

NATIONAL TAIWAN UNIVERSITY
International College
MS Program in Disaster Risk Reduction and Resilience
Regulations Governing Graduate Student Advising and
Supervision

March 23, 2023 Passed by the 3rd Program Preparatory Committee Meeting

March 24, 2023 Promulgated all articles

Article 1 Students enrolled in the National Taiwan University (NTU or "the University") International College MS Program in Disaster Risk Reduction and Resilience ("the Program") shall secure an advisor for their thesis, who will also serve as their academic advisor, no later than the end of their first semester. With mutual agreement, the student shall submit the advisor's written consent to the Program Office for the Director's review and approval.

Article 2 Students of the Program shall secure their advisors from the Program's full-time or jointly-appointed full-time faculty members. Should the student wish to secure an additional co-advisor from outside the Program, they must submit a separate application for the Director's review and approval.

Article 3 Generally, the number of graduate students enrolled in the Program to be advised by jointly appointed faculty members shall not exceed four within a two-year period. This restriction does not apply to the Program's Director and full-time faculty members.

Article 4 A graduate student may, with the approval of their original advisor, apply for a change of advisor by submitting the following documents (which shall automatically become effective 10 days after submission provided that all applicable regulations of the Program are followed) to the Director for recordation:

1. Student should have the statement of "An affidavit stipulating that the student in question will not publish any research findings obtained under the auspices of the original advisor as part of the main text of their degree thesis without the written approval of the original advisor."
2. An agreement signed by the original advisor attributing the rights of "Prior research findings to either the advisor or the student", or "An agreement stipulating that both the advisor and the student may jointly publish and attribute to their research findings".
3. Written Consent of the New Advisor

Documents listed in the preceding paragraph shall be prepared in triplicate. Upon authorization by the Director, one copy of each document shall be sent to the original advisor and to the Program Office, and the third copy shall be retained by the student. Subparagraph 3 is not required for students with two (or more) co-advisors who wish to terminate the advisor-advisee

relationship with only one of the co-advisors.

Each student should follow the rules and may only apply for a change of advisor in the manner described above once during their period of study. Subsequent changes of advisor shall only be processed following deliberation at a Program Affairs Committee Meeting.

- Article 5 If the advisor initiates the termination of their role, they shall compile the documents stipulated in Paragraph 1 Subparagraphs 1 and 2, and then notify the Program. Upon confirmation of the termination, the Program shall facilitate the process of finding a new advisor for the student.
- Article 6 Students who have changed their advisors shall submit their oral defense script to their original advisor at least 10 days prior to the scheduled oral defense date. In case of any dispute arising from the stipulations of the declaration, the original advisor shall file a grievance with the Program at least five days prior to the student's oral defense to suspend the defense proceedings. The Program Affairs Committee is then tasked with reaching a decision within one month. Should the student contest the decision, they may gather relevant documents and apply for mediation through the College.
- Article 7 Matters not addressed herein shall be handled in accordance with NTU Standards of Conduct between Thesis/Dissertation Advisors and Graduate Student and other relevant University regulations.