

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, October 8, 2013, at 5:30p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

| | |
|------------------|--|
| 5:30 – 6:00p.m. | Proposed Land Donation by Atack Properties |
| 6:00 – 6:15 p.m. | Richmond Region Tourism Update |
| 6:15 – 6:45 p.m. | <i>Dinner</i> |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
October 3, 2013

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
October 8, 2013
7:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT PRAYER

APPROVAL OF MINUTES – September 24, 2013, Regular and Special Meeting Minutes

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARING ITEM

189-13 Resolution – Change in Street Name – Brookriver Drive – Three Chopt District.

PUBLIC COMMENTS

GENERAL AGENDA

190-13 Resolution - Authorization to Accept Local Emergency Management Performance Grant for the Division of Fire.

191-13 Resolution - Authorization to Accept Citizen Corps and State Homeland Security Program Grant for the Division of Fire.

192-13 Introduction of Ordinance - To Grant Comcast of Massachusetts/Virginia, Inc. the Right and Privilege to Construct, Operate, and Maintain a Cable System within the County.

193-13 Resolution – To Accept Virginia Office of the Attorney General Asset Forfeiture Transfer Grant.

194-13 Resolution - To Accept U.S. Department of Justice Edward Byrne Memorial Justice Assistance Grant.

195-13 Resolution - To Accept Target Corporation Law Enforcement Community Giving Grant.

196-13 Resolution - Award of Construction Contract - PTF Bar Screen and Compactor Rehabilitation - Varina District.

197-13 Resolution – Acceptance of Road.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
October 8, 2013**

PUBLIC HEARING ITEM

RESOLUTION – Change in Street Name – Brookriver Drive – Three Chopt District.

Brookriver Drive runs from West Broad Street to its terminus in the Brookhollow Subdivision. Tom Leonard's Farmer's Market, one of three properties with Brookriver Drive addresses, has requested that Brookriver Drive be renamed Tom Leonard Drive. The other owners with Brookriver Drive addresses consent to the street name change. The request has been reviewed by Planning, Police, Fire and Public Works; none of these agencies object to this request.

The proposed street name change has been advertised in the *Richmond Times-Dispatch*. The Director of Planning, Chief of Police, Chief of Fire and the Director of Public Works recommend approval of this change.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Authorization to Accept Local Emergency Management Performance Grant for the Division of Fire.

This grant is offered to localities each year by the Virginia Department of Emergency Management (VDEM). The purpose of the grant program is to support local emergency management and disaster preparation activities.

Recently the formula used by VDEM for dispersing these grants was adjusted to take into account the population of the locality. As a result of this change in formula, Henrico County is receiving a total grant of \$67,504, which is an increase of \$50,000 over the amount awarded in FY13.

This increased allocation will enable the Division of Fire to sponsor much-needed training for emergency operations, provide additional community outreach and education, and enhance our Continuity of Government and Continuity of Operations Planning.

While this grant requires a 1:1 local match, that match can be met with indirect costs. There is no cash match.

RESOLUTION – Authorization to Accept Citizen Corps and State Homeland Security Program Grant for the Division of Fire.

This grant is offered each year by the Virginia Department of Emergency Management to support local Citizen Corps programs. In Henrico, these programs include the Community Emergency Response Team (CERT), Fire Corps, Medical Reserve Corps, Volunteers in Police Service, and Neighborhood Watch.

This grant will total \$13,000 with no local match. The funds will be used to purchase a trailer to house CERT equipment, as well as instructional costs for offering Citizen Corps training classes.

INTRODUCTION OF ORDINANCE – To Grant Comcast of Massachusetts/Virginia, Inc. the Right and Privilege to Construct, Operate, and Maintain a Cable System within the County.

This Board paper introduces for a public hearing on November 12, 2013 an ordinance to grant Comcast of Massachusetts/Virginia, Inc. (“Comcast”) the right and privilege to construct, operate, and maintain a cable system within the County pursuant to a nonexclusive, 15-year renewal of its cable franchise.

By way of background, on July 8, 2010, Comcast notified the County that it wished to renew its franchise. On December 14, 2010, the Board resolved to begin negotiations with Comcast to renew the franchise. On April 23, 2013, the Board adopted an ordinance extending the term of Comcast’s franchise for six months to allow the parties additional time to complete negotiations.

The parties have nearly completed their negotiations and intend to propose a franchise agreement setting out the terms and conditions of the franchise renewal.

RESOLUTION - To Accept Virginia Office of the Attorney General Asset Forfeiture Transfer Grant.

This Board paper accepts a \$256,349 grant from the Virginia Office of the Attorney General Asset Forfeiture Transfer grant program. The Police Division will use this grant, which requires no local match, to provide conference space, equipment rental, travel and fees for speakers, lodging, and materials for a Crisis Intervention Team training conference in 2014.

RESOLUTION - To Accept U.S. Department of Justice Edward Byrne Memorial Justice Assistance Grant.

This Board paper accepts a \$62,038 grant from the U.S. Department of Justice Edward Byrne Memorial Justice Assistance Grant Program. The grant, which requires no local match, will be used to purchase various equipment to enhance the capabilities of the crime analysis, training, public information, and patrol operations.

RESOLUTION - To Accept Target Corporation Law Enforcement Community Giving Grant.

This Board paper accepts a \$1,500 grant from the Target Corporation Law Enforcement Community Giving Grant Program. The grant, which requires no local match, will be used to purchase needed supplies to produce crime prevention brochures.

RESOLUTION - Award of Construction Contract - PTF Bar Screen and Compactor Rehabilitation - Varina District.

This resolution awards a \$995,000 construction contract to Ulliman Schutte Construction LLC for rehabilitation of the bar screens and compactors in the Preliminary Treatment Facility at the Water Reclamation Facility.

The bar screens remove debris such as trash from the sewage flow before it enters the treatment process. The project will rehabilitate three bar screens and compactors that are over 12 years old and have deteriorated. The work will begin in November 2013 and will be completed by October 2014. Funding to support the contract is available within the Water and Sewer Enterprise Fund, CIP Project #00735.

Bids were received on August 9, 2013. The bidders and bid amounts are as follows:

| <u>Bidders</u> | <u>Bid Amounts</u> |
|---|---------------------|
| Ulliman Schutte Construction LLC | \$995,000.00 |
| Miamisburg, OH | |
| Southwood Building Systems, Inc. | \$9,073,408.00 |
| Ashland, VA | |

After a review and evaluation of all bids received, it was determined that **Ulliman Schutte Construction LLC**

is the lowest responsive and responsible bidder. The discrepancy in bid amounts is due to a calculation error by Southwood Building Systems, Inc.

This resolution grants signatory authority to the County Manager to execute a contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Road.

This Board paper would accept the following named and described section of road into the County road system for maintenance.

- 1) 0.12 miles of Hungary Creek, Section 1. Brookland District.

The Director of Public Works and the County Manager recommend approval of this Board paper.