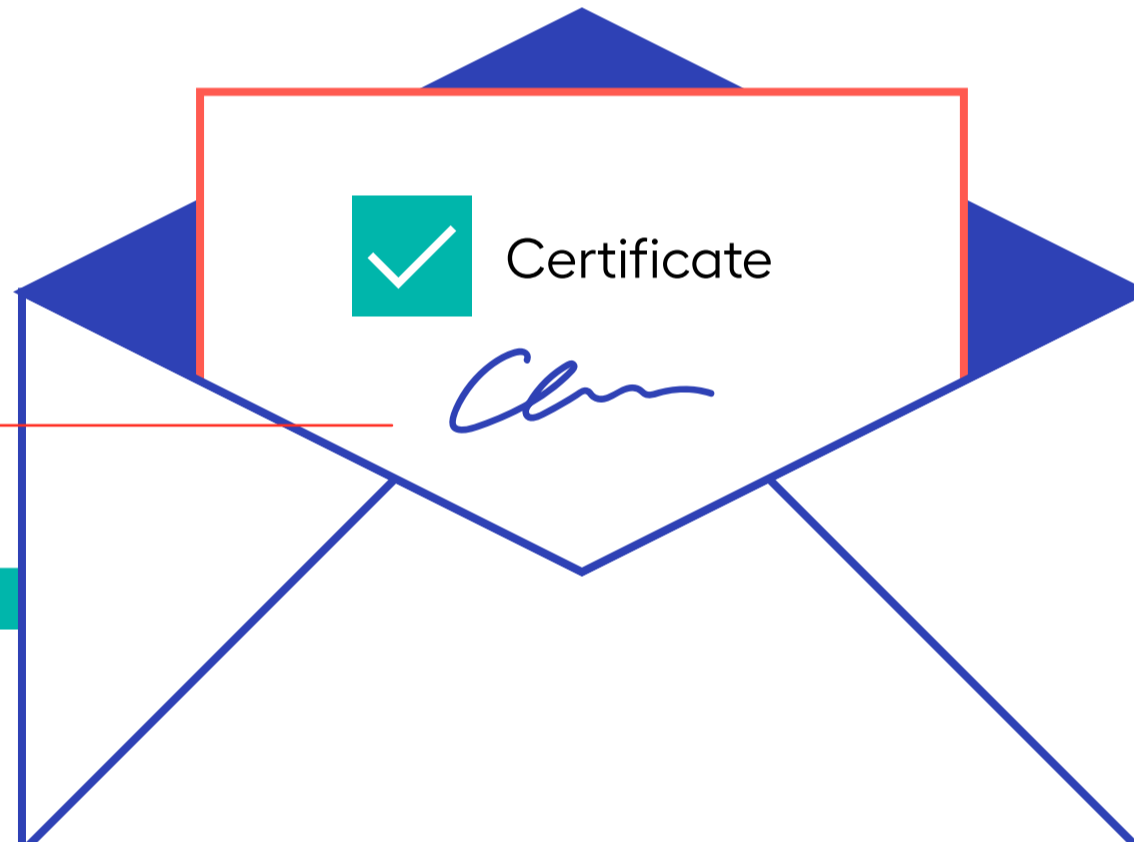
[Click here](#)

You can also access this platform from the alumni page, under [certificates and degrees](#).

- 2 Select **Degree Substitute Document** (60€).

What will you receive?

Within approximately five working days, you will receive an email with an electronically signed certificate as proof that you have completed your studies.



Contains:

Your name and last name(s), date and place of birth, passport or national identity card number, academic transcript number and the national registration number for your degree.



If you have completed your studies in:

- Medicine
- Nursing
- Physical Therapy
- Pharmacy

Check “Legalization by the Ministry” when you request your substitute document.

You will receive the document signed by the person in charge at the secretary’s office so that your **professional association can validate the signature.**

Attention:

- Issued in Spanish only.
- This document can be requested once only.

This certificate serves to replace the official degree certificate for one year.

If you have still not received your official degree certificate after that year has passed, you can request an extension of the validity of this certificate for an additional six months. **You must request the extension before it expires.**

[Contact Us](#)

Legalization

If legalization is needed for presentation abroad, check:

- “Legalization by the Ministry”**