

[Promulgated on March 24, 2023]

NATIONAL TAIWAN UNIVERSITY

International College

MS Program in Disaster Risk Reduction and Resilience Enforcement Rules for Graduate Student Stipends

March 23, 2023 Passed by the 3rd Program Preparatory Committee meeting

March 24, 2023 Promulgated all articles

- Article 1 The National Taiwan University International College Master's Program in Disaster Risk Reduction and Resilience ("the Program") formulates *the Enforcement Rules for Graduate Student Stipends* ("the Enforcement Rules") in accordance with Article 10 of the *NTU Regulations for Graduate Student Stipends*.
- Article 2 Matters pertaining to the Program's graduate student stipends, including regulations, disbursement, and review and appeal procedures, shall be handled by the Scholarship Committee ("the Committee").
- Article 3 The graduate student stipend may be granted in two types: as a scholarship/assistantship or as stipends for project employee-oriented assistants. Graduate students are eligible to receive both forms of stipend concurrently.
1. Scholarships/Assistantships: These are non-remunerative, merit-based stipends awarded to students demonstrating exceptional academic performance, or to those requiring financial assistance or support involvement in research projects.
 2. Stipends for Project Employee-Oriented Assistants: These stipends are awarded to students who actively engage in the Program's teaching and service activities, serving roles such as teaching assistants or administrative assistants, and may assume concurrent responsibilities in both capacities.
- Article 4 All students enrolled in the Program, with the exception of those from China, are eligible to apply for the stipends. Students may receive the stipends in addition to other scholarships and assistantships concurrently, provided they meet the following criteria:
1. The applicant shall be physically present and residing in Taiwan for the duration of the semester.
 2. The applicant for project employee-oriented assistant shall obtain a valid work permit.
 3. The applicant shall not be employed in a full-time capacity. Part-time employment is permissible, provided that the applicant can effectively manage their time to fulfill all responsibilities.
- Article 5 The ratio, amount, quotas, and eligibility criteria for stipends in the subsequent semester—including scholarships/assistantships and stipends for

project employee-oriented assistants—shall be determined by the Committee each semester. This information shall be announced before the start of each new semester. The selection of stipend recipients shall be reviewed by the Committee and before the official announcement of the results.

Article 6 The applicant must submit their application to the Program Office by the deadline specified in the relevant announcement. The applicant seeking stipends for project employee-oriented assistant roles shall first discuss and confirm their responsibilities and understand their rights and obligations with the employer. Subsequently, they shall submit the necessary application forms to the Program Office by the specified deadline.

Article 7 Recipients of stipends for project employee-oriented assistant roles shall enter a labor contract, as mandated by law. The contract shall outline the workplace, work schedule, total working hours, duration of employment, job responsibilities, salary, work principles, conditions for contract termination, and other rights and obligations.

Article 8 While enrolled, graduate students who have received a minor demerit or a more severe penalty within the past year (beginning the month following the confirmation of the penalty) or who exhibit unsatisfactory academic performance or insufficient dedication to their job duties, shall be subject to evaluation by the Committee. Should the Committee affirm these conditions, the students shall be deemed ineligible to apply for or receive stipends mentioned herein.

Should a graduate student commit any violation as described in the preceding provision, they shall become ineligible for the stipend and are required to return any overpayments received.

Article 9 A graduate student who has grievances regarding the administration of the stipend may submit an appeal to the Program. Upon receiving the appeal, the Committee shall convene and deliberate on the matter. Following discussion, a decision will be made and the appellant shall be notified in writing of the outcome. If required, the appellant and relevant individuals may be invited to the meeting to provide further clarification.

Article 10 Matters not addressed herein shall be handled in accordance with applicable regulations of the University, the Ministry of Education, and the Labor Standards Act.

Article 11 The Enforcement Rules shall be passed by the Program Affairs Committee, implemented on the date of promulgation, and then submitted to the University's Student Assistance Division for reference.